Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 12

Suffix:

Property Name:

Address Line 1: Sompting Avenue

Address Line 2: Gaisford

Address Line 3: West Sussex

Town/city: Worthing

Postcode: BN14 8HN

Description of site location must be completed if postcode is not known:

Easting (x): 514737

Northing (y): 104234

Description:

Applicant Details

Name/Company

Title

Ms

First name

Nicki

Surname

Miller-Wood

Company Name

Elevation Wellness

Address

Address line 1

12 Sompting Avenue

Address line 2

Gaisford

Address line 3

Town/City

Worthing

County

West Sussex

Country

Postcode

BN14 8HN

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

◯ Yes
⊘ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

⊘ Yes
◯ No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

I will be using my conservatory as a
Part time workspace for massage and therapy. Clients will park on the driveway - max 2 at one time during appointment changeover. Access will be via side gate and rear garden.

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

Remains a dwelling in the majority

Has the proposal been started?

◯ Yes
⊘ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

Remains a swelling in the majority with conservatory used part time for wellness business

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

No planning permission required

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Please note that following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Please note that following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

Is the proposed operation or use

◯ Permanent
⊘ Temporary

If Temporary please give details

Wellness business to be used part time in conservatory, house remains a dwelling

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

No changes to building or use of building in majority, no disturbance to neighbours or neighbouring properties, no noise disturbance, type of business does not require planning permission

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

⊘ Yes
◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

Date (must be pre-application submission)

18/07/2023

Details of the pre-application advice received

Dear Nikki,
In response to your enquiry. You will only need to register with us if you are planning to offer any skin piercing activities, this includes; Tattooing, semi-permanent makeup, such as microblading, electrolysis, acupuncture, and cosmetic piercing.

Please click on the following link which will provide you with the information you require, including the online application form and cost.

Once we receive this we will contact you to arrange a suitable time to carry out a registration inspection.

If you are not going to be offering any of the above services then you do not need to register with us.

Please do not hesitate to contact me if you have any questions.

Jo

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Interest in the Land

Please state the applicant's interest in the land

⊘ Owner
◯ Lessee
◯ Occupier
◯ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Nicki Miller-Wood

Date

22/08/2023

Amendments Summary

as per advice from Dawn Anthony-Unsted added additional statement and documents with further details relating to business hours, number of clients, operations and logistics. Also updated location plan to include property, garden, side entrance and driveway.