Form Ref. No. 455077

ADUR DISTRICT COUNCIL

Application For Planning Permission

TOWN AND COUNTRY PLANNING ACT, 1990

4 copies of this form required, together with plans and appropriate fee.
All measurements are to be given in metric.
If site relates to Lancing or Sompting, please submit 5 copies.

FOR OFFICIAL USE ONLY
Appl. No. ADC037567
Date Received 21 JUN 2007
Fee 265
Rem. List

Applicant's Details

Title	
Forenames	
Surname or Company/ Organisation	WEST SUSSEX COUNTY COUNCIL
Telephone	01243-752257
Email	john.snell@westsussex.gov.uk
Do you have an agent?	No

Address	THE TANNERY
	WESTGATE
	CHICHESTER
	WEST SUSSEX
Postcode	PO19 3RJ

Agent's Details

Title	
Forenames	
Surname	
Telephone	
Email Address	

Address	
Postcode	

Application Type

(a) Full planning permission (including changes of use) YES

(b) Outline planning permission

If 'Yes', state those matters to which this application relates (tick where appropriate)

- (i) Layout ☐
- (ii) Scale ☐
- (iii) External Appearance ☐
- (iv) The means of access ☐
- (v) Landscaping of the site ☐

(c) Renewal of a temporary permission

If 'Yes', state the Date

and Permission Application

and the Condition Number

(d) Permission for retention of building or continuance of use without complying with a condition imposed on a planning permission

If 'Yes', state the Date

and Permission Application

and the Condition Number

(e) Permission to develop land without complying with a condition imposed on a planning permission

If 'Yes', state the Date

and Permission Application

and the Condition Number

Land Details

Full address or location of the land to which this application relates

BURRSCROFTE
POND ROAD
SHOREHAM-BY-SEA
WEST SUSSEX

Does the applicant own or control any adjoining land? No

If 'Yes', this land must be edged blue on the location plan

Area of site (Hectares) 0.23

Dimensions of the application site and distances from the new buildings to boundaries must be clearly indicated on plans

Proposal Details

For Residential Developments, please enter the number of units (flats, bungalows, houses)
- for a Change of Use that REDUCES the number of units, please enter a negative(-) number.

Description of proposed development: Change of use from Care Home to offices (B1) including use for voluntary and community sector organisations

(If residential development, state type if known, e.g. houses, bungalows, flats)

State whether the proposal involved:-

(i) New building(s) or structure(s) No

(ii) Alteration or extension of building(s) No

(iii) Construction of a new *vehicular* access to a highway No

Construction of a new *pedestrian* access to a highway No

(iv) Alteration of an existing *vehicular* access to a highway No

Alteration of an existing *pedestrian* access to a highway No

(v) Closure of existing access No

(vi) Change of use only Yes

Is there to be any 'furniture' placed on a street/highway? No

Use of Land

Particulars of **Use** of Building or Land: Please State

Present use: Care Home

If vacant, the last use:

Additional Information

(a) Is the application for industrial, office warehousing, storage, shopping, commercial purposes or places of public assembly? Yes

(b) Is the application for the winning or working of minerals? No

(c) Is the application for an agricultural dwelling or building? No

(d) Does the proposed development involve the demolition of any residential units? No

If 'Yes', how many units? Please indicate their position on plans

(e) Does the proposed development involve the felling of any trees? No If 'Yes', indicate their position on plans

(f) Does the proposed development involve any public right of way within the site? No If 'Yes', indicate their position on plans

(g) Does the proposed development involve demolition or alteration of a building or Special Architectural or Historic interest or demolition within a Conservation Area? No

If 'Yes', a separate application for **Listed Building Consent** or **Conservation Area Consent** may be necessary

(h) (i) How will surface water be disposed of? As existing

(ii) How will foul sewage be disposed of? As existing (e.g. mains, cesspit, etc.)

