Form Ref. No. 881769

ADUR DISTRICT COUNCIL

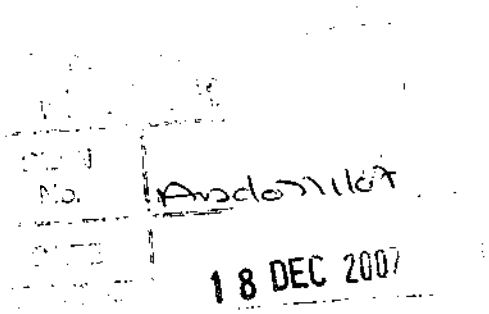
Town and Country Planning Act 1990
Householder Planning Application

Use this form to apply for planning permission to extend or alter your house or flat, to build a garage or other structure on your property or to create access for a vehicle onto a classified road (please read note 9).

Please read the notes before you fill in this form.

1 Please give the address of the property to be altered or extended

17 New Barn Road
SHOREHAM BY SEA
West Sussex
BN43 6HN



2 Type of property

[Other

3 Please describe the development you are applying for.

Rooms in roof with front & rear dormers & gable end - amendment to ADC/0522/07 - additional of 2 windows in gable end

4 Applicant (in block capitals)

Name
Mr & Miss
Paul & Theresa
Reed & Trory

Address
17 New Barn Road
SHOREHAM BY SEA
BN43 6HN
WEST SUSSEX

Telephone
[redacted]

Fax

Email

Agent (if any)

Full Name

Address

Telephone

Fax

Email

5 Please enclose four copies of this form and four sets of plans.
Please number your plans and write the numbers and scales against the titles here.

	Plan Number	Scale
Location Plan	1	1/500
Block Plan	1	1/500
Floor Plan	2	1/50
Elevations	2	1/50
Other		

6 Will the development involve cutting down any trees? No
If "Yes", please show these clearly on the block plan.

7 Will the development (including any new or altered access) affect a public footpath or any other public right of way? No

8 **Does this application require a fee?** Yes
(See note 3)

If "No", please choose the option that applies
(See note 3)

If "Yes", please state the fee enclosed £
(See note 4)

Signature: [redacted] **Date:** 17/12/07

Please print your name: THERESA TRORY

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

If anyone else owns the land or part of it, you must fill in Certificate B, which you can get from the Planning Section. You must also tell the owner of the land about this application by serving a notice on them. If you own all of the land, you must fill in Certificate A below.

Certificate A

I confirm that:

- Nobody except the applicant was an owner of any part of the land involved at the beginning of the period of 21 days before the date of this application; and

- none of the land this application relates to is an agricultural holding or part of an agricultural holding.

Signature: [redacted] **Date:** 17/12/07

Please print your name: THERESA TRORY

Notes

1 You can get general guidance on whether you need planning permission to alter or extend your home from the Planning Section.

2 You can make the application yourself or you can employ someone (an "agent") to do it for you. If an agent makes the application, we will send all letters to them, including the planning decision notice.

3 You will need to pay a fee unless your project is one of the following.

A An application to improve access, health and safe safety or comfort in a disabled person's home. (A disabled person is someone who is covered by Section 29 of the National Assistance Act 1948.)

B An application required because "permitted development" rights have been removed. (Permitted development rights allow some work to be carried out without the need for planning permission.)

C A new or revised application of the same character or description for the same site and by the same person within 12 months of getting permission, permission being refused, or the date a withdrawn application is acknowledged.

4 A list of planning fees is enclosed with this form. For more details about fees, please contact the Planning Section on 01273 263222

5 Please send us four sets of your plans with the scale and north point clearly shown. It would help if these plans are size A3 or A4.

6 One copy of the plans must be coloured to show the work you are applying for.

7 Your plans must all be prepared using the me metric scale. Unless your application is for creating a vehicle access onto a classified road, you should include four sets of the following.

- A location plan using an Ordnance Survey map at a scale of 1:1250. The site must be outlined in red.

- A block plan at a scale of 1:500 showing the site (highlighted in red) and all neighbouring properties. You should also highlight in blue the boundary of any other land you own which adjoins the site. The position of any trees and sewers should also be shown on this plan

- Floor plans at a scale of 1:50 or 1:100

- Elevations and a plan of the site at a scale of 1:50 or 1:100, including details of the materials to be used.

If your application is for creating a vehicle access onto a classified road, you only need to include location plans and a block plan. The block plan should show the work you are applying for.

8 You can buy an extract from the Ordnance Survey map by c contacting the Support contacting Section on 01273 263213 / 263214.

9 A classified road is a road classed by the Secretary of State as a road of national or local importance. These roads are often known as A, B or C roads.

10 Building Regulations - This application only relates to planning procedures. You may also need to apply for approval under the building regulations. You can get advice and forms from the Building Control Section.

Please send your application to:

Chief Officer
Planning and Development Services
Civic Centre
Ham Road
Shoreham by Sea
West Sussex
BN43 6PR

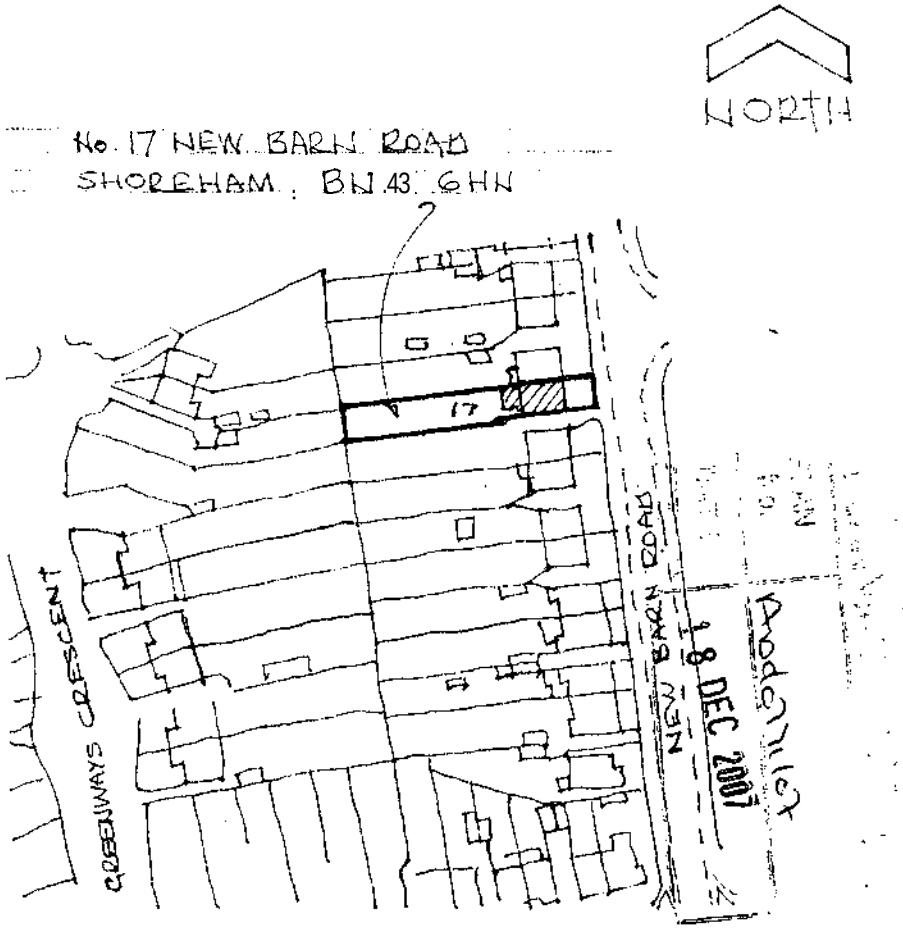
Phone: 01273 263222
Fax: 01273 263203
E-mail: developmentcontrol@adur.gov.uk

Before sending your application please make sure you have:

