ADUR
DISTRICT COUNCIL

**Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR**
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

## Neighbours Notified List

**Reference:** ADC/0167/09

**Date Letters Sent:** 27th April 2009

**Proposal:** First-floor side extension

**Location:** 105 Hayley Road Lancing West Sussex BN15 9HG

## Neighbours Notified

103 Hayley Road, Lancing
91 Hayley Road, Lancing
84 Shadwells Road, Lancing

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The Owner/Occupier
84 Shadwells Road
Lancing
West Sussex
BN15 9EW

| | |
|---|---|
| Our reference: | ADC/0167/09 |
| Please ask for: | Hannah Barker |
| Direct Line: | 01273 263228 |
| Date: | 27th April 2009 |

Dear Sir/Madam,

Proposed Development
**First-floor side extension**

Location of Development
**105 Hayley Road Lancing West Sussex BN15 9HG**

TThe Council has received a planning application as summarised above. The application is available for inspection at:

Help Point, Civic Centre, Ham Road, Shoreham-by-Sea, between 8.30am and 5.30pm Monday to Thursday and 8.30am and 5.00pm on Friday.

The Council is expected to make a decision within eight weeks of receipt of the application. It will take into account any comments received in writing, either for or against the application. If you wish to comment, you should do so in writing, quoting the reference number above, to the Planning Division at the above address within 21 days of the date of this letter. A pre-printed form is enclosed for this purpose.

For your assistance, at the end of this letter is a list of those “planning matters” that the Council can consider in assessing proposals and those matters which it cannot. Please note that all correspondence received regarding planning applications will be held on the planning files, will be available for public inspection and posted on the Council’s web site. In the event of an appeal being lodged with the Planning Inspectorate against the Council’s decision, all correspondence will also be forwarded to the Inspectorate and the appellant. Representations will not normally be acknowledged but if you require an acknowledgement and to be informed of the outcome of the application you are requested to submit two stamped addressed envelopes with your representation.

The application may be decided by a Committee of Councillors or by officers under delegated powers. In either instance all comments received by the Council will be very carefully considered before a decision is made. All reports to Committee, background papers, file notes clarifying officer’s recommendations and decision notices will be available for public inspection on the case

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file as soon as they become available. Decision notices will include reasons for the decision and conditions attached to any grant of planning permission. The latter will include those matters to be resolved by submission of later details/information (e.g. details of materials).

The Planning & Regulatory Committee meetings are open to the public and you are welcome to attend when this application is considered. You will only be allowed to speak on the application at the meeting if you have answered YES to the question on the pre-printed form enclosed with this letter and supplied a First Class stamped addressed envelope. You will then be informed in due course of the date of the meeting and sent an explanatory leaflet on the procedure.

Yours faithfully

Keith Morgan
Planning Services Manager

RELEVANT PLANNING CONSIDERATIONS EXAMPLES

Existing planning policy
Previous decisions
Highway safety, traffic and parking
Noise, disturbance, traffic and smells
Design, appearance, materials, character
Overlooking, loss of privacy and light
Loss of trees
Effect on Listed Buildings and Conservation Areas

IRRELEVANT PLANNING CONSIDERATIONS EXAMPLES

Matters controlled by other legislation, e.g. licensing, private property rights/covenants
Effect on value of property
Personal or financial circumstances
Loss of view
Moral or religious issues