(i) Is there to be any 'furniture' placed on the street/highway? No

Process Description

Additional information required in respect of applications for Industrial, Office, Warehousing, Storage, Shopping, Rest and Nursing Homes, Commercial Purposes or Places of Public Assembly.

In the case of industrial development, give a description of the processes to be carried on and of the end products, and the type of plant or machinery to be installed. Please relate your answer to the 'Floor Areas & Uses' section.

N/A

Details of Proposal

Is the proposal related to an existing use on or near the site? No

If 'Yes', please explain the relationship

Is this a proposal to replace existing premises in this area or elsewhere which have become obsolete, inadequate or otherwise unsatisfactory? No

If 'Yes', please give details including gross floor area of such premises and state your intentions in respect of those premises.

Details of Floor Areas and Uses - please specify in square metres

	Existing Floor Space or use (if any)	**Proposed New Floor Space or use**	**Total Floor Space** (Allow for any space lost)
What is the amount of industrial floor space?			
What is the amount of office floor space?		1088	1088
What is the amount of retail floor space?			
What is the amount of storage or warehousing floor space?			
Other Use 1 (please specify)	1088		
Other Use 2 (please specify)			
TOTALS	1088	1088	1088

Other Uses 1 or Comments/Information

Care Home

Details of Staff	**Office**		**Industrial**		**Other**	
	Male	Female	Male	Female	Male	Female
(i) **Number of staff in existing premises on the site**						
(ii) **How many new staff will be employed on the site as a result of the development?**						
(iii) **If you propose to transfer staff from other premises, please give details of the numbers involved***	40					

*and details of the premises affected. 25 : 2-8 Tarmount Lane. 15 : Pond Road

Premises Details

In the case of restaurants, hotels, public houses, theatres, cinemas, meeting halls, Rest and Nursing homes, etc., please specify:

Type of Business

Public floor space (Total)

Seating capacity

Bar floor area (sq.m)

Single bedrooms

Double bedrooms

Parking & Traffic

What provisions have been made for parking, loading and unloading of vehicles within the curtilage on the site?

As existing

State number of car spaces

and Lorry spaces

What is the estimated vehicular traffic flow to the site during a normal working day?
Please include all vehicles

Separately specify those used by employees driving to work:

Waste

What is the nature of disposal of any trade effluents or trade refuse?

0

What is the volume of any trade effluents or trade refuse?

0

and the proposed means of disposal of any trade effluents or trade refuse?

0

Will the proposed use involve the use or storage of any hazardous substances?

No

If 'Yes', please indicate

Plans

List of drawings and plans submitted as part of the application - indicate drawing numbers and scales.
4 sets of all drawings are required.
Additional copies in respect of major applications will assist in determination of such applications.
All measurements are to be given in metric (89/617 EEC Directive).

Plan / Drawing	Number	Scale
Location Plan	V/1744/2	1:1250
Floor Plan	00132 Burcroft	1:500@A4
Floor Plans (3)	4071/01	1:50@A1

Fees

If a fee is submitted, please give the amount £265.00 Calculated Fee £4,240.00

I/WE APPLY FOR PLANNING PERMISSION AS DETAILED ABOVE ☑ Tick to agree to this statement.

Signed: Richard McMurtrie for WEST SUSSEX COUNTY COUNCIL

On behalf of: (Insert applicant's name if signed by agent)

Certificate

Certificate under Section 65 of the Town and Country Planning Act 1990 (Article 7 of the T & CP (General Development Procedure) Order 1995. **N.B.** A signed certificate MUST accompany this application. If the applicant is the sole owner (a) the following certificate should be completed and signed.
'Owner' means a person having a freehold interest or tenancy the unexpired term of which was not less than 7 years

Certificate A

I certify that:
on the day 21 days before the date of the accompanying application nobody, except the applicant, was the owner of any part of the land to which the application relates.
None of the land to which the application relates is or is part of an agricultural holding.

