From: Stephen Gee
Sent: 01 July 2019 14:08
To: Gary Peck
Subject: RE: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Gary,
Changes are accepted.

As such no objection is raised to the discharge of condition.

Regards

Stephen

Stephen Gee | Principal Planner County Highways (Development Management), Planning Services, West Sussex County Council | Location: Ground Floor, Northleigh, County Hall, Chichester, PO19 1RH | Internal 23306 | External 0330 222 3306 | E-mail: Stephen.Gee@westsussex.gov.uk

From: Gary Peck [mailto:gary.peck@adur-worthing.gov.uk]
Sent: 27 June 2019 16:52
To: Stephen Gee
Subject: Fwd: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Stephen

Please could I have your further comments on the attached?

Thanks

Gary

---------- Forwarded message ---------
From: **Lauren Cook** <LaurenCook@stridetreglown.com>
Date: Thu, 27 Jun 2019 at 16:16
Subject: RE: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea
To: Gary Peck <gary.peck@adur-worthing.gov.uk>
Cc: Graham Stephens <GrahamStephens@stridetreglown.com>

Hi Gary

Apologies for the delay. I have now received the updated Travel Plan in response to the comments provided by Andy Mouland on 4th April.

I am on holiday next week and would be grateful if you could copy Graham Stephens into any reply in order that he can action any queries if they arise.

Kind regards

Lauren

Stride Treglown Town Planning

Lauren Cook
Associate Town Planner

T +441179743271
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From: Gary Peck [mailto:gary.peck@adur-worthing.gov.uk]
Sent: 03 June 2019 15:09
To: Lauren Cook <LaurenCook@stridetreglown.com>
Subject: Re: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Hi Lauren

I do not appear to have received anything further, therefore the condition has still not been discharged. Please could you update me?

Gary

On Fri, 5 Apr 2019 at 12:18, Gary Peck <gary.peck@adur-worthing.gov.uk> wrote:

> Thanks Lauren
>
> Gary
>
> On Fri, 5 Apr 2019 at 11:07, Lauren Cook <LaurenCook@stridetreglown.com> wrote:
>
> > Gary
> >
> > Thank you for your email. You certainly got the latest version well ahead of me as I was only sent it this morning! I have circulated comments and requested that the final iteration be sent to me as agent.

Kind regards

Lauren

From: Gary Peck [mailto:gary.peck@adur-worthing.gov.uk]
Sent: 05 April 2019 11:01
To: Lauren Cook <LaurenCook@stridetreglown.com>
Subject: Fwd: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Dear Lauren

Please see below. In response to my previous e-mail, as you can see from the e-mail trail below Clare Hills of the Council handed me a copy of an amended Travel Plan, but this has raised further comments from the County Council. As the agent for the discharge of the condition application, it would be easier if this matter were progressed via yourself.

Gary

---------- Forwarded message ---------
From: **Stephen Gee** <Stephen.Gee@westsussex.gov.uk>
Date: Fri, 5 Apr 2019 at 07:51
Subject: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea
To: Gary Peck <gary.peck@adur-worthing.gov.uk>

Gary,
Further comments on the revised TP that should be incorporated.

Regards

Stephen

From: Andy Mouland
Sent: 04 April 2019 17:15
To: Stephen Gee
Subject: RE: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Stephen,

Whilst the revised paragraph 5.11 does include a commitment to reducing vehicle trips by 15% it does not state what the predicted number of trips is (for the no Travel Plan scenario) as stated in the Transport Assessment. Therefore, the target trip rate (TA – 15%) is not stated either.

As per my previous comments, our Development Travel Plans Policy requires the TP to be monitored in accordance with the TRICS Standard Assessment Methodology.

I have attached a copy of our DTP which contains further guidance on these points. Once these issues have been addressed I will be able to approve this Travel Plan.

