



Local Policing Service Improvement & Engagement Department

Your Ref: AWD/0635/26 Our Ref: LM/WOR/26/05A Date 9th June 2026

Contact Name: Lee Melbourne

Dear Ms Morin,

RE: 128 Tarring Road Worthing West Sussex BN11 4HA

Thank you for your correspondence of the 9th of June 2026, advising me of a planning application for a change of use from Use Class C4 (small house in multiple occupation) to sui generis house in multiple occupation at the above location, for which you seek advice from a crime prevention viewpoint.

The National Planning Policy Framework demonstrates the government's aim to achieve healthy, inclusive, and safe places which are safe and accessible, so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion – for example through the use of attractive, well-designed, clear, and legible pedestrian and cycle routes, and high-quality public space, which encourage the active and continual use of public areas.

Although the level of crime and anti-social behaviour in Adur & Worthing District is average as indicated within Police.uk additional measures to mitigate against any identified local crime trends and site-specific requirements should always be considered.

This planning application is seeking permission to increase the maximum occupancy by one person from 6 to 7 residents.

I have had the opportunity to examine the detail within the application and in an attempt to reduce the opportunity for crime and the fear of crime I offer the following comments.

Ms Morin
Planning Officer
Adur & Worthing Councils,
Development Management,
Economy Directorate, Portland House,
44 Richmond Road, Worthing,
West Sussex, BN11 1HS

Sussex Police Headquarters
Malling House, Malling, Lewes, East Sussex, BN7 2DZ

The additional bedroom must be fitted with a fire rated (FD30 or higher) door with a minimum lock certificated to (BS8621) or (PAS 8621), fitted with a minimum of two hinge bolts or hinges with a similar integral facility to ensure protection in the event of a hinge failure following a criminal attack. The bedroom door must be also installed with a securely fixed robust planted stop, door chain and door viewer.

If not having done so already - the applicant and their partners are also **strongly advised** to consult directly with the fire service with regards to these proposed changes to discuss a fire risk assessment as they may have some of their own requirements to be implemented into the premises before additional occupation can take place.

Thank you for giving me an opportunity to offer comments in response.

The Crime & Disorder Act 1998 heightens the importance of taking crime prevention into account when planning decisions are made. Section 17 of the Act places a clear duty on both police and local authorities to exercise their various functions with due regard to the likely effect on the prevention of crime and disorder. You are asked to accord due weight to the advice offered in this letter which would demonstrate your authority's commitment to work in partnership and comply with the spirit of The Crime & Disorder Act.

Yours sincerely

Miss Lee A Melbourne
Designing Out Crime Officer
Local Policing Service Improvement & Engagement Department
Sussex Police Headquarters