Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

PLANNING

PLAN No. A/0157/08

DATE RECEIVED 20 MAR 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

ublication of planning applications on council websites

lease note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this pplication form and in supporting documents may be published on the council's website.

you have provided any other information as part of your application which falls within the definition of personal data under the ata Protection Act which you do not wish to be published on the council's website, please contact the council's planning epartment.

lease complete using block capitals and black ink.
is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	Mr
First name:	Oliver
Last name:	Judge
Company (optional):	
Unit:	
House number:	49
House suffix:	
House name:	
Address 1:	Grand Avenue
Address 2:	
Address 3:	
Town:	Lancing
County:	West Sussex
Country:	
Postcode:	

2. Agent Name and Address

Title:	
Last name:	Mel Humphrey MRICS MBEng 39 Northease Drive Hove, East Sussex BN3 8PQ Mobile: 07701 055182 Email: mel_humphrey_uk@yahoo.co.uk
Company (optional):	
Unit:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of Proposed Works

Please describe the proposed works:

2 storey side extension

. Description of Proposed Works (continued)

as the work already started? ☐ Yes ☑ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

as the work already been completed? ☐ Yes ☑ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

. Site Address Details

lease provide the full postal address of the application site.

Unit: House number: 49 House suffix:

House name:

Address 1: Grand Avenue

Address 2:

Address 3:

Town: Lancing

County: West Sussex

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

0. Materials

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	brick & render	brick & render to match	☐	☐	
Roof	Plain Tiles	Plain Tiles to match	☐	☐	
Windows	White PVC	White PVC	☐	☐	
Doors			☐	☐	
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing			☑	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☑ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

1. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or [redacted]	Date (DD/MM/YYYY):
		13/03/08

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 13/03/08

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☑

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☑

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 13/03/08 *(date cannot be pre-application)*

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Extension number:

Mel Humphrey
MRICS MBEng
39 Northease Drive
Hove, East Sussex BN3 8PQ
Mobile: 07701 055182
Email: mel_humphrey_uk@yahoo.co.uk

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

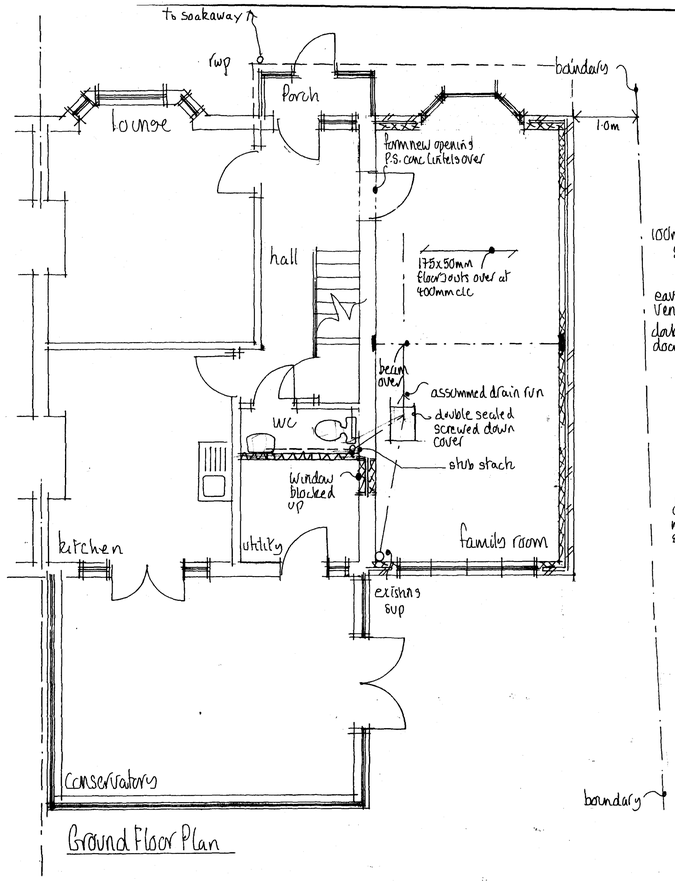
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

