Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
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ADUR DISTRICT COUNCIL

PLANNING DIVISION

PLAN No. AD1000/09

DATE RECEIVED 12 FEB 2009

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR. & MRS.	First name:	S
Last name:	RAVAN		
Company (optional):			
Unit:		House number:	House suffix:
House name:	WESTCROFT		
Address 1:	WEST STREET		
Address 2:	SOMPTING		
Address 3:			
Town:	LANCING		
County:	WEST SUSSEX		
Country:	ENGLAND		
Postcode:	BN15 0AX		

2. Agent Name and Address

Title:	MR	First name:	IVAN
Last name:	SALTER		
Company (optional):	A.J. SALTER & SON		
Unit:		House number:	50 House suffix:
House name:			
Address 1:	WINDSOR ROAD		
Address 2:			
Address 3:			
Town:	WORTHING		
County:	WEST SUSSEX		
Country:	ENGLAND		
Postcode:	BN11 2LY		

3. Description of Proposed Works

Please describe the proposed works:

SINGLE STOREY LINK AND TWO STOREY EXTENSION
TO PROVIDE GAMES ROOM, GARAGE AND ELDERLEY
RELATIVE ACCOMMODATION.
NEW ACCESS GATES AND RE-LEVELLED DRIVE

RESUBMISSION OF ADC/0109/08

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name: WESTCROFT

Address 1: WEST STREET

Address 2: SOMPTING

Address 3:

Town: LANCING

County: WEST SUSSEX

Postcode (optional): BN15 0AX

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☑ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

MR. P. BARNETT

Reference:

Date (DD MM YYYY): (must be pre-application submission) MID 2008

Details of the pre-application advice received:

DISCUSSIONS WITH MR. BARNETT TO REDUCE THE SIZE AND ALTER THE DESIGN OF THE PREVIOUS APPLICATION

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☑ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

PLAN 11607:3

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☑ Yes ☐ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

PLAN 11607:3
SCALE 1:50
TREES T1 AND T2 REMOVED

8. Parking

Will the proposed works affect existing car parking arrangements? ☑ Yes ☐ No

If Yes, please describe:

CAR PARKING AND TURNING ON SITE WILL BE IMPROVED, 2 OR 3 CARS IN GARAGE, SIMILAR ON GARDEN AREA. ALL CARS WILL EXIT SITE IN FORWARD GEAR

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	RENDERED BLOCK ON BRICK PLINTH TO GARAGE	CLOURWASHED AND RENDERED BLOCKWORK ON BRICK 'PLINTH' WITH TILE HANGING TO GABLES	☐	☐	11607:4
Roof	FLAT ROOF TO EXISTING GARAGE	PLAIN TILES, COLOUR TO MATCH MAIN BUILDING. FLAT ROOF TO GAMES ROOM WITH PARAPET AS ABOVE	☐	☐	11607:4
Windows	WHITE UPVC DOUBLE GLAZED UNITS	WHITE UPVC DOUBLE GLAZED UNITS - STYLE TO MATCH EXISTING	☐	☐	11607:4
Doors		WHITE UPVC DOUBLE GLAZED UNIT	☐	☐	11607:4
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing	ROUGH TARMAC	NEW TARMAC WITH DRAINAGE SYSTEM	☐	☐	11607:3
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☑ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

PLANS 11607:3 & 11607:4
DESIGN AND ACCESS STATEMENT

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		10/02/2009

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	10/02/2009

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☑

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☑

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☑

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	10/02/2009 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
00 44	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
00 44	01903 209496	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):
00 44	01903 209496

Email address (optional): ajsalterandson@hotmail.com

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Telephone number:

Email address:

A. J. SALTER & SON

Established 1976

Architectural Technicians
and Surveyors

Alan Salter. FFB, MRSH Ivan Salter

50 WINDSOR ROAD
WORTHING
WEST SUSSEX
BN11 2LY

Telephone / Fax: (01903) 209496
E-mail: ajsalterandson@hotmail.com
Web site: www.ajsalterandson.co.uk

DESIGN AND ACCESS STATEMENT

ARUN DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AR/0061/09
DATE RECEIVED 12 FEB 2009

WESTCROFT,
WEST STREET,
SOMPTING,
LANCING,
WEST SUSSEX.

