Planning Services, Adur District Council
Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL
PLANNING D[illegible]
PLAN No. Adc/04608
DATE RECEIVED 17 MAR 2008

Householder Application for Planning Permission for works or extension to a dwelling
Town and Country Planning Act 1990

ublication of planning applications on council websites

ease note that with the exception of applicant contact details and Certificates of Ownership, the information provided on tl pplication form and in supporting documents may be published on the council's website.

you have provided any other information as part of your application which falls within the definition of personal [illegible] der t ata Protection Act which you do not wish to be published on the council's website, please contact the council's planni epartment.

ease complete using block capitals and black ink.
is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

. Applicant Name and Address

itle:	MR
First name:	S
ast name:	BROWN
ompany optional):	
Unit:	
House number:	23
House suffix:	
House name:	
ddress 1:	BROOK WAY
ddress 2:	
ddress 3:	
own:	LANCING
ounty:	WEST SUSSEX
ountry:	
ostcode:	

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	NIGEL DEWDNEY ASSOC
Unit:	
House number:	12
House suffix:	
House name:	
Address 1:	SEMLEY RD
Address 2:	HASSOCKS
Address 3:	
Town:	
County:	WEST SUSSEX
Country:	
Postcode:	BN6 8PE

3. Description of Proposed Works

Please describe the proposed works:

Proposed loft conversion, with dormer to rear.

las the work already started? ☐ Yes ☑ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-appli… issio

las the work already been completed? ☐ Yes ☑ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-applica… ssior

. Site Address Details

lease provide the full postal address of the application site.

Unit: House number: 23 House suffix:

House name:

Address 1: BROOK WAY

Address 2:

Address 3:

Town: LANCING

County: WEST SUSSEX

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads a… Wa…

Is a new or altered vehicle access proposed to or from the public highway? ☐ Nc…

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Y… Nc…

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ … Nc…

If Yes to any questions, please show details on you… drawings and state the reference number(s) of the… drawing(s):

. Pre-application Advice

las assistance or prior advice been sought from the local uthority about this application? ☐ Yes ☑ No

Yes, please complete the following information about the advice ou were given. (This will help the authority to deal with this pplication more efficiently).

lease tick if the full contact details are not nown, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): nust be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Y… No

If Yes, please mark their position on a scaled plan and state the reference number of any plans o… …s:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☐ Nc…

If Yes, please show on your plans which trees by givi… th… numbers e.g. T1, T2 etc, state the reference numbe… …n(s) drawing(s) and indicate the scale.

. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of st… …cted member of the council? ☐ Yes ☐ Nc…

If Yes, please provide details:

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls		Plain vertical tiling to match existing roof	☐	☐
Roof		Green mineral felt.	☐	☐
Windows		White upvc	☐	☐
Doors			☑	☐
Boundary treatments (e.g. fences, walls)			☑	☐
Vehicle access and hard-standing			☑	☐
Lighting			☑	☐
Others (please specify)			☑	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with ...is ...orm

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Ar

certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ th... ...he wner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the ... ...hich the application relates.

Signed - Applicant: | Or signed - Agent: | YYY

[redacted]

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Ar

certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed b... ...he d... 1 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold int... ...yec ...ft to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	...ved

Signed - Applicant: | Or signed - Agent: | YYY

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Artic...

certify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a pers... ...interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ t... ...een unable to do so.

The steps taken were:

Name of Owner	Address	D...	...ved

Notice of the application has been published in the following newspaper circulating in the area where the land is situated):

On the following date (which mus... ...er than 21 days before the date of t... ...):

Signed - Applicant: | Or signed - Agent: | Da... | YYY

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate un

certify/ The applicant certifies that:

·Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the ate of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least* art of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper circulating in the area where the land is situated):

On the following date (wh than 21 days before the d

Signed - Applicant:

Or signed - Agent:

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

[redacted]

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this a is listed below:

Name of Tenant	Address

Signed - Applicant:

Or signed - Agent:

2. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Fa information required will result in your application being deemed invalid. It will not be considered valid until all i by the Local Planning Authority has been submitted.

- [x] copies of a completed and dated application form:
- [x] copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:
- [x] copies of other plans and drawings or information necessary to describe the subject of the application:
- [ ] 3 copies of a design and access statement where proposed works fall within one of the following designated areas:
  - National Park
  - Site of special scientific interest
  - Conservation area
  - Area of outstanding natural beauty
  - World Heritage Site
  - The Broads
- The correct fee: [x]
- 3 copies of the c 7 Certificate (Agricul [x]
- 3 copies of the comple Ownership Certificat (A, B, C or D - as app [x]

3. Declaration

we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings a information.

Signed - Applicant:

Or signed - Agent:

[redacted]

Date (DD/MM/Y

04/2

not l catic

elephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

mail address (optional):

Telephone numbers

Country code: | National number: 01273 84

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

6. Site Visit

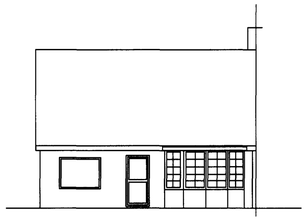
an the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

the planning authority needs to make an appointment to carry ut a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Oth… agent/…

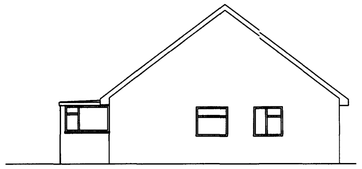
Other has been selected, please provide:

Contact name: | Telephone number:

