

AWDM-1475-25 - 4 Offington Court, BN14 9PF - Single storey rear extension with new gable roof over to create first floor bedroom

Date	From	To	Event	Comments
20-Nov-2025	Philip Clay - Architect Hannah Dilley - Applicant	WBC	Application submitted and payment made £613.00.	
21-Nov-2025	Dawn Anthony - Unsted - Technician, WBC	Philip Clay - Architect	Application received by Adur & Worthing Councils & request for further information.	
03-Dec-2026	Gary Peck - Head of Planning, WBC	Philip Clay - Architect	Letter of Confirmation of Application.	
07-Dec-2025	Philip Clay - Architect	Finlay Gardner - Case Officer	Architect's response to queries raised by neighbouring properties.	
13-Jan-2026	Finlay Gardner - Case Officer	Site Visit - 4 Offington Court	Site visit from Finlay Gardner, Case Officer.	
21-Jan-2026	Finlay Gardner - Case Officer	Philip Clay - Architect	Request for 3 day extension to which we agree to 23-Jan-2026 while we "wait for sign-off".	
23-Jan-2026	Finlay Gardner - Case Officer	Philip Clay - Architect	Request to "put partial hip to the rear to reduce overall impact (on neighbours)".	
26-Jan-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Revised plans submitted by Architect to include added hip but still allow full height for doors at Juliet balcony.	
28-Jan-2026	Finlay Gardner - Case Officer	Philip Clay - Architect	Request to "reduce the bulk of the building further" but with no clear guidelines.	Last correspondence from Planning until 20-May-2026 (approx. 4 months)
28-Jan-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Email response to Finlay Gardner from Architect regarding the request to reduce bulk further and confirming that this would significantly impact the head height in the upstairs bedroom.	no response received
05-Feb-2026	Philip Clay - Architect Oguzhan Denizer - Planning Consultant	Applicant Team	Consulted with Planning Consultant: Oguzhan Denizer who commented that, "The proposal would not breach the 45 degree rule...so light and outlook should not be an issue".	
10-Feb-2026	Oguzhan Denizer - Planning Consultant	Applicant Team	Advised further on the 45 degree rule and suggested drawing up plans that would show what is possible under Permitted Development as a comparison. Also commented that the proposed plans would not cause overshadowing to the neighbours in terms of size of extension and proximity to neighbouring properties.	
17-Feb-2026	Oguzhan Denizer - Planning Consultant	Site Visit - 4 Offington Court	Site visit from Planning Consultant, Oguzhan Denizer.	
18-Feb-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Email to Finlay Gardner regarding the 45 degrees rule and requesting advice.	no response received
30-Mar-2026	Philip Clay - Architect Oguzhan Denizer - Planning Consultant	Finlay Gardner - Case Officer	Email to Finlay Gardner including attachments as follows: - Response letter written by Oguzhan Denizer, Planning Consultant - Block Plan/Site Plan illustrating that the 45-degree rule is not being breached - Example Permitted Development Plans - Elevation illustrating greater impact on the neighbours compared to the proposed submitted plans. - Example Permitted Development Floor Plans & Sections.	no response received
13-Apr-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Email to Finlay Gardner requesting update.	no response received
30-Apr-2026	Hannah Dilley - Applicant	Finlay Gardner - Case Officer	Email to Finlay Gardner requesting that our case be reviewed and determined by 15-May-2026 (2 weeks time).	no response received
30-Apr-2026	Hannah Dilley - Applicant	Finlay Gardner - Case Officer	Resending of email sent by Philip on 30-Mar-2026 regarding comments from the Planning Consultant and example permitted development plans.	no response received
13-May-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Email to Finlay Gardner requesting a status update.	no response received
15-May-2026	Chris Duggan - Applicant's Partner	Finlay Gardner - Case Officer	Telephone call to the Planning Office to request to speak to Finlay Gardner which was not possible but was promised a return phone call.	no response received
19-May-2026	Philip Clay - Architect	Finlay Gardner - Case Officer	Telephone call to the Planning Office to request to speak to Finlay Gardner or Gary Peck which was not possible but was promised a return phone call, spoke to "Emma".	no response received
19-May-2026	Chris Duggan - Applicant's Partner	Finlay Gardner - Case Officer	Telephone call to the Planning Office to request to speak to Finlay Gardner which was not possible but was promised a return phone call.	no response received
20-May-2026	Chris Duggan - Applicant's Partner	Finlay Gardner - Case Officer	Telephone call to the Planning Office to request to speak to Finlay Gardner which was not possible but was promised a return phone call.	no response received
20-May-2026	Hannah Dilley - Applicant	Finlay Gardner - Case Officer	Email to Finlay Gardner requesting he get in touch and listing the number of failed attempts to contact him both by email and telephone.	
20-May-2026	Finlay Gardner - Case Officer	Applicant Team	Response from Finlay confirming that he is aware that our case still requires determination and promised to update us on Tuesday (26th May).	
29-May-2026	Hannah Dilley - Applicant	Finlay Gardner - Case Officer	Email to Finlay Gardner requesting status update as he failed to contact us on Tuesday 26th May as promised.	no response received
31-May-2026	Hannah Dilley - Applicant	Submitted via Portal	Submitted Appeal for Non-determination to Planning Inspectorate.	