Design and Access Statement

Westcroft, West Street, Sompting.

1. Amount

The proposal is to provide a single and two-storey extension/building dug into the existing garden. Games room link, and garaging on the ground floor, and a self-contained "Granny Flat" on the first floor.

2. Layout

The proposals are accessed from the existing house, and by a separate door from the patio area.

New entry doors, and ground floor windows will be of a 'Secured by Design' type for maximum security.

3. Scale

The maximum overall dimensions of the proposal will be as follows: -

Height: -6.05m from new drive level.
Width: -6.05m
Depth: -8.3m

4. Landscaping

The existing landscape will be retained (or replaced if damaged) and tidied up as required. New planting to be agreed. The new drive to be in tarmac or other agreed finish, with a suitable drainage system, and drainage channel at gate to prevent water discharge onto the highway. One leaning conifer will be removed, and one flowering cherry tree, as it is affecting a listed flint wall, making it dangerous for pedestrians. Replacements can be planted on site.

5. Appearance

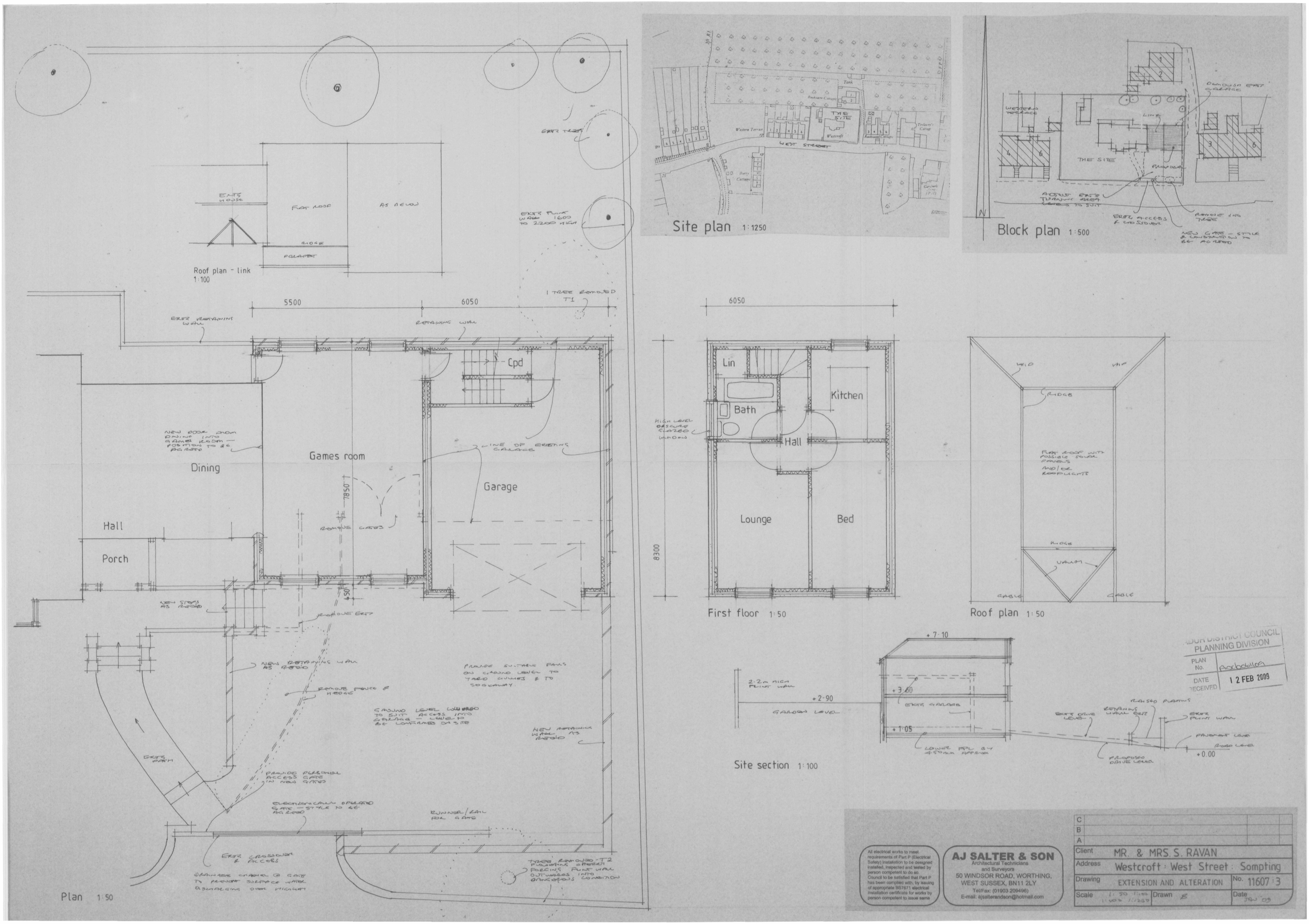
The appearance of the proposal will be face brickwork to ground floor, rendered and colourwashed block to first floor and tile hanging to gables, all to match Westcroft. Roof tiles ditto.