Kind regards,
Andy

Andy Mouland
Senior Local Transport Improvements Officer
Economy, Infrastructure & Environment - Highways and Transport
West Sussex County Council

Location: Safe & Sustainable Transport, County Hall, West Street, Chichester, West Sussex, PO19 1RQ
Contact: Internal: 26714 | **External:** +44 (0)330 222 6714 | **E-mail:** andy.mouland@westsussex.gov.uk
Report a problem with a road or pavement or raise a highways related enquiry
Did you know you can follow West Sussex Highways on Twitter?
@WSHighways
www.westsussex.gov.uk

From: Stephen Gee
Sent: 04 April 2019 11:55
To: Andy Mouland
Subject: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

Andy,
Revised doc for comment
Stephen

From: Mark Woodman **On Behalf Of** SU Local Development
Sent: 04 April 2019 10:09
To: Stephen Gee
Subject: FW: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

From: Gary Peck [mailto:gary.peck@adur-worthing.gov.uk]
Sent: 04 April 2019 10:07
To: SU Local Development
Subject: Fwd: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

fao Stephen Gee

Further to your comments of 1 April, please see the attached information in response. Please I could have further comments?

Thanks

Gary

---------- Forwarded message ---------
From: **Clare Hills** <clare.hills@adur-worthing.gov.uk>
Date: Wed, 3 Apr 2019 at 14:55
Subject: Fwd: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea

To: Gary Peck <gary.peck@adur-worthing.gov.uk>
Cc: Adrian Rice <adrian.rice@adur-worthing.gov.uk>

Hi Gary

Further to our conversation please find attached the amended Travel Plan. The PC date and handover to tenant is set for 23 April so we would appreciate anything you can do to help get this over the line.

If you see Lance please could you let him know that the deadline has come forward and if he needs anything to give me a shout. I will also email him.

Thanks

Clare

Clare Hills
Principal Property Surveyor, Adur & Worthing Councils
Phone: 01903 221495
Email: clare.hills@adur-worthing.gov.uk
Website: http://adur-worthing.gov.uk
Address: Major Projects & Investment, Town Hall
Chapel Road
Worthing
BN11 1 HA

---------- Forwarded message ---------
From: **Charlotte Pook** <charlotte.pook@focusgroup.co.uk>
Date: Wed, 3 Apr 2019 at 10:06
Subject: Travel Plan: AWDM/0448/19 - Civic Centre Staff Car Park Ham Road Shoreham-By-Sea
To: Emma Rossiter <Emma.Rossiter@rlf.co.uk>, Clare Hills <clare.hills@adur-worthing.gov.uk>
Cc: Robert Douglas <Robert.Douglas@willmottdixon.co.uk>, Ralph Gilbert <ralph.gilbert@focusgroup.co.uk>

Hi Ladies,

I have pleasure in attaching the amended travel plan, as requested.

Please note that the plan has been updated as follows:

Point 1:
Provision of a 15% vehicle trip reduction target.

In our view, it is more accurate to undertake a base travel survey to establish how people travel to the site, to then develop realistic targets. Table 5.1 has been adjusted from the previous 10%, to allow for a 15% reduction in single occupancy car trips over a 5-year period (see para 5.11) which we have done to provide a document that WSCC will sign off. However, please note that if targets are not met, WSCC may be able to take enforcement action through penalty payments as set out in the

S106 agreement. Whether WSCC choose to adopt this approach is another matter. Please note Richards previous advice with regards to the TRICS SAM compliant monitoring.

Point 2:
Contact details for the Travel Plan Co-ordinator should be included in the document. Alternatively, a commitment to providing WSCC with contact details for the TPC prior to occupation should be included.

The TPC details have been included at para 7.2.

Point 3:
As a number of employees are field-based operatives that are required to use cars the TP/TPS should include a section covering business travel and fleet management. This should include information about strategies used to reduce/minimise business mileage and reduce vehicle emissions (for example by switching to alternatively fuelled vehicles such as EVs)

A bullet point regarding the provision of electric vehicle charging was previously included in Section 6 of the report under the general measures sub-heading. This has now been adjusted to state that 2 EV charging points will be provided. This is repeated in the bullets at para 6.2 for clarity.

I trust you find the above to be in order but if you have any queries, please do not hesitate to contact me.

Kind regards,

CP

Charlotte Pook
Executive Assistant

T. 07395790973
X. 377
M. 07395790973
E. charlotte.pook@focusgroup.co.uk
W. www.focusgroup.co.uk



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Gary Peck
Planning Services Manager, Adur & Worthing Councils
Phone: 01903221406
Email: gary.peck@adur-worthing.gov.uk
Website: http://www.adur-worthing.gov.uk
Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA

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Gary Peck
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