

Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk



Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	14
Suffix	
Property Name	
Address Line 1	West Street
Address Line 2	
Address Line 3	West Sussex
Town/city	Shoreham-by-sea
Postcode	BN43 5WG

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
521386	105121
Description	

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Details of Development
GARDEN STUDIO IN REAR GARDEN
Location of Development
14 WEST STREET SHOREHAM-BY-SEA WEST SUSSEX BN43 5WG

Reference number

AWDM/0633/26

Date of decision (date must be pre-application submission)

15/06/2026

Please state the condition number(s) to which this application relates

Condition number(s)

03

Has the development already started?

- ☐ Yes
☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

EXTERNAL CLADDING:

- . thermowood cladding to front and one side including secret door - colour
- TBC (proposed Wimbledon Green)
- . Black polymer coated steel to remaining elevations

DOORS AND WINDOWS:

- . Black aluminium externally and internally.
- . 28mm Argon filled double glazed units
- . Toughened safety glass with Low-E UV coating
- . Dark hinges and Black handles
- . Five point insurance backed locking system
- . Euro barrel cylinder lock

ROOFING AND RAINWATER SYSTEM:

- . Pent roof with EPDM rubber roof covering
- uPVC roof trims to perimeter of roof
- uPVC round line black guttering fixed to lowest edge of roof
- uPVC black downpipe to ground level

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
- ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jeff Gorbeck

Date

03/08/2026