6. Use

The use of the proposal will be garage, and residential, for an elderly relative.

7. Access

A new gate will be provided in the existing opening for access onto West Street, for pedestrian and vehicular access. Vehicles will be able to exit from site in forward gear. Bus numbers 7 and 7A travel along West Street and the nearest stops are within easy walking distance.

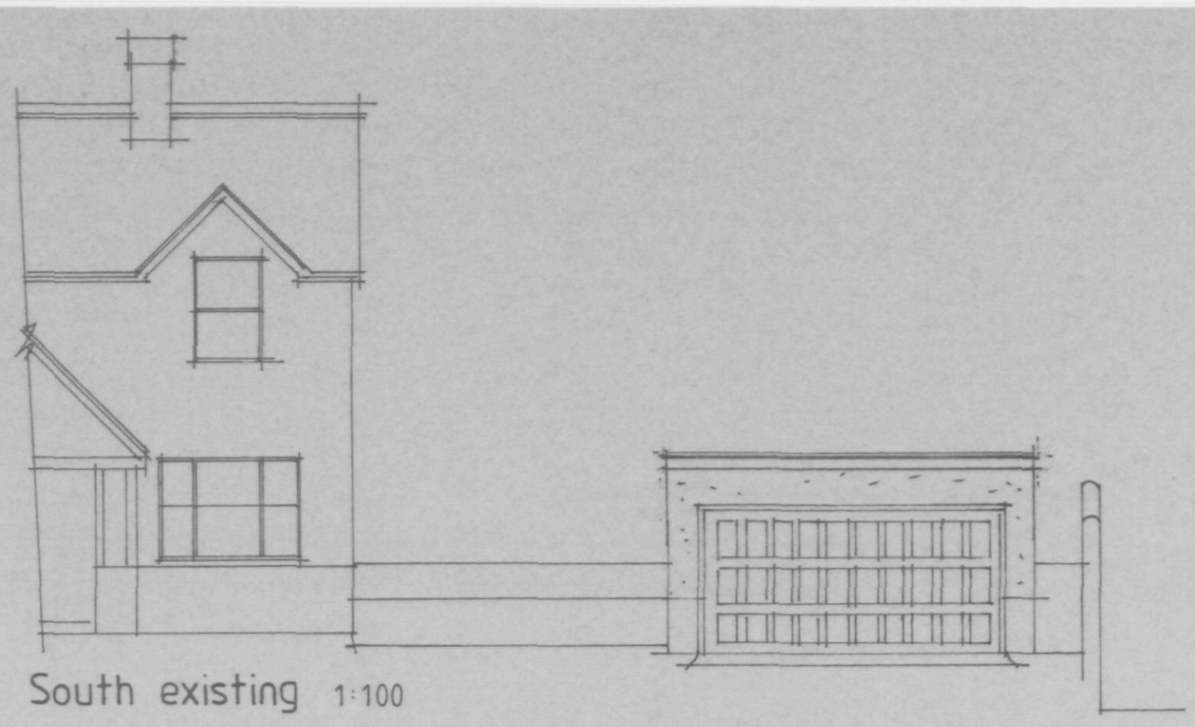


ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Aoc06109
DATE RECEIVED 12 FEB 2009

