Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. ADC036408
DATE RECEIVED 02 SEP 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	MARTIN
Last name:	BREEN
Company (optional):	
Unit:	2
House number:	41
House suffix:	
House name:	ERRINGHAM LODGE
Address 1:	BUCKINGHAM ROAD
Address 2:	
Address 3:	
Town:	SHOREHAM-BY-SEA
County:	WEST SUSSEX
Country:	U.K
Postcode:	BN43 5UA

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of Proposed Works

Please describe the proposed works:

New vehicle accen out-side "No. 1 ERRINGHAM LODGE, and form new wider double access at junction with Mill Lane and Buckingham Road.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: 2 House number: 41 House suffix:

House name: ERRINGHAM LODGE

Address 1: BUCKINGHAM ROAD

Address 2:

Address 3:

Town: SHOREHAM-BY-SEA

County: WEST SUSSEX

Postcode (optional): BN43 5UA

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☑ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name: CHRISTINE ELLISON

Reference: 316461

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

Visited site. Received information re. contractors and need for planning permission.

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☑ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

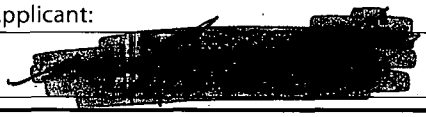
11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		28/4/2008

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls			☐	☐	
Roof			☐	☐	
Windows			☐	☐	
Doors			☐	☐	
Boundary treatments (e.g. fences, walls)			☐	☐	
Vehicle access and hard-standing			☐	☐	
Lighting			☐	☐	
Others (please specify)			☐	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 28/4/2008

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☐

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 1/09/2008 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted]	

Country code:	Mobile number (optional):
	[redacted]

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

2, Erringham lodge, 41 buckingham Road, Shoreham, BN43 5UA

01273-440434 / 07984-844-283

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ad/0346/08
DATE RECEIVED 02 SEP 2008

To: Planning Services, Adur District Council

We are applying for the installation of two drop kerbs at the above address.

The current entrance to our drive has been used by previous owners for the past 30 years.

The wall to the north, on Mill lane, is at about 5 feet, but can be taken down to 3 feet if required.

Please find enclosed;

1. House holder application for planning permission
2. Ownership Certificates
3. Ordnance Survey x 2
4. Plans/ drawings of site
5. Cheque

Please call me if you require any further information.

I look forward to hearing from you soon.

Regards,



Martin Breen

west sussex county council

West Sussex County Council
Southern Area Office
Clapham Depot
Clapham Common
Worthing
BN13 3UR
Telephone 01243 642105

PLANNING DIVISION
PLAN No. A0d036608
DATE RECEIVED 02 SEP 2008

INFORMATION TO CONTRACTORS
SPECIFICATION AND REQUIREMENTS FOR THE CONSTRUCTION OF VEHICULAR ACCESSES AND FOOTWAY CROSSINGS

Requirements for contractors

1. Your company must hold public liability insurance to a minimum value of £10,000,000 for any one event. A copy of the insurance certificate is required to be attached to your application for consent to construct the vehicle access.
2. At least one operative needs to remain on site during the works who is accredited under NRSWA (Operatives Course units 001 to 007) and proof of the qualification will be required before the consent form is issued.
3. You will be responsible for the rectification of any defects with the new construction for a period of 1 year dated from the completion date of the construction.
4. Once you have received the signed consent form, you must give the Area Highway Superintendent at least 3 working days notice prior to starting work.
5. All work must be completed within 5 working days of commencement.
6. Each stage of construction must be made available for inspection, and if any underground cables, pipes or mains are uncovered, you must inform the Area Highway Superintendent who will need to make an additional inspection.

Name of Householder .....

Address 41 Buckingham Road (1+2 Erringham Lodge) Shoreham-by-Sea

Type of construction Asphalt* / ~~Concrete~~ * (*delete as necessary)

Special requirements New vehicle access outside No 1, and form new *

Date information issued 31/7/07 Superintendent Christine Ellison

SPECIFICATION AND WORKMANSHIP

1. Material delivery tickets must be made available to the Area Highway Superintendent upon request, indicating the time batched, and the grade of materials.
2. New kerbs shall be used conforming to BS 7263 unless otherwise specified in "special requirements". New concrete bed and backing must also be used complying with the requirements of ST1 or greater.
3. Where a crossing is over a verge or other area requiring lateral restraint, precast concrete edging to BS 7263 shall be used on a 75mm minimum ST1 concrete bed. Bull Nose edgings are not permitted and the top face of the edging shall be laid flush with the adjacent new construction.

