Assistant Director
Planning Services
James Appleton

Worthing
BOROUGH COUNCIL

PLANNING SERVICES

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The Owner/Occupier
25 St Andrews Gardens
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BN13 1ES

CHARTER MARK
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Dear Sir/Madam

16th November 2007

Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991)
Application No: WB/07/1366/TPO
Location: St Andrews Gardens Church Road Worthing
Proposals: Application for consent under Worthing Tree Preservation Order No. 8 of 2004 to reduce overall height by 2-3 metres and re-shape as two separate shrubs to one large Bay on southern boundary adjacent Parkfield Road and one large Laurel (next to Bay); Tidy and reduce by 30-60cms (1-2 feet) and minor re-shape to one Holly (next to Bay).

I have received an application for planning permission for the proposal described above. This application can be inspected at our offices at Portland House, Richmond Road, Worthing, between 9.00 a.m. and 5.00 p.m. Monday to Thursday and 9.00 a.m. to 4.00 p.m. on Friday.

If you wish to submit any representations, would you please write to me by **7th December 2007.** Your comments will then be carefully considered and taken into account before the application is determined. If you do comment, I will advise you of our decision soon after it has been made. Any representations you make may be inspected by the applicant and members of the public.

If you do not own the property you occupy, would you please notify the owner of this application.
Would you please also quote the application number in any correspondence.

Finally, if you do need any advice or assistance in relation to this application, please contact Mr H Barnes-Moss on (01903) 221348.

Yours faithfully

[redacted]

James Appleton
Assistant Director (Planning Services)