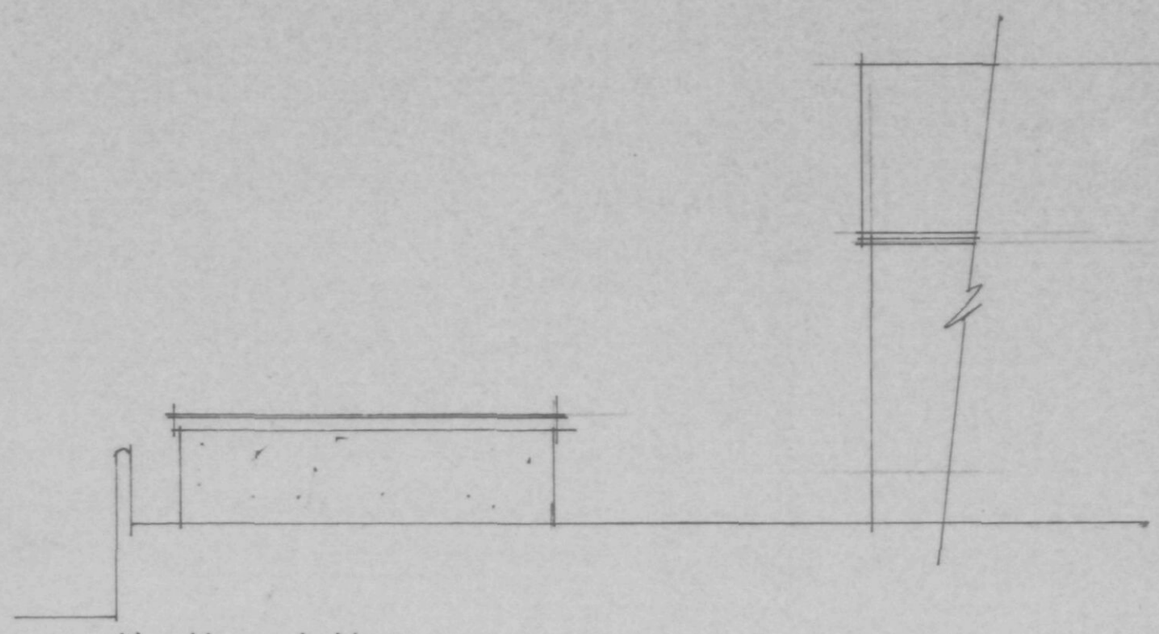
All electrical works to meet requirements of Part P (Electrical Safety) Installation to be designed installed, inspected and tested by person competent to do so. Council to be satisfied that Part P has been complied with, by issuing of appropriate BS7671 electrical installation certificate for works by person competent to issue same

AJ SALTER & SON
Architectural Technicians and Surveyors
50 WINDSOR ROAD, WORTHING, WEST SUSSEX, BN11 2LY
Tel/Fax: (01903 209496)
E-mail: ajsalterandson@hotmail.com

