Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
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Tel : 01903 221065
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Adur & Worthing councils

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

ADUR & WORTHING PLANNING SERVICES	
PLAN	AWDM/0081/18
DATE VALID	23 JAN 2018

ADUR & WORTHING
17 JAN 2018
PLANNING SERVICES

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	MATTHEW
Last name:	BUCHANAN
Company (optional):	N/A
Unit:	
House number:	
House suffix:	
House name:	SOUTHERLY
Address 1:	MANT WAY
Address 2:	,
Address 3:	
Town:	NORTH LANCING
County:	WEST SUSSEX
Country:	UK
Postcode:	BN15 0QD

2. Agent Name and Address

Title:	MR
First name:	MATTHEW
Last name:	BUCHANAN
Company (optional):	N/A
Unit:	
House number:	
House suffix:	
House name:	SOUTHERLY
Address 1:	MOUNT WAY
Address 2:	
Address 3:	
Town:	NORTH LANCING
County:	WEST SUSSEX
Country:	UK
Postcode:	BN15 0QD

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		House number:		House suffix:	
House name:	SOUTHERLY				
Address 1:	MOUNT WAY				
Address 2:	~~NORTH LANCING~~				
Address 3:					
Town:	NORTH LANCING				
County:	WEST SUSSEX				
Postcode (optional):	BN15 0QD				

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☑ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☑

Officer name: PETER DEVENPORT

Reference:

Date of advice (DD/MM/YYYY): 11/10/2017

Details of pre-application advice received:

AMENDMENT SEEMS AN IMPROVEMENT ON APPROVED SCHEME - BUT CHANGES WOULD STILL NEED TO BE REGULARIZED. SUGGESTED FORMAL AMEND

5. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? ☑ Yes ☐ No

If you have answered No to this question, you cannot apply to make a non-material amendment.

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ☐ Yes ☐ No ☑ Not Applicable

If you have answered No to this question, you cannot apply to make a non-material amendment.

If you have answered Yes to this question, please give details of persons notified:

Person Notified	Address	Date of Notification

6. Authority Employee / Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☑ No

If yes please provide details of the name, relationship and role

7. Description Of Your Proposal

Please provide the description of the approved development as shown on the decision letter, including application reference number and date of decision in the sections below:

METAL BALCONIES TO SOUTH ELEVATION WITH TOUGHENED GLASS GUARDS TO FIRST AND SECOND FLOOR LEVELS INCLUDING METAL SPIRAL STAIRCASE (EXISTING TIMBER STAIRCASE AND TIMBER AND METAL BALCONY REMOVED).

Reference number: AWDM/0587/17

Date of decision (DD/MM/YYYY): 24/04/2017

What was the original application type?: (e.g. 'Full', 'Householder and Listed Building', 'Outline') HOUSEHOLDER APPLICATION

For the purpose of calculating fees, which of the following best describes the original application type?

Householder development: development to an existing dwelling-house or development within its curtilage ☑

Other: anything not covered by the above category ☐

8. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make:

PLANS ARE REVISED TO NO-LONGER USE A SPIRAL STAIRCASE - INSTEAD EXTENDING OUT THE TOPMOST BALCONY TO A UNIFORM 1.5 METERS DEEP AND INCLUDE A RETURN STAIRCASE WHICH WILL LAND ON THE FIRST FLOOR BALCONY. THIS WILL HAVE THE ADVANTAGE THAT THE BALCONY WONT HAVE TO EXTEND BEYOND THE WIDTH OF THE HOUSE TOWARDS THE BOUNDARY TO ACCOMODATE THE SPIRAL STAIRCASE. WE WILL OF COURSE INCLUDE THE REQUIRED PRIVACY GLASS ON THE SIDES OF THE BALCONY AS PREVIOUSLY REQUESTED.

Are you intending to substitute amended plans or drawings? ☑ Yes ☐ No

If Yes, please complete the following:

Old plan/drawing number(s): 170250/1PL/3A, 170250/PL/1A, 170250/PL/2A

New plan/drawing number(s): 170251/1PL/3A, 170251/PL/1A, 170251/PL/2A

Please state why you wish to make this amendment:

PROHIBITIVE COST OF INITIAL PLANS.

9. Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted. It will not be accepted until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☑

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☑

The correct fee: ☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
[redacted]		15/01/2018

11. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]		

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:	Telephone number:
MATTHEW BUCHANAN	[redacted]

Email address: [redacted]