Adur & Worthing councils

Development Management

Mr Paul Simmonds
National Federation of SubPostmasters
22 Windlesham Gardens
Shoreham-By-Sea
West Sussex
BN43 5AZ

Our reference: AWDM/0961/18/INVAL
Please ask for: Dawn Ayres
Direct Line: 01903 221391
Date: 2nd July 2018

Dear Sir

22 Windlesham Gardens Shoreham-By-Sea West Sussex BN43 5AZ

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 The elevations are not to scale (1:20) as per the guidance notes attached, please note the amount of details we require for the dimensions.

Once this information is received your application will be registered as quickly as possible.

Please note
The Council are phasing out payments made by cheque.

Payments can be made online when submitting a planning portal application or by phoning the Planning section Monday to Friday between 10am and 4pm to pay by debit or credit card.

Yours faithfully,

Dawn Ayres
Technician