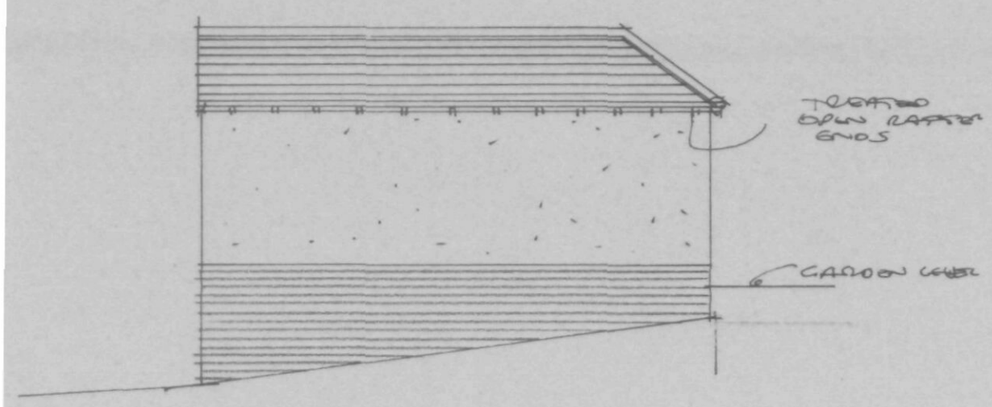
C			
B			
A			
Client	MR. & MRS. S. RAVAN		
Address	Westcroft : West Street : Sompting		
Drawing	EXTENSION AND ALTERATION	No.	11607 : 3
Scale	1:50 1:100 1:500 1:1250	Drawn	B
Date	JAN 09		



