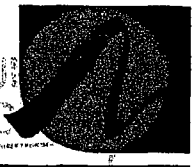
Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL



ADUR DISTRICT COUNCIL PLANNING DIVISION

PLAN No. AD/0385/08
DATE RECEIVED 30 JUL 2008

Application for tree works: works to trees subject to a preservation order (TPO) and/or notification of proposed works to trees in conservation areas (CA).

Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS.
First name:	
Last name:	BEXLEY.
Company (optional):	WSCC LIBRARY SERVICES
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	LIBRARY ADMINISTRATION CENTRE
Address 2:	TOWER STREET
Address 3:	
Town:	CHICHESTER
County:	WEST SUSSEX
Country:	
Postcode:	PO19 1QJ

2. Agent Name and Address

Title:	
Last name:	Andrew Gale Tree Surgery Ltd
Company (optional):	34 Carpenters Meadow PULBOROUGH West Sussex RH20 2HQ
Unit:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Trees Location

Full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: | House number: | House suffix:

House name: LANCING LIBRARY

Address 1: PENSTONE PARK

Address 2:

Address 3:

Town: LANCING

County: WEST SUSSEX

Postcode (if known): BN15 9QL

If there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Main Road') or provide a grid reference:

Easting:

Northing:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): ☑ Yes ☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: | First name:

Last name:

Company (optional):

Unit: | House number: | House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you wishing to carry out works to tree(s) in a Conservation Area (CA)? ☐ Yes ☐ No

Are you seeking consent for works to tree(s) Subject to a Tree Preservation Order (TPO)? ☑ Yes ☐ No

6. Tree Preservation Order Details

Do you know the title of the Tree Preservation Order (TPO)? ☐ Yes ☑ No

If Yes, please provide the title of the TPO:

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Enter the species of the tree(s) and include a sketch plan showing position(s) of the tree(s) in relation to buildings, named roads and boundaries.

If the trees are protected by a TPO, if possible please number them as shown in the First Schedule to the Tree Preservation Order (for example T3 Oak; two Beech and one Birch in G2; seven Ash in A1; sycamore in W1).

Trees and proposed works:

T1 - HOLM OAK - CROWN THIN BY 20%, REMOVE DEADWOOD, RUBBING AND DISEASED BRANCHES. SHORTEN THE LIMB OVER THE SEAT

You might find it helpful to consult a tree surgeon to clarify what needs to be done.

Please state the reference number you have given the plan:

8. Trees - Reasons For Works

This section only needs to be completed if you are seeking consent to trees under a Tree Preservation Order (TPO)

Please state the reasons for carrying out the proposed works on the tree(s):

THE TREE HAS BEEN HEAVILY PRUNED IN THE PAST. A 20% THIN WOULD ALLOW GREATER LIGHT & AIR TO PENETRATE THE CANOPY. THE 'CROWN CLEAN' IS FOR H&S REASONS THE BRANCH OVER THE SEAT IS TO BE SHORTENED DUE TO THE MESS MADE BY PIGEONS, CAUSING A HEALTH ISSUE FOR PEOPLE USING THE SEAT.

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the documents specified.

Health or safety of the tree(s) - e.g. it is diseased, fears that it might break or fall: ☑ Yes ☐ No

If Yes, information required - report by a tree professional (e.g. arboriculturist, horticultural adviser).

Alleged subsidence damage: ☐ Yes ☑ No

If Yes, Information required: Full report by an engineer or surveyor, together with one from a tree professional - to include date and description of property damage; sub-soil type and shrinkage potential; location of any roots found and their identification; history of ground and building movement through a distortion survey and/or level or crack monitoring over suitable period; other vegetation in the vicinity and its management since discovery of the damage.

9. Trees - Additional Information

Are you providing additional information in support of your application? ☐ Yes ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports etc in support of your application:

10. Application For Tree Works - Checklist

Please use this checklist to ensure that the form has been completed correctly and that all relevant information is submitted.

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you MUST provide the following:

The original and 3 copies of a completed and dated application form. ☐

The original and 3 copies of a sketch plan showing the location of all tree(s). ☐

The original and 3 copies of a full and clear specification of the works to be carried out. ☐

The original and 3 copies of a statement of reasons for the proposed work. ☐

- evidence in support of statement of reasons. In particular, you should provide:

  The original and 3 copies of a report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s). ☐

  The original and 3 copies of a report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage. ☐

For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may, therefore, wish to provide the following:

The original and 3 copies of a completed and dated form, with all questions answered. ☐

The original and 3 copies of a sketch plan showing the precise location of all tree(s). ☐

The original and 3 copies of a full and clear specification of the works to be carried out. ☐

Whether the trees are protected by a TPO or in a conservation area, please indicate which of the following types of additional information you are submitting (the original and 3 copies of each need to be provided):

- photographs. ☐
- report by a tree professional (arboriculturist) or other. ☐
- details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form. ☐

11. Declaration - Trees

I/we hereby apply for consent/give notice as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed/Agent: [redacted]

Date (DD/MM/YYYY): 28/7/08 (date cannot be pre-application)

