Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
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BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
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Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	1
Suffix	
Property name	
Address line 1	Hancock Way
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea
Postcode	BN43 5JG

Description of site location must be completed if postcode is not known:

Easting (x)	522527
Northing (y)	104925

Description

2. Applicant Details

Title	Mr
First name	Toby
Surname	Hall
Company name	
Address line 1	1, Hancock Way
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea

2. Applicant Details

Country	
Postcode	BN43 5JG
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

3. Agent Details

Title	Mr
First name	Tom
Surname	Cuthbert
Company name	
Address line 1	129 Moulsecoomb Way
Address line 2	
Address line 3	
Town/city	Brighton
Country	United Kingdom
Postcode	BN2 4PE
Primary number	07732789482
Secondary number	
Fax number	
Email	studiocuthbert@gmail.com

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? (•) Yes ( ) No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ( ) Yes ( ) No (•) Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

SINGLE-STOREY REAR EXTENSION (TO REPLACE EXISTING CONSERVATORY)

Reference number:	AWDM/0101/17
Date of decision	21/03/2017

5. Description of Your Proposal

What was the original application type? HouseholderPlanningPermisson

For the purpose of calculating fees, which of the following best describes the original application type?

- (•) Householder development: Development to an existing dwelling-house or development within its curtilage
- ( ) Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

- Revised Eaves detailing
- Three Velux type rooflights instead of 'Ridge Light'
- Minor amendments to RWP location and gable glazing details

Are you intending to substitute amended plans or drawings? ( ) Yes (•) No

Please state why you wish to make this amendment

As a different agent to the original application, we are submitting new drawings, with new numbers.
The previously proposed ridgelight is to be replaced with three number velux rooflights, to simplify construction of the ridge beam. Amendments to eaves, RWP and gable glazing details are very minor and have been tweaked following detailed design development.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? (•) Yes ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- (•) The agent
- ( ) The applicant
- ( ) Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? (•) Yes ( ) No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Peter
Surname	Barnett
Reference	Emails

Date (Must be pre-application submission)

20/03/2019

Details of the pre-application advice received

Peter was emailed with two intended amendments. One to replce the ridgelight with velux rooflights, the other enlarge the extension by 300mm.

Peter's response was that the rooflights would be considered a non-material amendment, but that enlarging the extension would require new planning permission and was unlikely to be supported.

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

9. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	01/07/2019