Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Land At 7 To 27

Address Line 1

Albion Street

Address Line 2

Address Line 3

West Sussex

Town/city

Southwick

Postcode

BN42 4DN

Description of site location must be completed if postcode is not known:

Easting (x)

523741

Northing (y)

104998

Description

Applicant Details

Name/Company

Title

First name

Surname

Adur and Worthing Council

Company Name

Adur and Worthing Council

Address

Address line 1

Worthing Town Hall

Address line 2

Address line 3

Town/City

Worthing

County

Country

UK

Postcode

BN11 1HA

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

First name

John

Surname

Smith

Company Name

Cityzen

Address

Address line 1

Maritime House

Address line 2

Basin Road North

Address line 3

Town/City

Hove

County

Country

United Kingdom

Postcode

BN411WR

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [ ] Yes
- [ ] No
- [x] Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

DEMOLITION OF 11-27 ALBION STREET AND REDEVELOPMENT TO PROVIDE A TOTAL OF 55 AFFORDABLE FLATS WITHIN TWO BLOCKS OF 4-6 STOREYS IN HEIGHT AND THE REFURBISHMENT OF 7-9 ALBION STREET, WITH 31 PARKING SPACES. APPLICATION TO VARY CONDITION 1 (APPROVED PLANS) OF AWDM/0954/18 TO REMOVE WINDOWS AND ADD ALUMINIUM PANELS ON EAST ELEVATION; ADJUST POSITION OF BUILDING TO BE FURTHER FROM EASTERN BOUNDARY; ADD LIFT OVERRUN, SMOKE SHAFT AND VENTS TO ROOF; AMEND CAR PARKING LAYOUT; CHANGES TO INTERNAL LAYOUT WITH ASSOCIATED CHANGES TO FENESTRATION; ADDITION OF BRISE SOLEIL TO WEST ELEVATION

Reference number

AWDM/1999/21

Date of decision

09/12/2022

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [ ] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [x] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Additional cladding to the North, West and South elevations on Level 5 of Building 1.

Please state why you wish to make this amendment

Due to the highly exposed south east position, the cladding is proposed to alleviate the effects of the prevailing weather conditions.

Are you intending to substitute amended plans or drawings?

◯ Yes
⊘ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

⊘ Yes
◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

⊘ The agent
◯ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

⊘ Yes
◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

Date (must be pre-application submission)

29/05/2025

Details of the pre-application advice received

Discussions between Emma Davis and Gary Peck may 29th 2025 who agreed that this change can be handled as an NMA rather than a S73

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [x] Yes
- [ ] No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED ******

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

Matt Quine

Date

26/06/2025