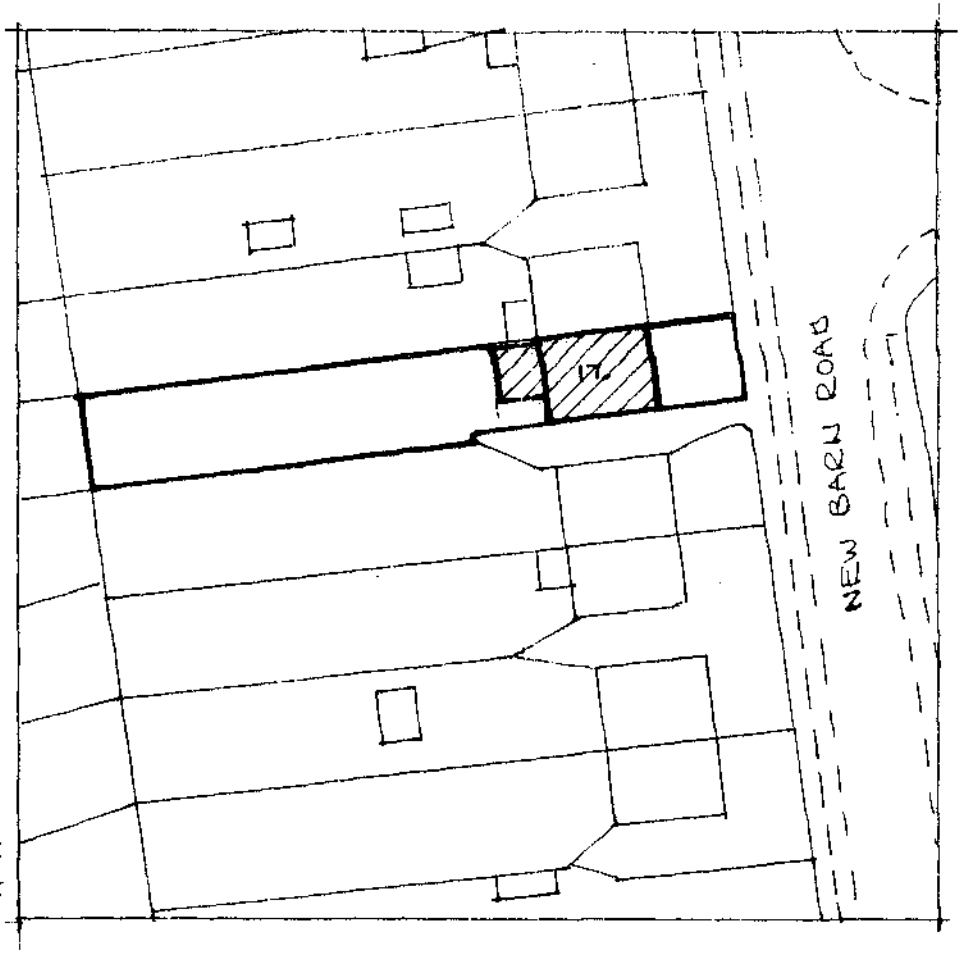
- answered all the questions;
- signed and dated the application form;
- signed and dated certificate A (or certificate B if you do not own all the land);
- enclosed four sets of your plans (one must be coloured to show the work you are applying for); and
- enclose the application fee (if any). Please see notes 3 and 4. Please make your cheque payable to Adur District Council Council.

Remember that an agent can sign the form and certificate for you.

No. 17 NEW BARN ROAD
SHOREHAM. BN43 6HN



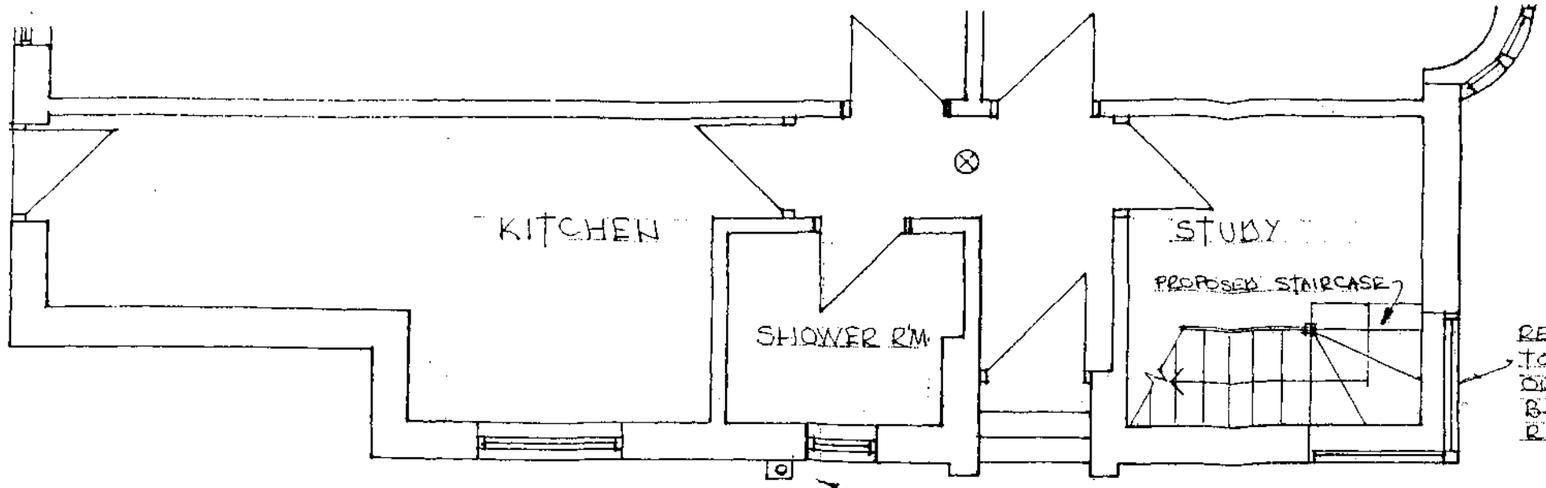
LOCATION PLAN 1:1250



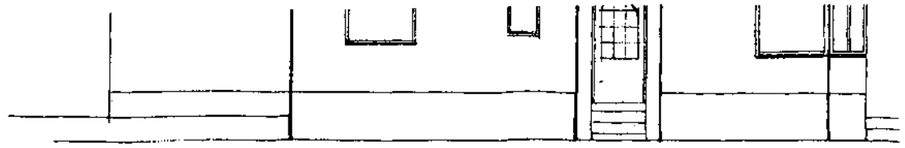
BLOCK PLAN 1:500

PLAN 1

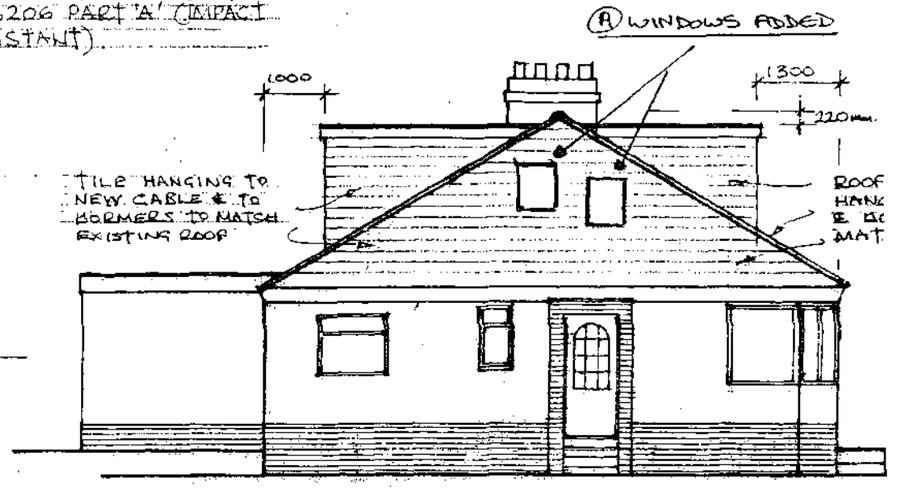
ALL DIMENSIONS MUST BE CHECKED ON SITE AND NOT SCALED FROM THIS DRAWING