Do you agree to these statements? Yes

OR

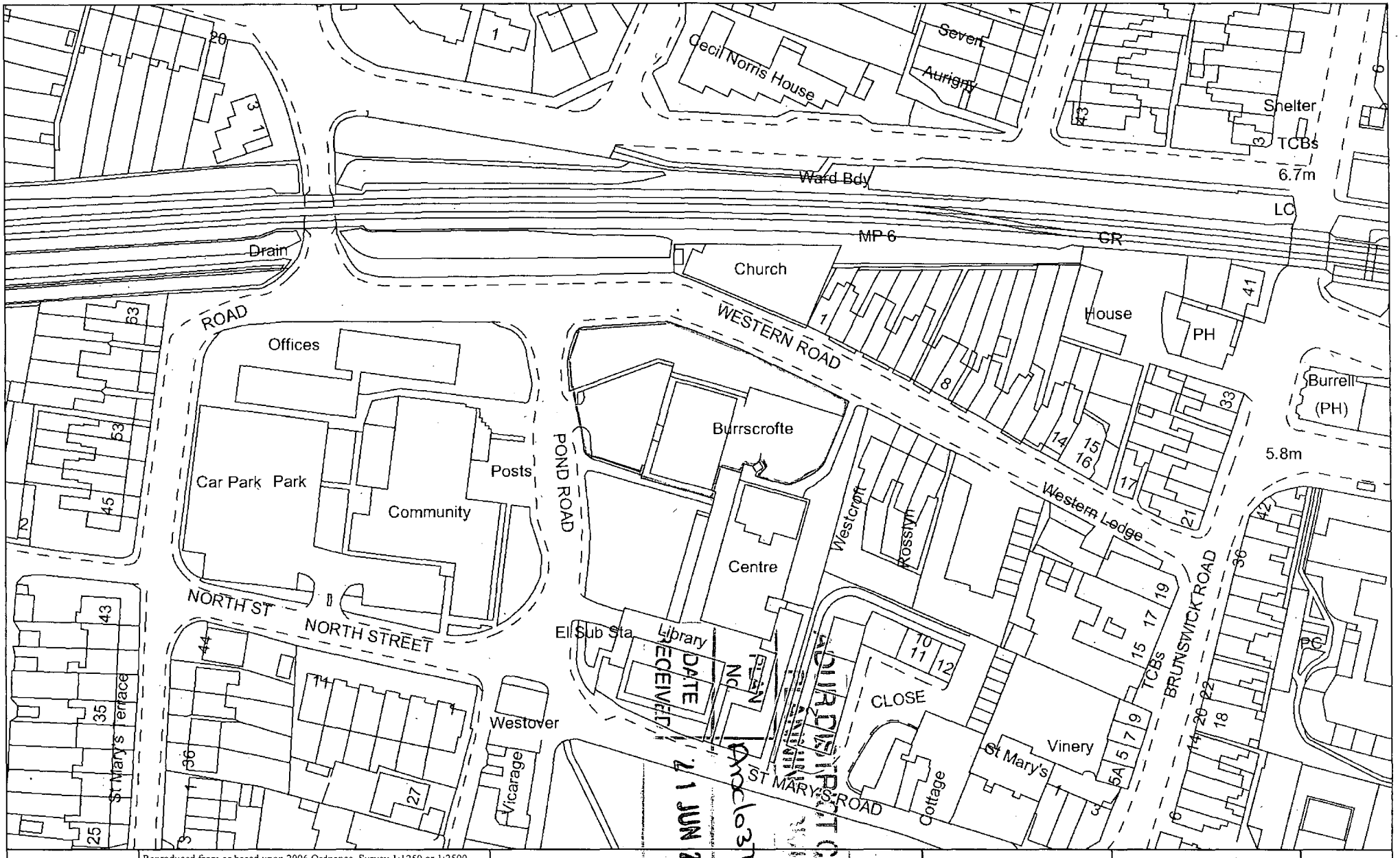
[ ] given requisite notice to every person other than [ ] who, on the day 21 days before the date of the application was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows

Name of Tenant	Address at which Notice was served	Date on which Notice was served

