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Your Ref: AWDM/0005/13 Our Ref: PE/ADU/13/02/A Date: 30th January 2013

Contact Name: Phill Edwards Tel. Extension: 40113 Direct Dial No: 01273 404868

Dear Mr Barnett

Re: Technology House, West Road, Southwick, Brighton.

Thank you for your letter of 15th January 2013, advising me of an application at the above location, for which you seek advice from a crime prevention viewpoint.

I have had the opportunity to examine the detail within the application and in an attempt to reduce the opportunity for crime and the fear of crime I offer the following comments.

All external doors are to be checked for their security, ensuring all are fit for purpose with locks conforming to BS 3621. Windows that have openers are to have locking devices fitted. All fire doors are to be devoid of any external furniture and be linked to a sounder indicating when opened or left ajar.

If the D1 & B1 uses are to be used independently of each other, in order to provide security for the B1 facility on the first floor it will be necessary to have a means of controlled entry to the first floor offices ensuring no unauthorised persons are allowed entry. To this end I recommend an access control system for the 3 entry doors on the upstairs lobby from the stairway.

Consideration should be given to the installation of a monitored intruder alarm at the premises.

It will be important to ensure internal security of the D1 facility ensuring rooms such as minister's room, pastor's office, admin office and reception are adequately secured and their contents protected. This would include rooms on the first floor such as the server room will need extra protection.

There are good demarcation lines defining public and private space to the front and side of the building, lighting of the communal areas will need to conform within the guidelines of BS 5489.

The Safer Places document from the ODPM, (2004) offers a good practice guide for the creation of well designed and safe places through the planning system. The Crime & Disorder Act 1998 heightens the importance of taking crime prevention into account when planning decisions are made. Section 17 of the Act places a clear duty on both police and local authorities to exercise their various functions with due regard to the likely effect on the prevention of crime and disorder. You are asked to accord due weight to the advice offered in this letter which would demonstrate your authority's commitment to work in partnership and comply with the spirit of The Crime & Disorder Act.

Mr P Barnett
Planning Department – Development Control
Adur District Council

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Mr E Obadimu
ElCynthy Services
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Brighton
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This letter has been copied to the applicant or their agent who is asked to note that the above comments may be a material consideration in the determination of the application but may not necessarily be acceptable to the Local Planning Authority. It is recommended, therefore, that before making any amendments to the application, the applicant or their agent first discuss these comments with the Local Planning Authority.

Yours sincerely

P Edwards.

Phill Edwards
Crime Prevention Design Adviser
Sussex Police Headquarters