

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Adur & Worthing Councils FAO: Eve Hearsey
FROM:	WSCC – Highways Authority
DATE:	27 March 2026
LOCATION:	190 Upper Shoreham Road Shoreham-By-Sea BN43 6BG
SUBJECT:	AWDM/0320/26 Proposed 4.5m wide vehicular access and hard standing.
DATE OF SITE VISIT:	n/a
RECOMMENDATION:	Advice

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

This application is for proposed 4.5m wide vehicular access and hard standing. The site is located on Upper Shoreham Road, a C-classified road subject to a speed limit of 30mph.

Vehicular access to the site is currently via a private rear accessway. The proposed vehicular crossover will be 4.5m in width. The VCO would be subject to a licence from the WSCC Area Engineer and must be constructed to a specification agreed with them. An informative is included below. The applicant should be aware however, that the Area Engineer does not typically grant a licence for a second vehicular access to the site.

Visibility splays of 2.4m x 43m appear achievable in this location and are maintainable wholly within the public highway. The proposed driveway provided sufficient space for one vehicle to park. A turn on site would be preferred; the LHA would encourage the applicant to consider whether this would be achievable given the proximity of the site to the junction with Hammy Lane.

Conclusion

The LHA does not consider that this proposal would have an unacceptable impact on highway safety or result in 'severe' cumulative impacts on the operation of the highway network, therefore is not contrary to the National Planning Policy Framework (paragraph 116), and that there are no transport grounds to resist the proposal. As above however, the proposed VCO may not be granted a licence for a second crossover.

If the LPA are minded to approve the application, the following conditions and informative should be applied:

Access

The use of the access shall not commence until such time that it has been constructed in accordance with the details shown on the drawing titled Proposed Cross Over and numbered 26/1627/01.

Reason: In the interests of road safety.

Car parking

The use of the parking space shall not commence until such time that the access has been constructed in accordance with the details shown on the drawing titled Proposed Cross Over and numbered 26/1627/01.

Reason: In the interests of road safety.

Informative

Vehicle Crossover – Minor Highway Works

The applicant is advised that in addition to obtaining planning permission that they must also obtain formal approval from the highway authority to carry out the site access works on the public highway. The granting of planning permission does not guarantee that a vehicle crossover licence shall be granted because the highway license process considers wider factors than are considered by the Highway Authority at planning stage.

Additional information about the licence application process can be found at the following web page:

<https://www.westsussex.gov.uk/roads-and-travel/highway-network-permits-and-licences/highway-licences/west-sussex-county-council-licences/dropped-kerbs-or-vehicle-crossovers-for-driveways/>

Nicola Elliott

West Sussex County Council – Planning Services