Adur District Council

Planning, Regeneration and Wellbeing

Mark Walker
2 Delfryn
Portslade
BRIGHTON
BN41 2RZ

Our Ref: ADC/0420/09 Date: 11 November 2009

Dear Mr Walker,

Re: 13 Holmbush Close, Shoreham-by-Sea: Application for Certificate of Lawfulness for proposed rear dormer with Juliet balcony (ADC/0420/09)

I regret that an error in this application has been discovered since it was validated on 5 November 2009.

The original letter sent to you on 28 October 2009 pointed out that the wrong description of the proposed development was contained on the application form and did not correspond to the plan. However, instead of simply amending the description on the form you completed a fresh set of application forms which, I have now discovered, are the wrong forms.

These fresh forms which you completed are for ***planning permission***, not a certificate of lawfulness

Consequently, I regret that I must ask you to fill in the attached forms and return them to me within the next 7 days.

Yours sincerely,

Keith Morgan
Planning Services Manager

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