# Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
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ADUR DISTRICT COUNCIL

Ad0623709

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites

**Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.**

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

### 1. Applicant Name and Address

| | |
|---|---|
| Title: | MISS |
| First name: | JILL |
| Last name: | LANGRIDGE |
| Company (optional): | |
| Unit: | |
| House number: | 48 |
| House suffix: | |
| House name: | |
| Address 1: | THE FAIRWAY |
| Address 2: | WILLOWBROOK PARK |
| Address 3: | OLD SALTS FARM ROAD |
| Town: | LANCING |
| County: | WEST SUSSEX |
| Country: | ENGLAND |
| Postcode: | BN15 8QZ |

### 2. Agent Name and Address

| | |
|---|---|
| Title: | |
| First name: | |
| Last name: | |
| Company (optional): | |
| Unit: | |
| House number: | |
| House suffix: | |
| House name: | |
| Address 1: | |
| Address 2: | |
| Address 3: | |
| Town: | |
| County: | |
| Country: | |
| Postcode: | |

### 3. Description of Proposed Works

Please describe the proposed works:

SUN LOUNGE MEASURING 3.000m x 3.000m on Southern wall of home.

## . Description of Proposed Works (continued)

as the work already started? ☐ Yes ☑ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

as the work already been completed? ☐ Yes ☑ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

## . Site Address Details

ease provide the full postal address of the application site.

nit: House number: 43 House suffix:

ouse ame:

ddress 1: THE FAIRWAY

ddress 2: WILLOWBROOK PARK

ddress 3: OLD SATIS FARM ROAD

own: LANCING

ounty: WEST SUSSEX

ostcode ptional): BN15 8QZ.

## 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

## Pre-application Advice

is assistance or prior advice been sought from the local thority about this application? ☐ Yes ☑ No

/es, please complete the following information about the advice u were given. (This will help the authority to deal with this plication more efficiently).

ease tick if the full contact details are not own, and then complete as much possible: ☐

fficer name:

eference:

Date (DD MM YYYY): ust be pre-application submission)

etails of the pre-application advice received:

## 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

## Parking

ll the proposed works affect isting car parking arrangements? ☐ Yes ☑ No

Yes, please describe:

## 9. Authority Employee / Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☑ No

If yes please provide details of the name, relationship and role

## 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

| | Existing (where applicable) | Proposed | Not applicable | Don't Know |
|---|---|---|---|---|
| Walls | / | BRICK SKIRT WITH UPVC WINDOWS, DOORS + ELEVATIONS. | ☐ | ☐ |
| Roof | / | DECRA ROOF TILES TO MATCH THOSE ON HOME | ☐ | ☐ |
| Windows | / | GLAZED UPVC | ☐ | ☐ |
| Doors | / | GLAZED UPVC | ☐ | ☐ |
| Boundary treatments (e.g. fences, walls) | / | / | ☐ | ☐ |
| Vehicle access and hard-standing | / | AS EXISTING | ☐ | ☐ |
| Lighting | | INTERNAL | ☐ | ☐ |
| Others (please specify) | | / | ☐ | ☐ |

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

BUILDING SPECIFICATION, PLAN SHOWING ELEVATION, FLOOR PLAN + CROSS SECTION

## 1. Ownership Certificates

**One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form**

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

**Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

:ertify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the vner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to ıich the application relates.

| gned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY): |
|---|---|---|
| [redacted] | | 17.6.09 |

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

**Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

:ertify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years t to run)* of any part of the land or building to which this application relates.

| Name of Owner | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

| ıned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY): |
|---|---|---|
| | | |

### CERTIFICATE OF OWNERSHIP - CERTIFICATE C

**Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

rtify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

e steps taken were:

| Name of Owner | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

:ice of the application has been published in the following newspaper culating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

| ıed - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY): |
|---|---|---|
| | | |

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## 11. Ownership Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

**Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 12. Agricultural Holdings

AGRICULTURAL HOLDINGS CERTIFICATE

**Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7**

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant: [redacted]

Or signed - Agent:

Date (DD/MM/YYYY): 20 [illegible] 09

(B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

| Name of Tenant | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☐

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

ereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional nation.

d - Applicant: [redacted] | Or signed - Agent: | Date (DD/MM/YYYY): 17-8-21 (date cannot be pre-application)

## Applicant Contact Details

hone numbers

| ry code: | National number: | Extension number: |
|---|---|---|
| | | |

| ry code: | Mobile number (optional): |
|---|---|
| | |

| ry code: | Fax number (optional): |
|---|---|
| | |

address (optional):

## 16. Agent Contact Details

Telephone numbers

| Country code: | National number: | Extension number: |
|---|---|---|
| | | |

| Country code: | Mobile number (optional): |
|---|---|
| | |

| Country code: | Fax number (optional): |
|---|---|
| | |

Email address (optional):

## ite Visit

e site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

lanning authority needs to make an appointment to carry te visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

r has been selected, please provide:

ct name: [redacted] | Telephone number:

ddress: