ADUR
DISTRICT COUNCIL

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Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
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Development Control

Malcolm Wilson And Cobby
3 Station Parade
Lancing
West Sussex
BN15 8AA

Our reference:	ADC/0263/10/INVAL
Your reference:	
Please ask for:	Dawn Ayres
Direct Line:	01273 263213
Date:	19th July 2010

Dear Sir/Madam

Change of use from disused social services family centre (Class D2) to single dwellinghouse (C3)

Whitelot Way Family Centre 23 Whitelot Way Southwick Brighton

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 Please date the Agricultural Land Declaration (enclosed)

2 Please provide 2 copies of a location plan drawn to a metric scale of 1/2500 or 1/1250, which should outline the application site in red and any other land in the ownership of the applicant in blue.

3 Question 17 Answer 'Yes' and complete relevant details of numbers of bedrooms etc. (enclosed)

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Senior Administrative Officer