Do you agree to these statements? [ ]

Signed: Richard McMurtrie Date: 19 JUNE 2007

On behalf of: WEST SUSSEX COUNTY COUNCIL



west sussex county council	Reproduced from or based upon 2006 Ordnance Survey 1:1250 or 1:2500 mapping with permission of the Controller of HMSO (c) Crown Copyright reserved. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings West Sussex County Council Licence No. 100018485	**Burrescrofte, Pond Road, Shoreham by Sea**	Plan: V/1744/2	N
	Historical Data(c) Landmark Information Group / Aerial photography copyright of UK Perspectives as contracted by WSCC		Jun 13, 2007	1:1,250

RECEIVED 11 JUN 2007

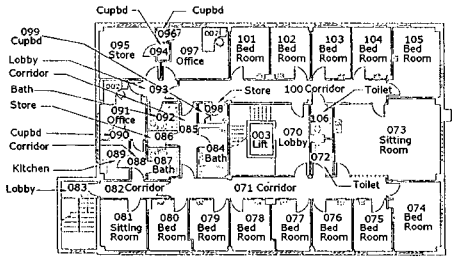
RevNo	Revision note	Date	Signature	Checked
	Electrical Dist. Boards			

Contractor	Surveyed by	Drawn by
Hamson Partnership	DJ & SH	DJ
	Approved by	Approved by - date
	djc	18/12/06

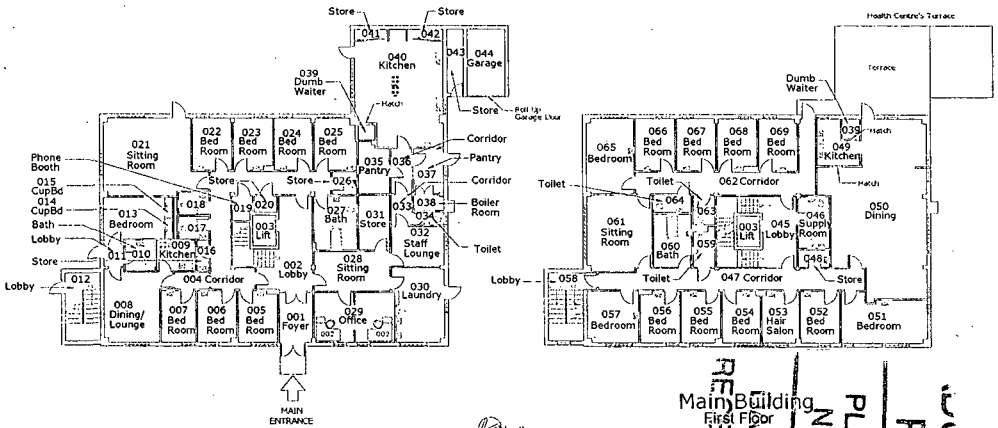
Shed

Green House

Generator Shed



Main Building
Second Floor

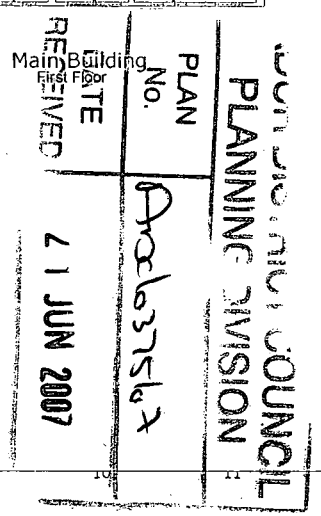


Main Building
Ground Floor

North

metres
0 1 2 3 4 5 6 7 8 9 10

Main Building
First Floor



Spatial relationships between buildings or structures may not have been maintained in this plan.

All dimensions to be checked on site before work commences.

west sussex county council

Property Services, The Tannery
Westgate, Chichester PO19 3RJ
Tel. 01243 752290

Quick name	Property ref	DfES No.
Burcrft	00132	

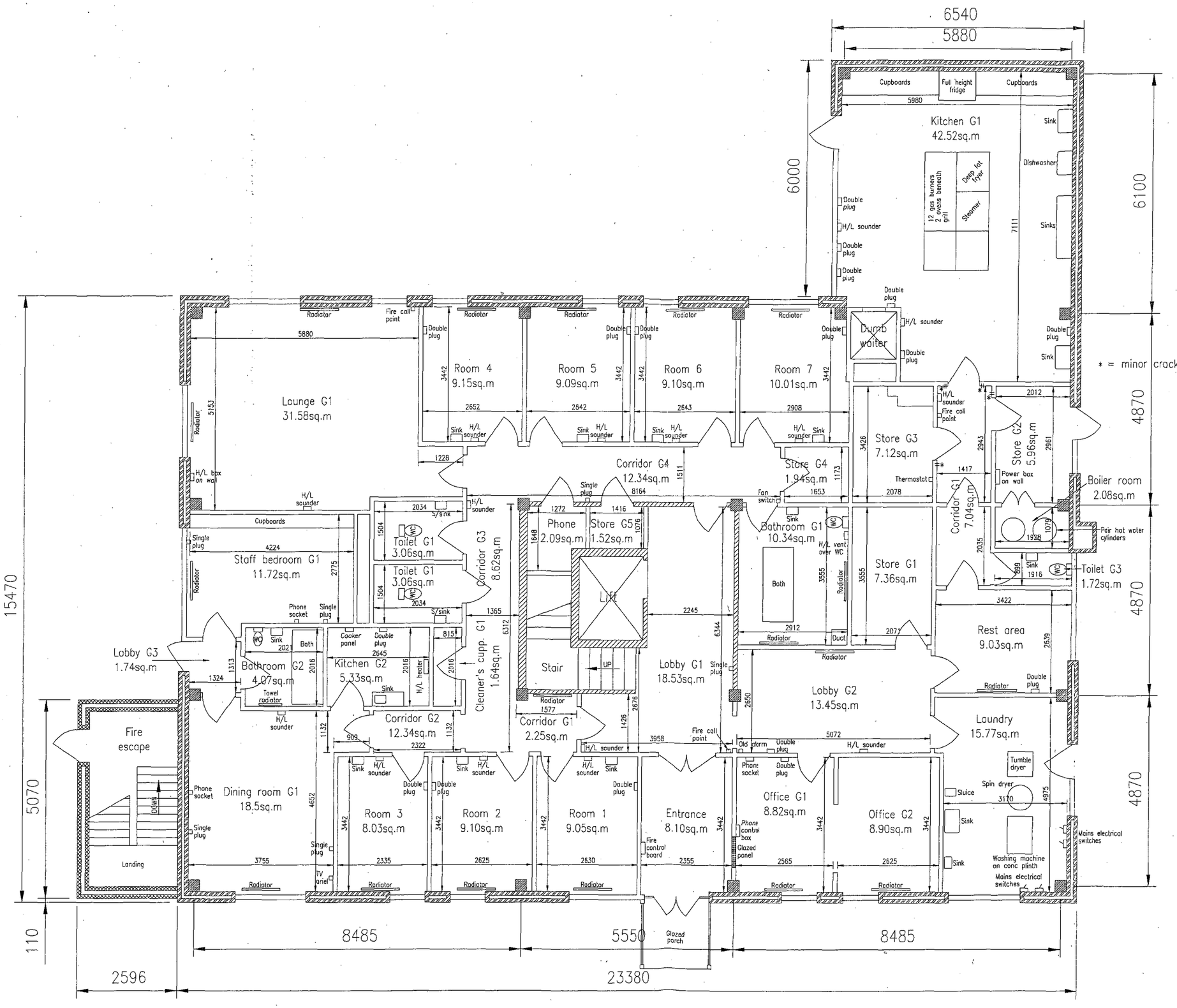
Burrscrofte
Pond Road
Shoreham by Sea
BN43 5WZ