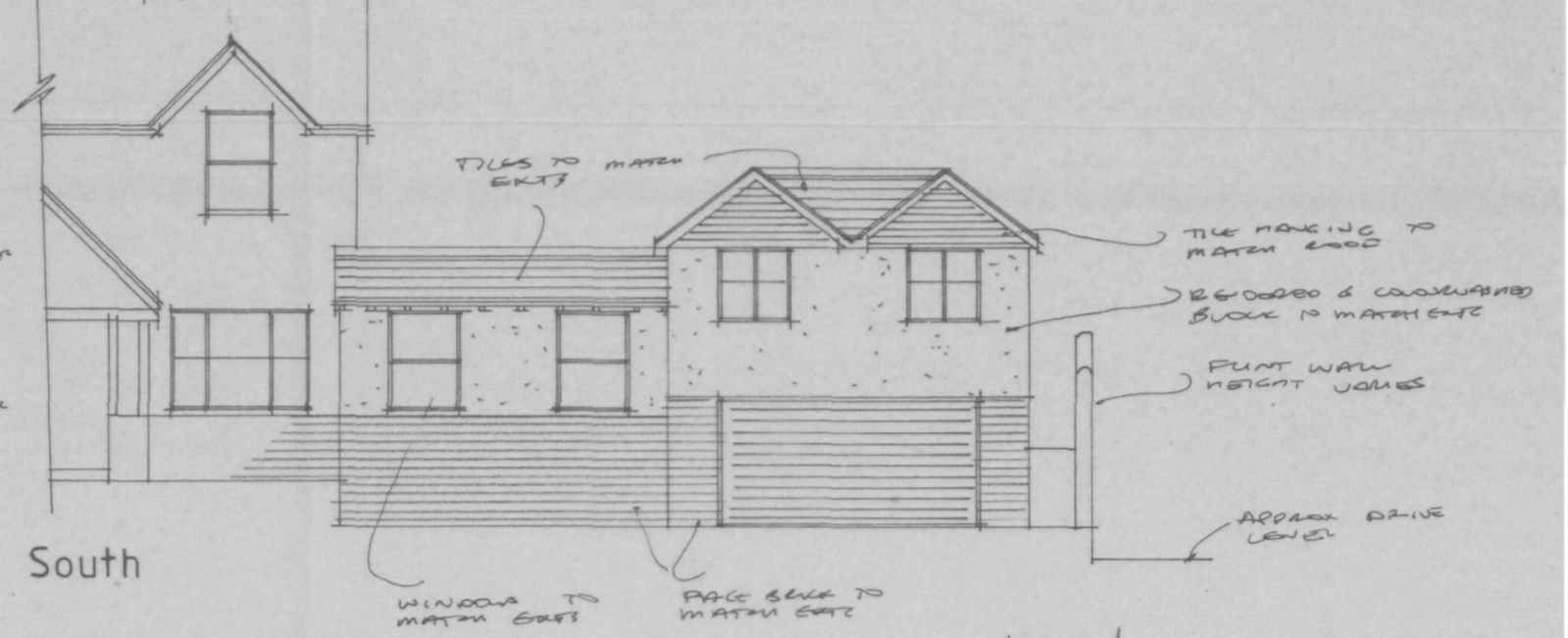
South existing 1:100



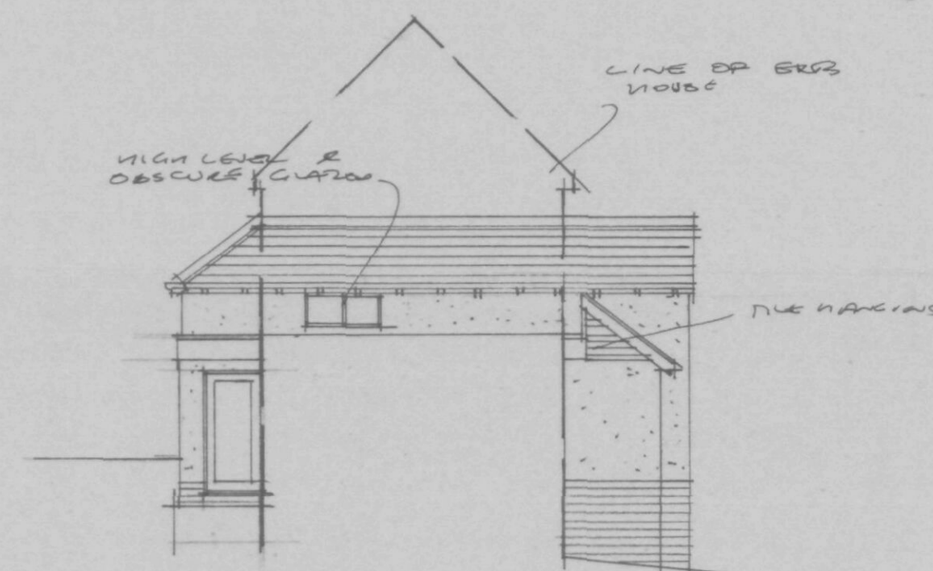
North existing



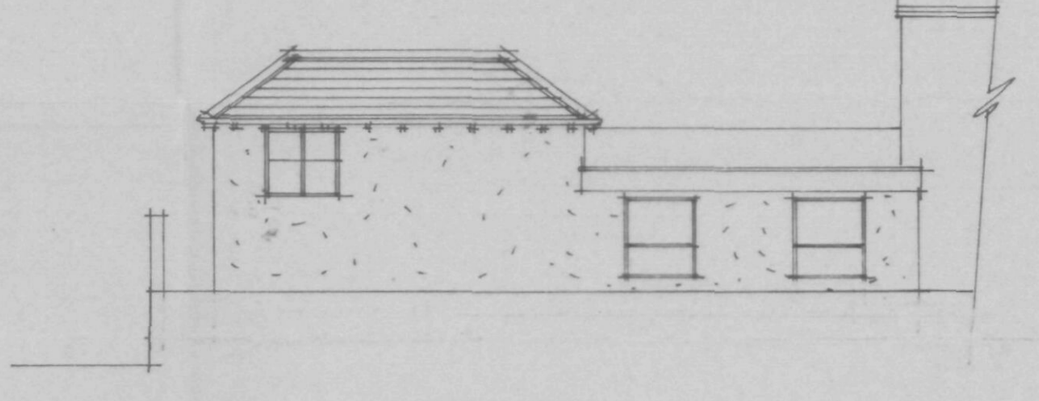
East 1:100



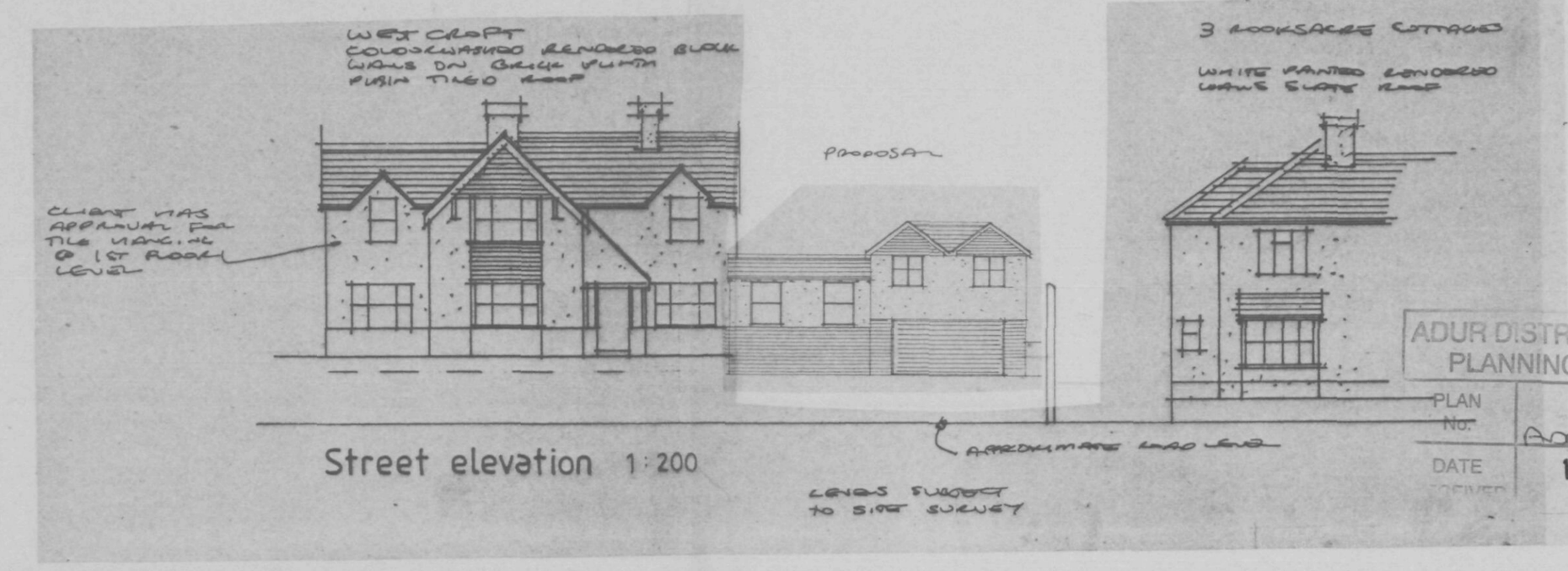
South



West



North



Street elevation 1:200

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No.
DATE RECEIVED
12 FEB 2009

All electrical works to meet requirements of Part P (Electrical Safety) installation to be designed installed, inspected and tested by person competent to do so. Council to be satisfied that Part P has been complied with, by issuing of appropriate BS7671 electrical installation certificate for works by person competent to issue same

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Drawing	EXTENSIONS AND ALTERATION		No. 11607 : 4
Scale	1:100 1:200	Drawn B	Date FEB 09