* wider double access at the junction of Mill lane and Buckingham Road. Both vehicle access require planning permission.

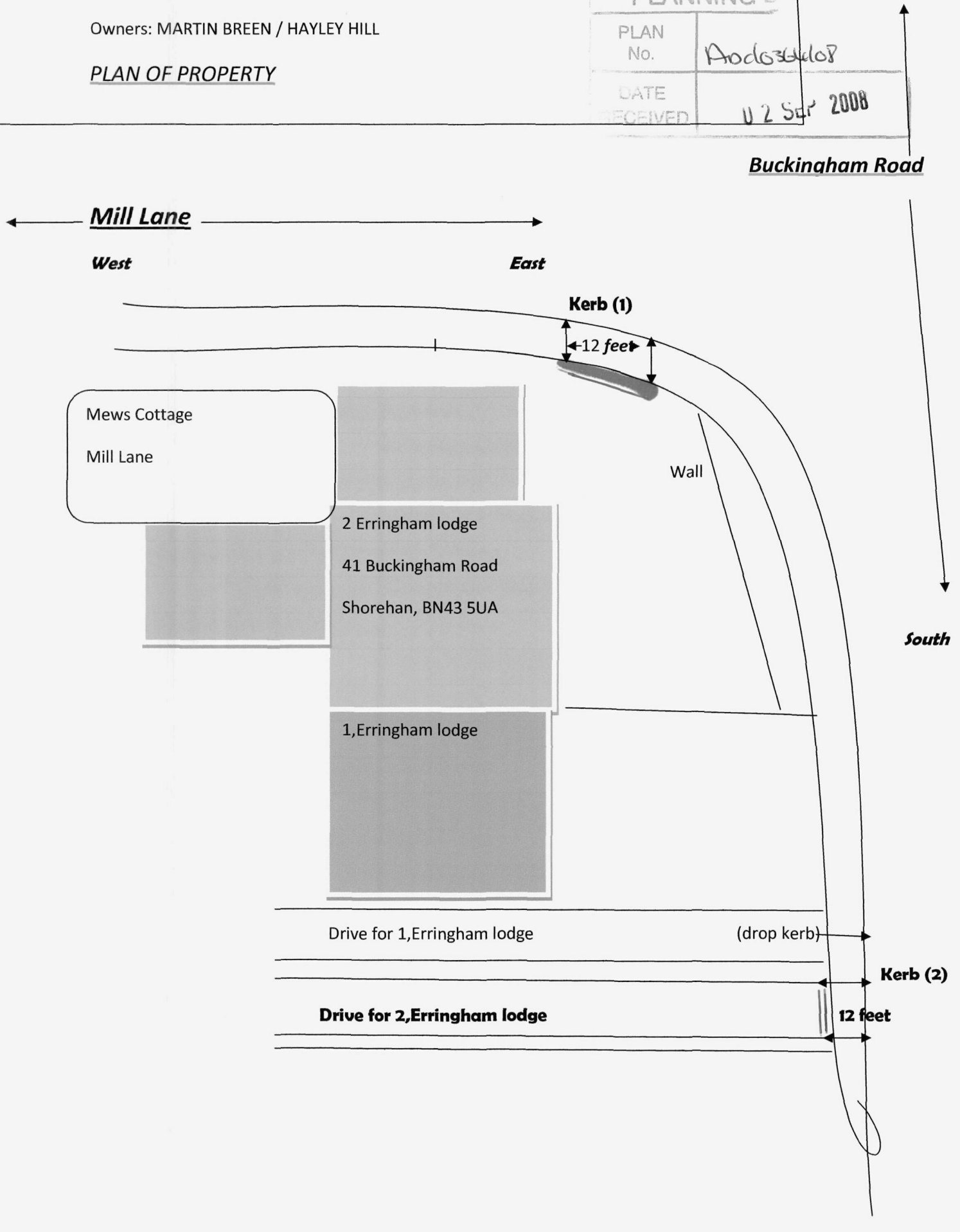
2 ERRINGHAM LODGE, 41 BUCKINGHAM ROAD, SHOREHAM-BY-SEA,BN43 5UA

01273-440434 / 07984-844-283

Owners: MARTIN BREEN / HAYLEY HILL

PLAN OF PROPERTY

ADUR DISTRICT COUNCIL
PLANNING D
PLAN No. Ad0364408
DATE RECEIVED 02 SEP 2008



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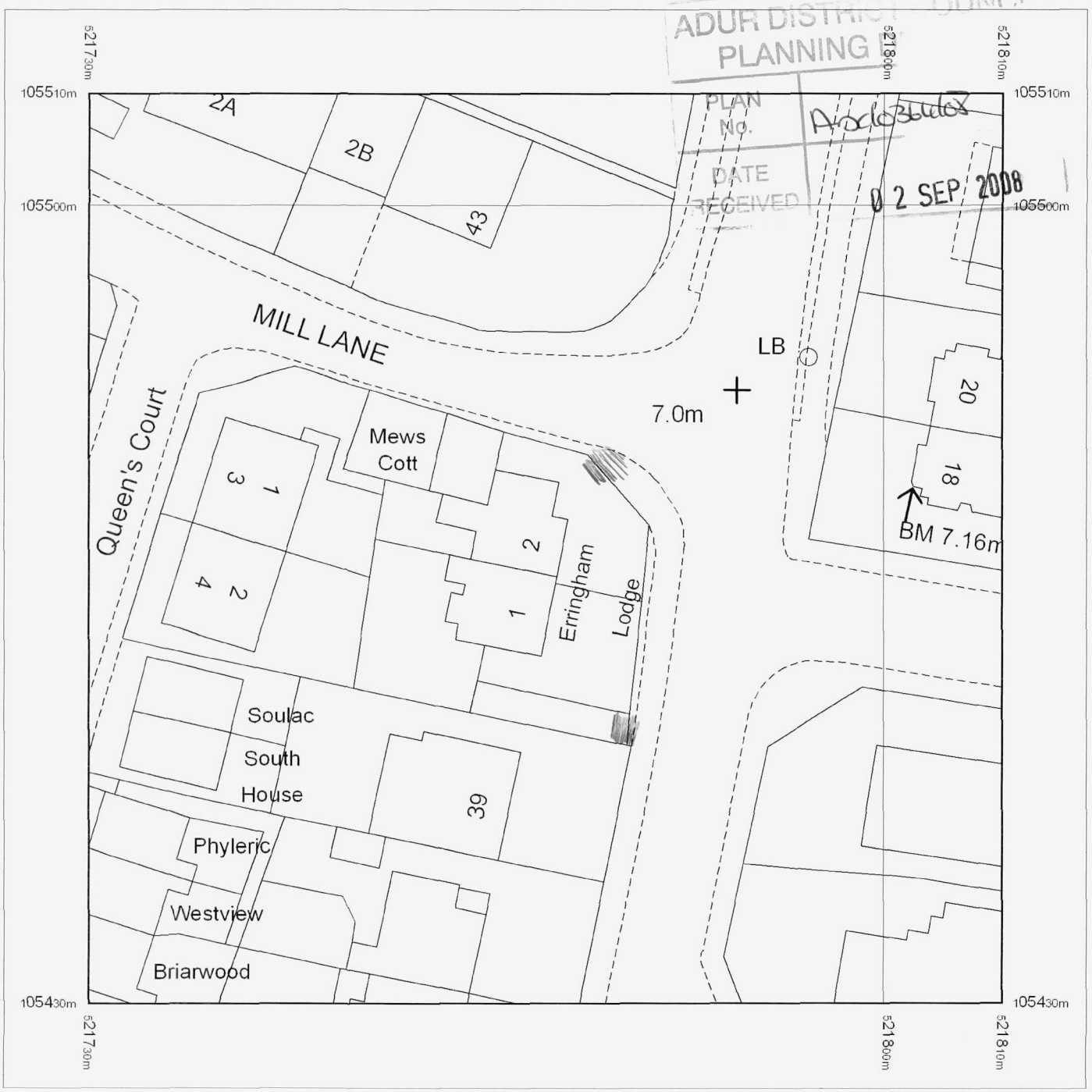

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The representation of features as lines is no evidence of a property boundary.

Metres
0 10 20

Scale 1:500

Supplied by: **Latitude - Southampton**
Serial number: 01139700
Centre coordinates: 521770.38 105469.88

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PLANNING DIVISION
PLAN No. A0d036u08
DATE RECEIVED 02 SEP 2008



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The representation of features as lines is no evidence of a property boundary.

Metres
0 20 40

Scale 1:1250

Supplied by: **Latitude - Southampton**
Serial number: 01139800
Centre coordinates: 521770.63 105469.75

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