Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mrs	First Name:	Justine	Surname:	Collins
Company name:					
Street address:	23, Old Shoreham Road				
				Telephone number:	
				Mobile number:	
Town/City:	SOUTHWICK			Fax number:	
Country:				Email address:	
Postcode:	BN42 4RD				

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	Chris	Surname:	Griffiths
Company name:	Sea Green Design Ltd				
Street address:	Avondale				
	Cresselly			Telephone number:	07891524252
				Mobile number:	
Town/City:	Kilgetty			Fax number:	
Country:				Email address:	
Postcode:	SA68 0TX				seagreendesign@gmail.com

3. Description of Proposed Works

Please describe the proposed works:

Room in the roof conversion

Has the work already been started without planning permission? ( ) Yes (•) No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	23
Suffix:	
House name:	
Street address:	Old Shoreham Road
Town/City:	SOUTHWICK
Postcode:	BN42 4RD

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	523875
Northing:	106112

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ○ Yes ◉ No

10. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

(•) The agent ( ) The applicant ( ) Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Roof - description:

Description of *existing* materials and finishes:

Clay plain tiles

Description of *proposed* materials and finishes:

Clay plain tiles

Walls - description:

Description of *existing* materials and finishes:

Red Bricks

Description of *proposed* materials and finishes:

Red bricks to match existing/Timber cladding

Windows - description:

Description of *existing* materials and finishes:

PVCU

Description of *proposed* materials and finishes:

PVCu
Timber framed roof lights

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Photographic Survey
17 002 001 Location Plan
17 002 002 Block Plan
17 002 101 Existing Plans
17 002 102 Existing Elevations and Sections
17 002 201 Proposed Plans
17 002 202 Proposed Plans and Sections

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A
Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding *("agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act)*.

Title: Mr First name: Chris Surname: Griffiths

Person role: AGENT Declaration date: 19/09/2017 [x] Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. [x] Date 20/09/2017