



Local Policing Service Improvement & Engagement Department

Your Ref: AWD/0411/26 Our Ref: LM/WOR/26/02A Date 9th April 2026

Contact Name: Lee Melbourne

Dear Ms Hincke,

RE: 10 Salisbury Road Worthing West Sussex BN11 1RB

Thank you for your correspondence of the 9th of April 2026, advising me of a planning application for retrospective change of use from small house in multiple occupation (Use Class C4) to large house in multiple occupation (Sui Generis) at the above location, for which you seek advice from a crime prevention viewpoint.

The National Planning Policy Framework demonstrates the government's aim to achieve healthy, inclusive, and safe places which are safe and accessible, so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion – for example through the use of attractive, well-designed, clear, and legible pedestrian and cycle routes, and high-quality public space, which encourage the active and continual use of public areas.

Although the level of crime and anti-social behaviour in Adur & Worthing District is average as indicated within Police.uk additional measures to mitigate against any identified local crime trends and site-specific requirements should always be considered.

I have had the opportunity to examine the detail within the application and in an attempt to reduce the opportunity for crime and the fear of crime I offer the following comments.

As indicated in the supporting statement I note the following:

Currently six vulnerable 16 – 18 year olds in the care of the local authority are being supported with staff onsite 24/7 at the property. The HMO licence renewal was made in 2023, and an extension to 7 beds was requested in partnership with the local authority in early 2025. This was issued February 2025.

Ms Hincke
Planning Officer
Adur & Worthing Councils,
Development Management,
Economy Directorate, Portland House,
44 Richmond Road, Worthing,
West Sussex, BN11 1HS

Sussex Police Headquarters
Malling House, Malling, Lewes, East Sussex, BN7 2DZ

I also note that due to a member of staff leaving that paperwork was not submitted and that this planning application is seeking retrospective ratification.

I have reviewed the documents as submitted and have no comments to make from a crime prevention perspective.

Thank you for giving me an opportunity to offer comments in response.

The Crime & Disorder Act 1998 heightens the importance of taking crime prevention into account when planning decisions are made. Section 17 of the Act places a clear duty on both police and local authorities to exercise their various functions with due regard to the likely effect on the prevention of crime and disorder. You are asked to accord due weight to the advice offered in this letter which would demonstrate your authority's commitment to work in partnership and comply with the spirit of The Crime & Disorder Act.

Yours sincerely

Miss Lee A Melbourne
Designing Out Crime Officer
Local Policing Service Improvement & Engagement Department
Sussex Police Headquarters