Drawing number	Date	Maint. area
00132_Burcroft	23-10-06	11
CAD filename	Sheet	Edition
00132_Burcroft	1/1	2nd

Scale 1:500@A4

4071 Burrscrofte.dwg 24/03/2006 09:51:00 Scale: 1:50 @ A1

Notes:
1. This drawing to be read in conjunction with all other relevant Monson drawings and specifications, any discrepancies to be reported to Monson prior to any fabrication or work commencing on site.
2. Do not scale this drawing use figured dimensions only
3. All dimensions in millimetres, all levels in metres.
4. External walls are 280mm thick.
5. Internal walls are 110mm thick.
6. All hatched walls are to be considered as load bearing.
7. Internal ceilings are suspended 2440mm above floor level.



ADURDIS DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AD/037/07
DATE RECEIVED 21 JUN 2007

Issue	By	Date	Amendments
C	jb	24/03/06	Enhanced after further survey.
B	jb	15/03/06	Enhanced after survey.
A	jb	07/03/06	Original issue

MONSON
Broadway Chambers, High Street, Crowborough, East Sussex TN6 1DF
Tel: (01892) 601370. Fax: (01892) 601379
E-mail: enquiries@monson.co.uk
The Barn, Lested Farm, Plough Wents Road, Maidstone, Kent ME17 3SA
Tel: (01622) 844185. Fax: (01622) 845139
E-mail: enquiries@monson.co.uk
Benson Lane, Crowmarsh, Wallingford, Oxfordshire OX10 8NU
Tel: (01491) 823475. Fax: (01491) 823470
E-mail: wallingford@monson.co.uk

