ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

Mr Carl Moore
Atterbury Moore Associates
Unit 1
Gosling Croft Business Park
Long Furlong
Clapham
Worthing
West Sussex
BN13 3UT

Our reference:	ADC/0341/10/INVAL
Your reference:	
Please ask for:	Dawn Ayres
Direct Line:	01273 263213
Date:	16th September 2010

Dear Sir/Madam

Loft conversion of first-floor flat (with front and rear rooflights)

First Floor Flat 33 Victoria Road Shoreham-by-Sea West Sussex BN43 5LA

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 Certificate B is unacceptable - it must provide the owners name.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Senior Administrative Officer