12. Applicant Contact Details

Telephone numbers

Country code: [redacted] National number: [redacted] Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number: 01748 875731 Extension number:

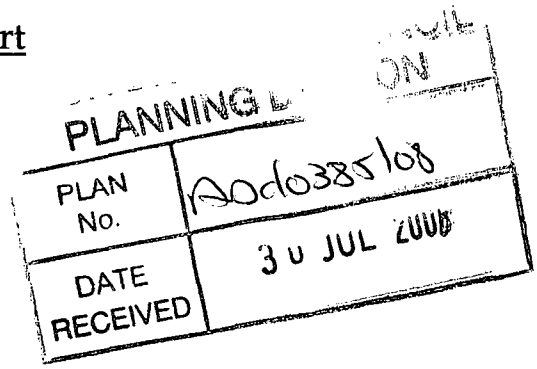
Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

ANDREW GALE
TREE SURGERY Ltd
34, Carpenters Meadow, Pulborough,
West Sussex, RH20 2HQ.

Tree Inspection Report



Client: J A Bexley
WSCC Library Services
Library Administration Centre
Tower Street
CHICHESTER
PO19 1QJ

Location: Lancing Library, Penstone Park, LANCING, BN15 9DL

Date of Inspection: 19th February 2008

Inspector: Andrew Gale – RFS Certificate in Arboriculture

Instructions received: I am instructed by J A Bexley to carry out a survey of the Holm Oak located to frontage of the above building

Our reference: AG/010/08

Tree number/identification: The tree has been arbitrarily numbered 001

Species: Holm Oak – *Quercus ilex*

General description: The tree is located to front of the library on a raised area; it would appear the surrounding ground levels have been altered, probably when the library was constructed. The tree is approximately 12m and a diameter at breast height of 115cm. The tree has been heavily pruned in the past and subsequently has put on vigorous re-growth resulting in a dense canopy. The tree has a pronounced lean to the East and splits into two main stems at 1.8m. There is a small cavity forming on the Northerly scaffold branch, low down and a split/crack on the SE scaffold branch, also low. There is evidence of old pruning all over the tree, ranging from low on the main stems, along the main scaffold branches and higher in the limbs and branches.

Method of inspection: The tree was assessed from the ground, it was not climbed and no electronic decay detection equipment was used. A rubber mallet and probe were used to assess the tree for cavities etc

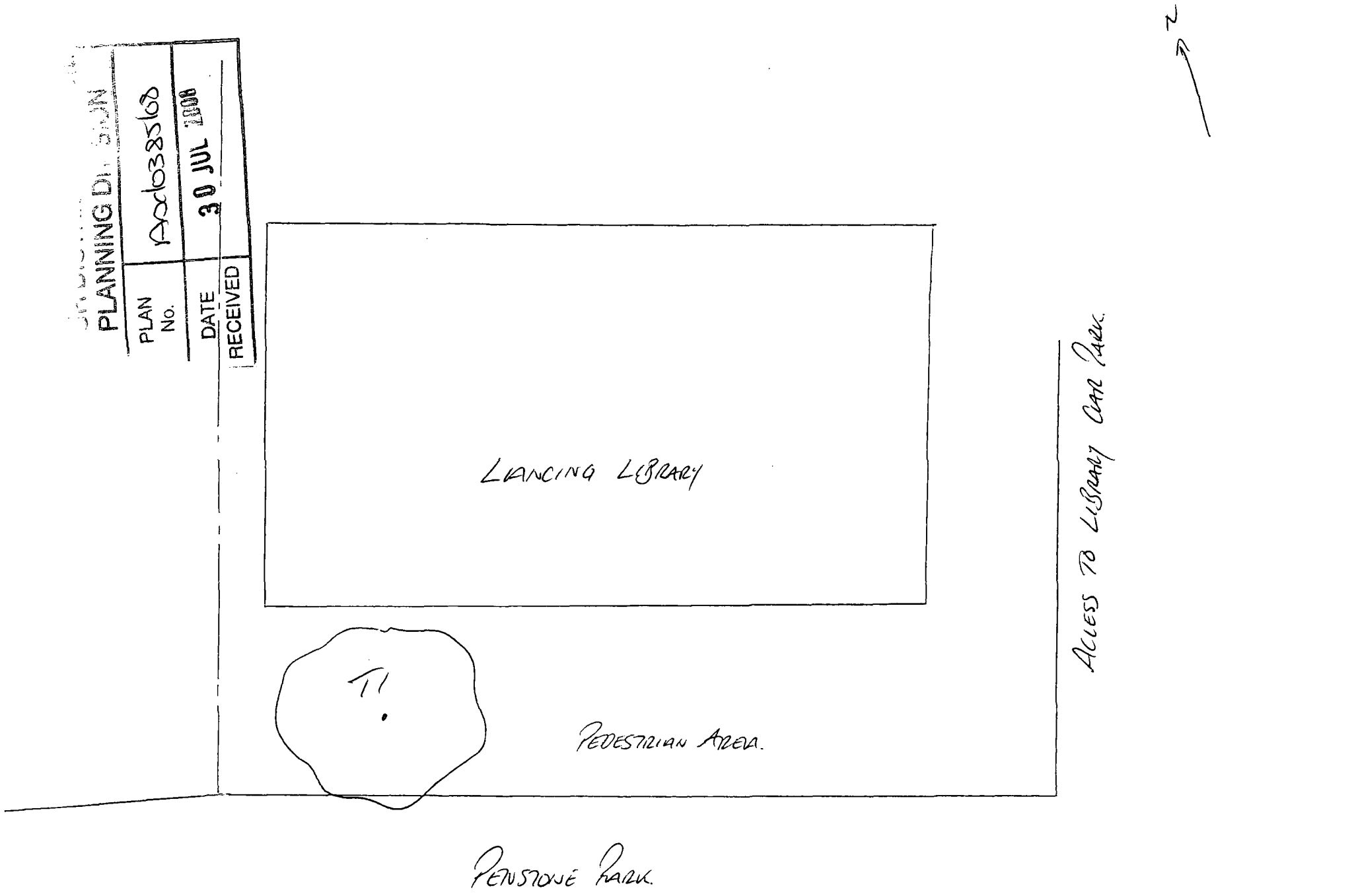
ANDREW GALE
TREE SURGERY Ltd
34, Carpenters Meadow, Pulborough,
West Sussex, RH20 2HQ.