Project:
BURRSCROFTE
SHOREHAM-BY-SEA

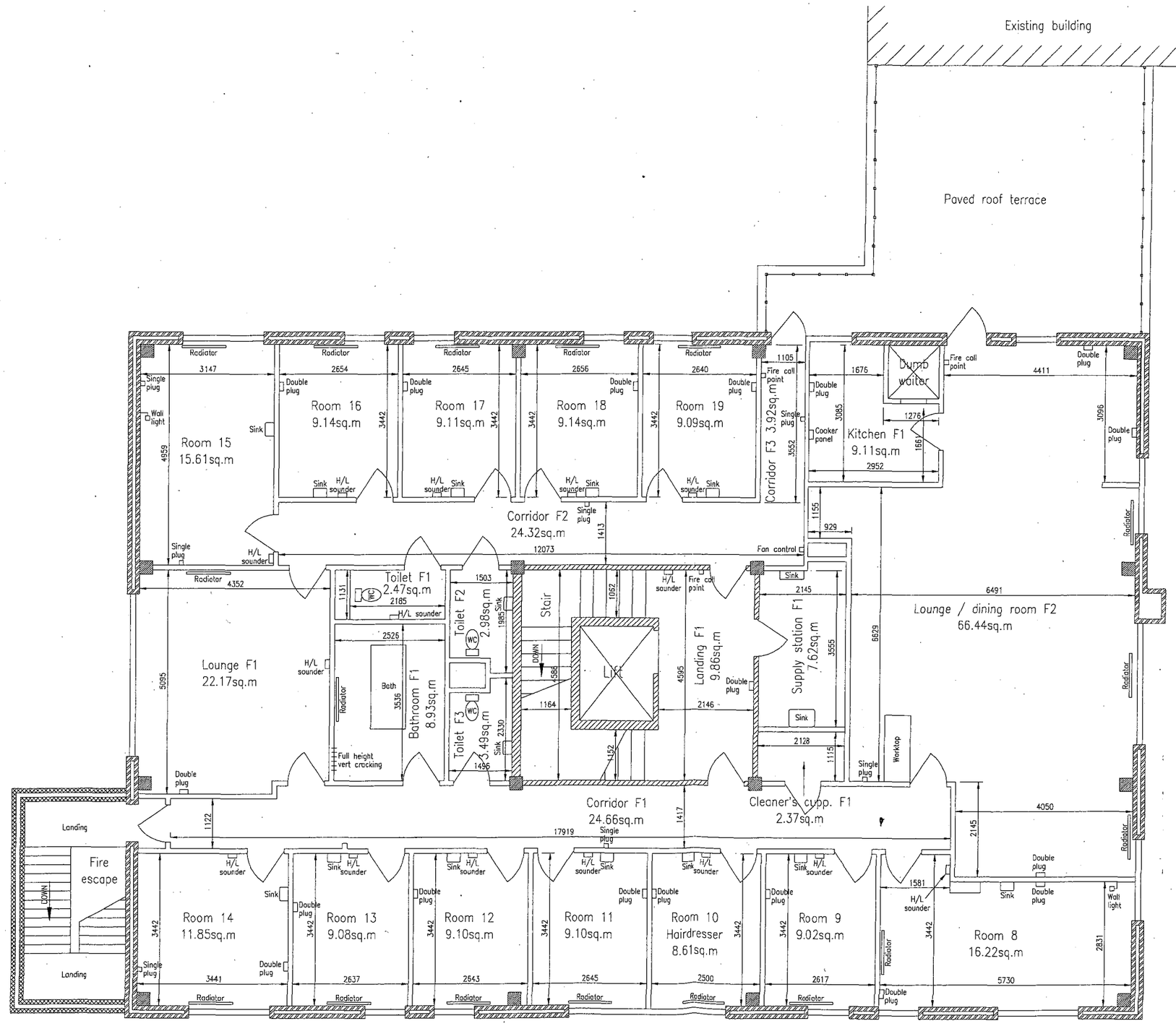
Description:
GROUND FLOOR PLAN

Original Drawing:	Prepared jb	Approved	PG
Origin:	Crowborough	Size	A1
Current Issue:	Approved PG	Date	24/03/06

Drawing Status: PRELIMINARY

Scale:	Dwg No:	Issue:
1:50 @ A1	4071/01	C

4071 - Burrscrofte C6.dwg - 24/03/2006 09:51:41 - Scale 1 = 2



Notes:

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7. Internal ceilings are suspended 2440mm above floor level.

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. A/ac/07/567
DATE RECEIVED 21 JUN 2007

Issue	By	Date	Amendments
C	jb	24/03/06	Enhanced after further survey.
B	jb	15/03/06	Enhanced after survey.
A	jb	07/03/06	Original issue

MONSON

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Benson Lane, Crowmarsh, Wallingford, Oxfordshire OX10 8NU
Tel: (01491) 823475, Fax: (01491) 823470
E-mail: wallingford@monson.co.uk