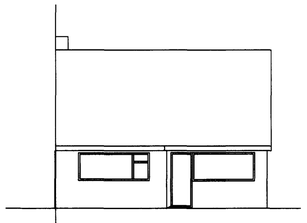
mail address:



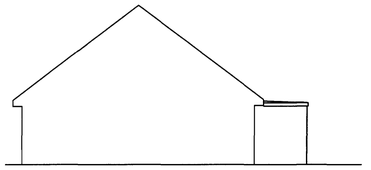
Existing Front Elevation



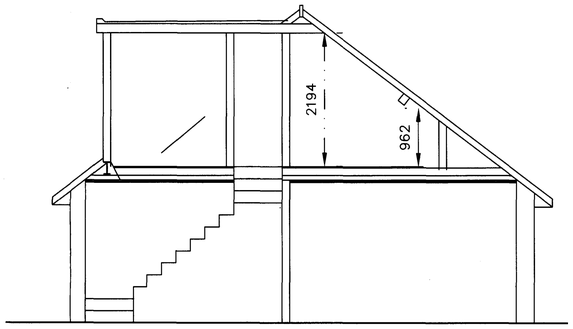
Existing Side Elevation



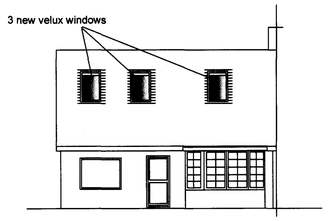
Existing Rear Elevation



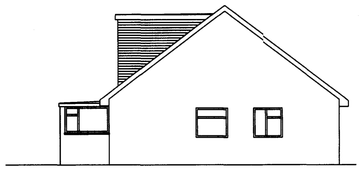
Existing Side Elevation



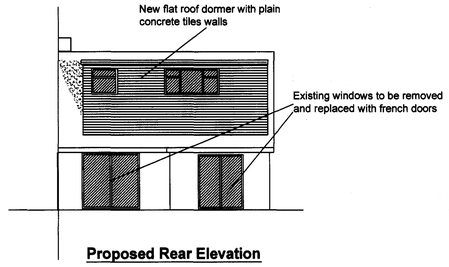
Section Through



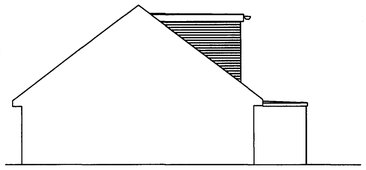
Proposed Front Elevation



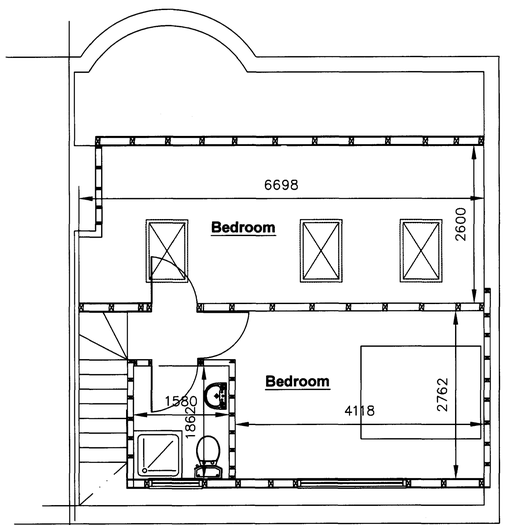
Proposed Side Elevation



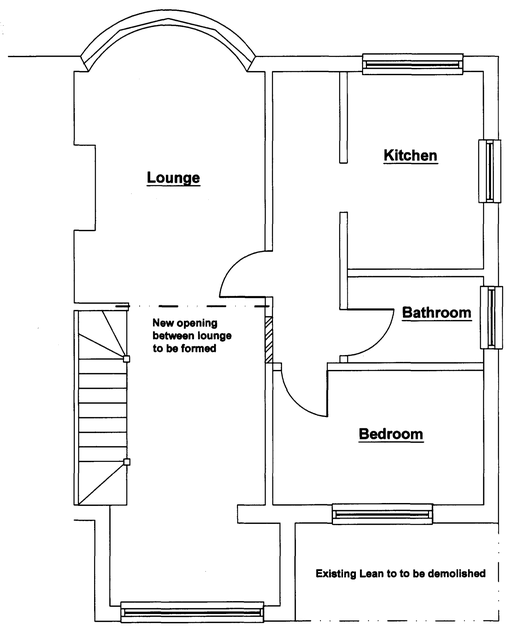
Proposed Rear Elevation



Proposed Side Elevation



Proposed Loft Plan



Proposed Ground Floor Plan



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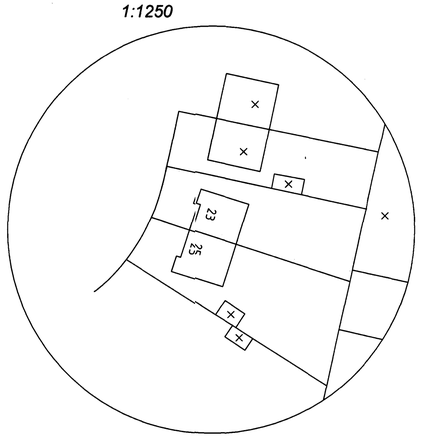
Site Location Plan
1:1250



Block Location Plan
1:500

Rev.	Date.	Description.

Title:

Mr Brown
23 Brook Way
Lancing
West Sussex

Project.

Proposed Loft Conversion

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AB/08/0100
DATE RECEIVED 17 MAR 2008

Drawn: Date:
Checked: Date:
Scale: Plans1:50 Elevations 1:100 Rev:
Drawing no: AB/08/01 Sheet:
Of: