Construction Management Plan for 41 Rogate Road Loft Conversion

🏠 CONSTRUCTION MANAGEMENT PLAN

Loft Conversion — 41 Rogate Road, Worthing, West Sussex, BN13 2DY

1. PROJECT INFORMATION

Detail	Information
Site Address	41 Rogate Road, Worthing, West Sussex, BN13 2DY
Project Type	Domestic Loft Conversion
Document Date	27 October 2026
Site Contact	Mike Baker
Contact Number	07824341707
Email Address	cutabovecltd@hotmail.com

2. APPROVED WORKING HOURS

Day	Working Times
Monday – Friday	08:00 – 18:00
Saturday	09:00 – 13:00

Sunday & Public Holidays	No works permitted

All construction activities, particularly noisy or disruptive work, will be carried out strictly within these hours.

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3. VEHICLE PARKING & ACCESS ARRANGEMENTS

- ✓ All work vehicles and delivery vehicles will be parked **legally** on Rogate Road at all times
- ✓ Vehicles will not block pavements, driveways, or neighbouring property access
- ✓ Vehicles will be positioned to maintain clear pedestrian access and adequate road width for passing traffic
- ✓ No parking on verges, footpaths, or restricted areas
- ✓ Vehicles will be removed from the roadside at the end of each working day where reasonably practicable

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4. NOISE & VIBRATION CONTROL

- All noisy or vibration-generating works will be confined to the approved working hours listed above
- **A minimum of 24 hours' advance notice** will be provided in writing to all immediate neighbours before any works likely to cause elevated noise or vibration take place
- Notification will be delivered personally to affected properties

Additional Control Measures:

- Modern, well-serviced power tools and machinery will be used to minimise noise output
- High-noise activities will generally be scheduled between **09:00 – 16:00** where possible
- External doors and windows will be kept closed during noisy operations
- Noise levels will be kept to the reasonable minimum required to complete works safely

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5. SITE STANDARDS & NEIGHBOURLY PRACTICE

- All operatives and contractors will be instructed on site rules and expected standards of conduct.
- The property frontage and Rogate Road outside the site will be kept clean and free from building debris at all times

- Waste will be stored securely and removed regularly; no waste or litter will be left in the public highway
- Deliveries will be timed within approved working hours to minimise disruption. All deliveries will be placed onto the customer's private driveway which is at least 100 ft away from 1 Cuckfield Crescent. For the avoidance of doubt, no plant, equipment or materials are being kept or stored overnight on the Site
- Furthermore, no music and/or radio is to be played by site operatives external to the dwelling
- Any neighbour concerns or enquiries will be addressed promptly and courteously. Please note that a letter was sent to the householder of 1 Cuckfield Crescent on Friday 7 August 2026 setting out the nature of the works as well as the contact details of the Site Manager

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6. HEALTH & SAFETY COMPLIANCE

- Works will be carried out in accordance with the Health and Safety at Work etc. Act 1974 and associated regulations
- The site will be maintained in a tidy condition to reduce slip, trip, and fall hazards
- Appropriate personal protective equipment (PPE) will be worn by all personnel on site
- Temporary edge protection and safety barriers will be installed where required to prevent falls from height
- Electrical equipment will be regularly inspected and PAT-tested as appropriate

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Prepared By: Mike Baker

Signature: Michael baker

Date: 27/10/2026