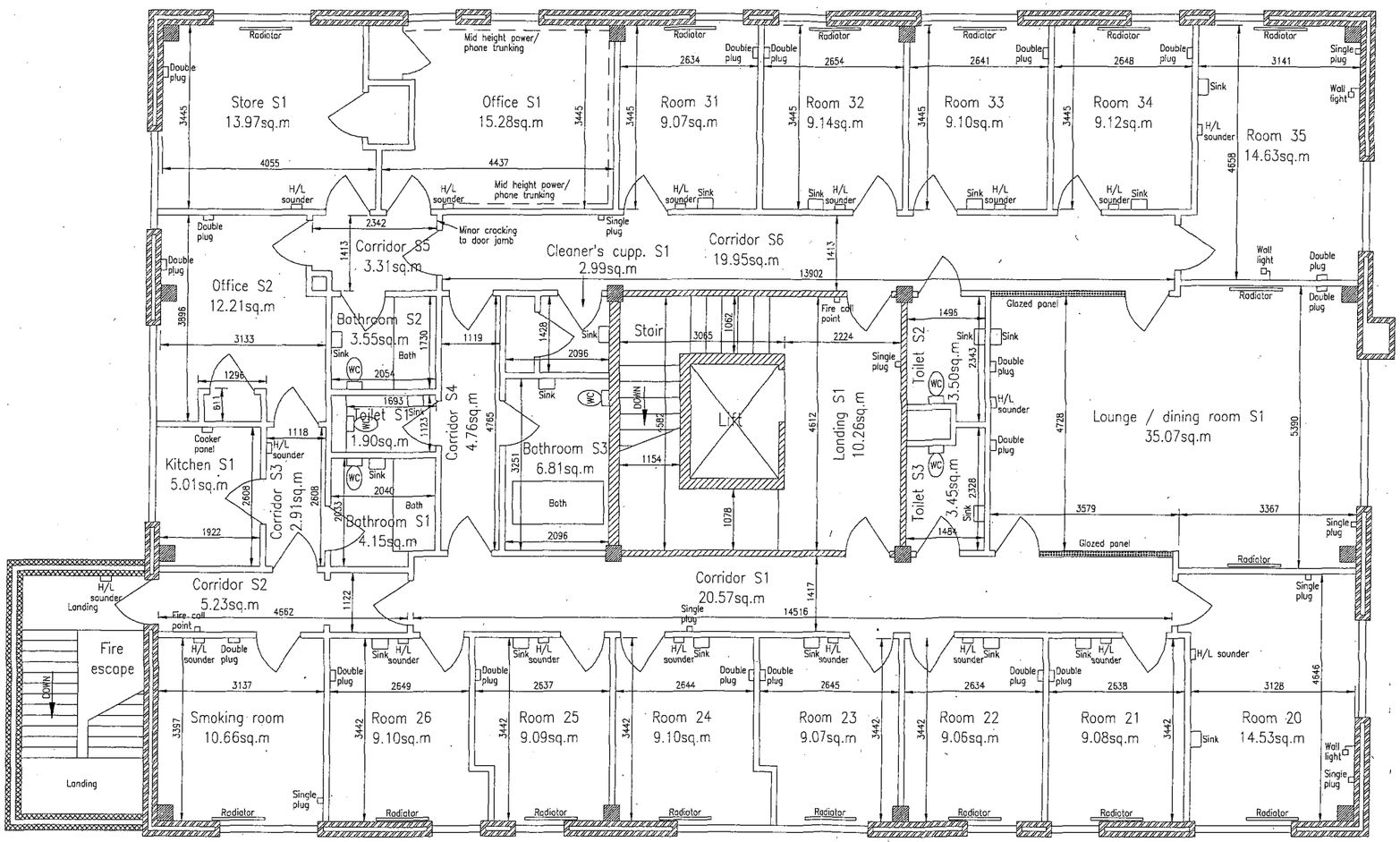
Project:
BURRSCROFTE
SHOREHAM-BY-SEA

Description:
FIRST FLOOR PLAN

Original Drawing: Prepared jb Approved PG
Origin: Crowborough Size A1
Current Issue: Approved PG Date 24/03/06

Drawing Status: PRELIMINARY

Scale: 1:50 @ A1
Dwg No: 4071/02
Issue: C



Notes:
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2. Do not scale this drawing use figured dimensions only
3. All dimensions in millimetres, all levels in metres.
4. External walls are 280mm thick.
5. Internal walls are 110mm thick.
6. All hatched walls are to be considered as load bearing.
7. Internal ceilings are suspended 2440mm above floor level.

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. A/0037/07
DATE RECEIVED
21 JUN 2007

Issue	By	Date	Amendments
C	jb	24/03/06	Enhanced after further survey.
B	jb	15/03/06	Enhanced after survey.
A	jb	07/03/06	Original issue

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E-mail: wallingford@monson.co.uk

Project:
BURRSCROFTE
SHOREHAM-BY-SEA

Description:
SECOND FLOOR PLAN

Original Drawing: Prepared jb Approved PG
Origin: Crowborough Size A1
Current Issue: Approved PG Date 24/03/06
Drawing Status: PRELIMINARY

Scale: 1:50 @ A1
Dwg No: 4071/03
Issue: C



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