ADUR & WORTHING
COUNCILS

The Occupier
Flat 1
33 Winchester Road
Worthing
West Sussex
BN11 4DH

Application Number:	AWDM/0502/25
Our reference:	AWAP/0016/25
Please ask for:	Jo Morin
Direct Line:	01903 221350
Date:	11th September 2025

Dear Sir/Madam,

LAND AT: **Flat 3, 33 Winchester Road, Worthing, West Sussex**

PROPOSED DEVELOPMENT: **Replacement UPVC windows to first-floor North elevation (retrospective application)**

APPLICATION REFERENCE: **AWDM/0502/25**

PLANNING INSPECTORATE NUMBER: **APP/M3835/W/25/3369204**

APPEAL START DATE: **8th September 2025**

APPEAL BY: **Mr & Mrs R KASSIM**

I refer to the above details. An appeal has been made to the Secretary of State for the Department for Communities and Local Government (DCLG) in respect of the above proposal, following the Council's decision to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

This means that you will be given the opportunity to submit representations on the appeal. We have forwarded to the Planning Inspectorate and the appellant all the representations made to us in relation to this application. The Inspector appointed by the Secretary of State will consider these representations when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online through GOV.UK using the search facility: https://acp.planninginspectorate.gov.uk
If you do not have access to the internet, you can send your comments to:

Gerwyn Rigby
Temple Quay House
2 The Square
Bristol
BS1 6PN

All representations must be received by 5 weeks of the appeal's starting date **8th September 2025**. Any representations submitted after the deadline will not usually be considered and will be

returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference **APP/M3835/W/25/3369204**.

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents can be inspected online at https://www.adur-worthing.gov.uk/planning/applications/view/. An explanatory booklet "Guide to taking part in planning appeals" is available online at https://www.gov.uk/government/publications/planning-appeals-procedural-guide

The Planning Inspectorate will publish copies of appeal decisions online at https://acp.planninginspectorate.gov.uk the appeal decision will also be available online at https://www.adur-worthing.gov.uk/planning/applications/view/

Yours faithfully

Jo Morin
Principal Planning Officer

N.B. Your representations must reach:-

Gerwyn Rigby
Temple Quay House
2 The Square
Bristol
BS1 6PN

Not later than five weeks from:- 8th September 2025