Conclusions: The tree is the main feature in the area around the library and as such has been worked on in the past. This pruning has increased the density of the crown and with the attachment points of this new growth, could pose a Health & Safety risk if left un-checked for any long lengths of time.

Whilst tapping the stem with the mallet, the tone did not change. The probe was used where the two sections fork and it does appear a small cavity may be forming.

The tree is also used by the local pigeon population as a roosting point.

Recommendations: Crown thin the canopy by 20%, removing and dead, rubbing or diseased branches in the process. By doing this, the crown density will be reduced, thus allowing wind and light to penetrate easier. Re-assess in 12 months


PLANNING DEPT.
PLAN No. A060385168
DATE RECEIVED 30 JUL 2008
LANCING LIBRARY
PEDESTRIAN AREA.
ACCESS TO LIBRARY CAR PARK.
PENSTONE PARK.
N
NOT TO SCALE

ADUR DISTRICT COUNCIL
PLANNING DIVISION

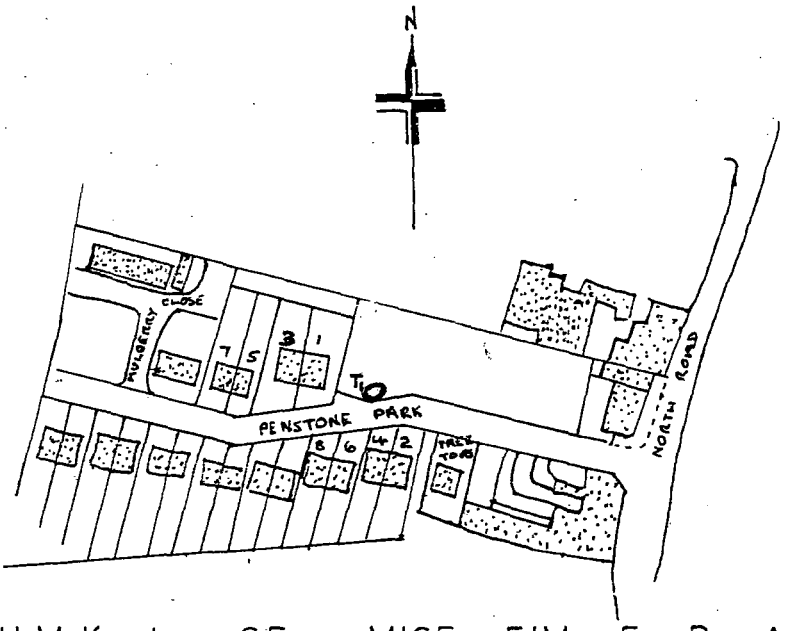
PLAN No.	A06038563
DATE RECEIVED	30 JUL 2008

WORTHING RURAL DISTRICT COUNCIL

Tree on Land to the East of no. 1 Penstone Park Lancing.

Tree Preservation Order No. 7/1970

Scale 1/2500



D. H. McKerchar, C.Eng., M.I.C.E., F.I.Mun.E., Reg. Arch.
ENGINEER SURVEYOR & ARCHITECT

FIRST SCHEDULE

TREES SPECIFIED INDIVIDUALLY*

(encircled in black on the map)

No. on Map.	*Description.*	*Situation.*
T1	Ilex	Land to the east of No. Penstone Park, Lancing,

TREES SPECIFIED BY REFERENCE TO AN AREA*

(within a dotted black line on the map)

No. on Map.	*Description.*	*Situation.*

NONE

GROUPS OF TREES*

(within a broken black line on the map)

No. on Map.	*Description.*	*Situation.*

NONE

WOODLANDS*

(within a continuous black line on the map)

No. on Map.	*Description.*	*Situation.*