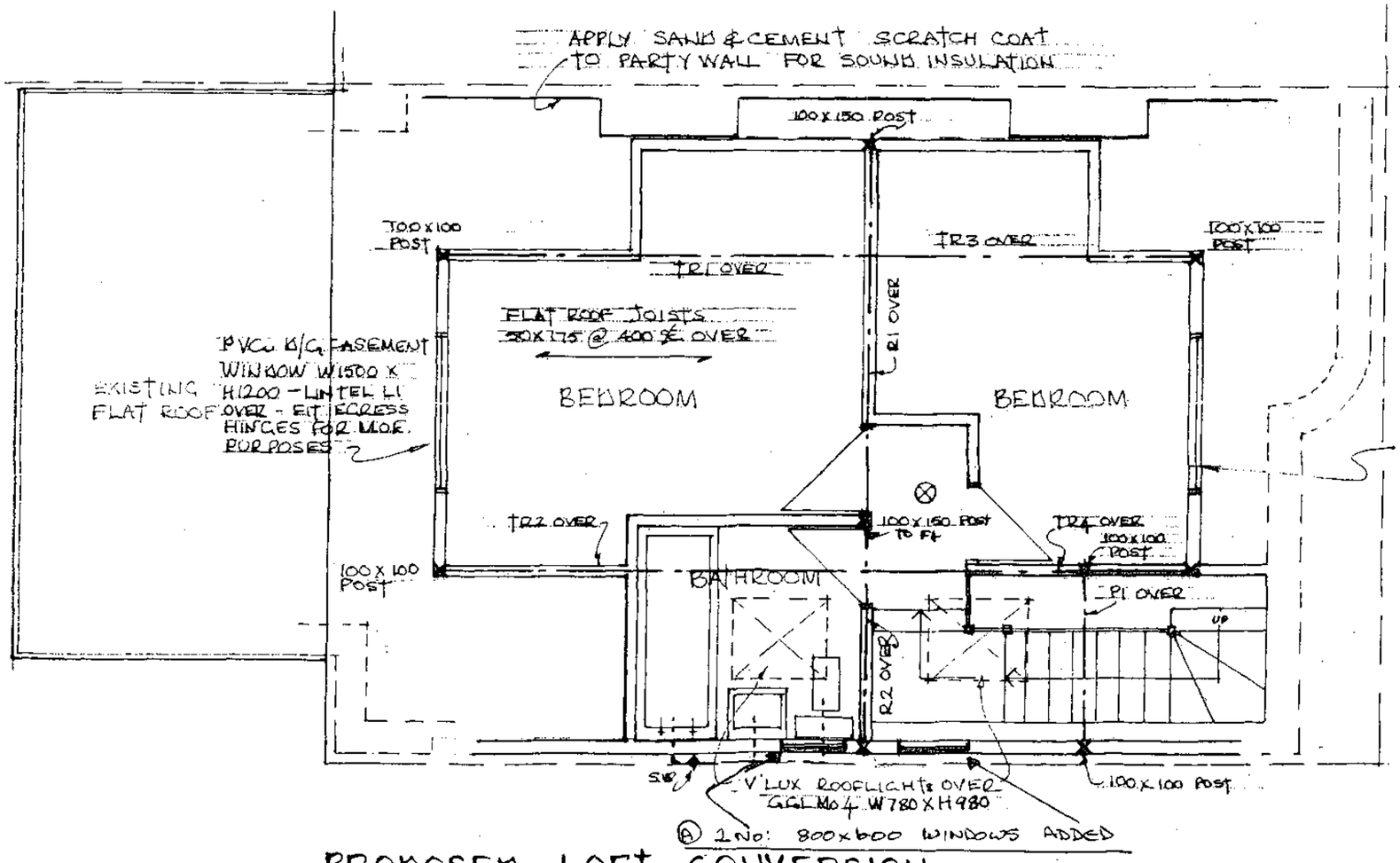
EXISTING GROUND FLOOR



EXISTING SIDE ELEVATION



PROPOSED SIDE ELEVATION



PROPOSED LOFT CONVERSION

Arc/0771/07
18 DEC 2007

STAIRCASE:- MIN 700 WIDE; RISE 210 - GOING 233.

(A) 800x600 U.P.V.C. WINDOWS
DOUBLE GLAZED
OBSCURE GLASS
FIXED LIGHTS
TO SIDE ELEVATION

PLAN 2