Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

'QUICK'

Adur & Worthing councils

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mrs	First Name:	Annelies
Surname:	Simon		
Company name:	Media Brighton		
Street address:	22, Woodards View		
		Telephone number:	[redacted]
		Mobile number:	
Town/City:	SHOREHAM-BY-SEA	Fax number:	
Country:		Email address:	
Postcode:	BN43 5LH		[redacted]

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

To build a single-storey timber-framed garden office in the South-East corner of the garden, less than 1 metre from the boundary, with a pent roof up to 3m high. In place of existing garden summer house.

Has the work already been started without planning permission? ○ Yes ◉ No

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/0110/18
DATE VALID	13 FEB 2018

1P

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 22 Suffix:

House name:

Street address: Woodards View

Town/City: SHOREHAM-BY-SEA

Postcode: BN43 5LH

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 520885

Northing: 104496

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ◉ Yes ○ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

22-Woodards-View-Shoreham-by-sea-West-Sussex-BN43-5LH (2).jpg - named red box

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ○ Yes ◉ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Boundary Treatments - description:

Description of *existing* materials and finishes:

Existing wooden fence

Description of *proposed* materials and finishes:

To be replaced with similar-looking fence and with similar dimensions, but more secure.

Doors - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

2 pairs of white or grey UPVC French doors

Lighting - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

Security lighting & wall-mounted up/downlightters outside. LED lighting inside.

Roof - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

Timbers, insulated with celotex, covered with OSB and fibre glassed. Internally plasterboarded and plastered.

Walls - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

Stud with OSB externally, celotex insulation, plaster-boarded and plastered internally.
Externally walls to be covered with breathable membrane, battened and then covered with Marley Eternit cladding.

Windows - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

3 white or grey UPVC windows

OTHER - description:

Type of other material: Office veranda & rear gutter

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

Decked finish for veranda
Standard gutter to take water to a water butt

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ◉ Yes ○ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

As well as the required Site and Location maps, I have attached a birds-eye view (from Google maps) with the existing summer house, currently in the location of new proposed building (summer house to be removed prior to the build). I have also attached the same image again with a rough outline of the proposed new building. Finally, I have attached a perspective drawing with measurements.

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A
Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding *("agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act).*

Title:	Mrs	First name:	Annelies	Surname:	Simon

Person role:	APPLICANT	Declaration date:	14/01/2018	☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑ Date 14/01/2018