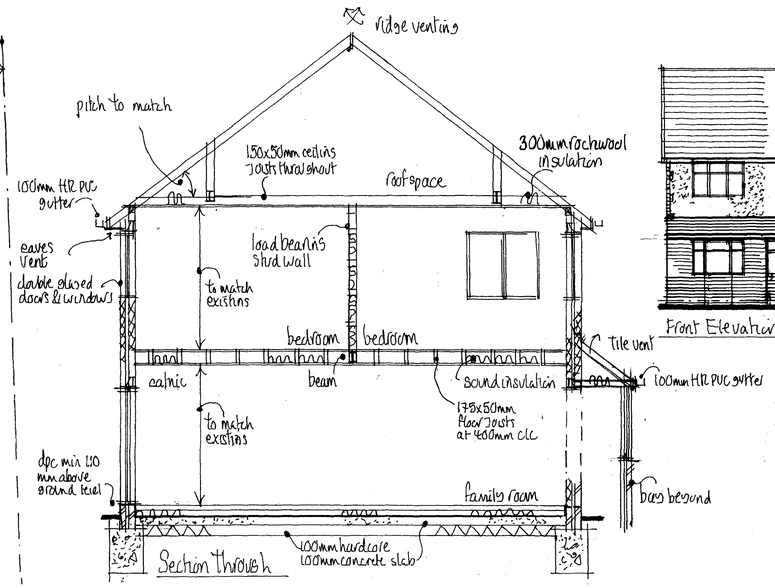
Contact name:

Telephone number:

Email address:



Ground Floor Plan



Section through

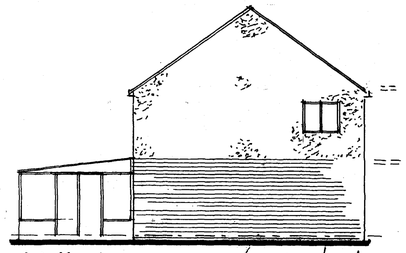


Front Elevation

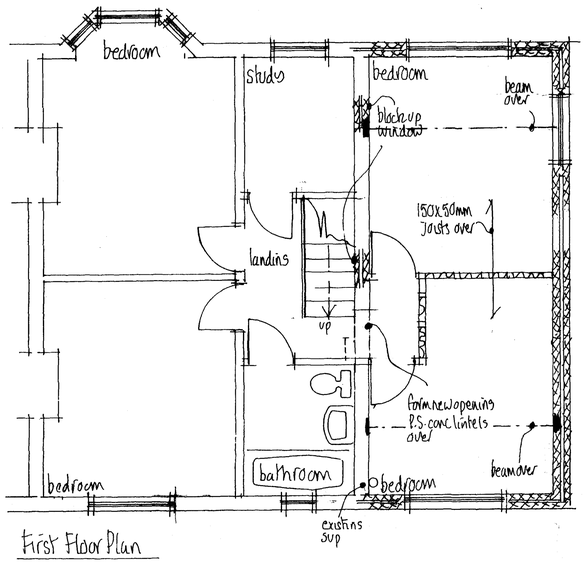


Rear Elevation

Materials
Roof tiles to match existing
Walls to be render & face brickwork to match existing.
Windows & Doors are to be white PVC.



Side Elevation



First Floor Plan

Building Regulation Notes

Any parts of structure covered over or inaccessible have not been inspected and no responsibility is accepted forthese areas including underground. All electrics, heating, plumbing and decorations to be altered/extended all to client's choice. All lengths of proposed beams to be measured on site prior to ordering, to verify structural engineer's dimensions. All foundations and lintels taking additional loads are to be exposed and checked for adequacy and suitability for ground conditions prior to commencement of work. The building fabric should be constructed so that there are no reasonably avoidable thermal bridges in the insulation layers caused by gaps within the various elements, at the joints between elements and at the edges of dements such as those around window and door opening. Reasonable provision should also be made to reduce unwanted air leakage through the new envelope parts.

Foundations
750mm x 450mm trench fill foundations (1:2:4 concrete mix). All foundations to be minimum 1.0m below ground level at least to drain invert with the exact depth to suit site conditions.

External Walls
Cavity walls comprising faced brick and render to match existing 85mm cavity with 85mm Rockwool insulation cavty batts, inner leaf 100mm Thermalite or equal and approved blockwork min 3.5 N/mm². All walls constructed using 1:1:6 mortars or 1:5 masonry cement mortars. Finished with 13mm lightweight plaster internally. Render to be 2 coats of 10mm each of nominal mix of 1:1:6. Horizontal strip polymer (hyload) danp proof course in each leaf of new walls min 150mm above adjacent ground level in external leaf. DPC to be apped with existing wall DPC and with floor DPM. Vertical DPC to be installed at all reveals where cavity is closed. Block work below ground level to be Class a dense concrete or alternatively semi engineering brickwork. Cavties below ground level to be filled with lean mix concrete up to ground level and min 225mm below damp proof course. Ensure that at all openings no cold bridging occurs by using a proprietary system such as Thermabate Closers, or similar approved. All walls constructed with stainless steel wall ties built in at 450mm centres vertically and 750mm centres horizontally in staggered rows. Doubled up at corners and reveals. Cavties closed at eaves level with slate and to be continuous. All external walls running parallel to roof to be restained at roof level using 1000 x 30 x 5mm galvanised mild steel horizontal restraint straps built into walls at nax 1200 centres and screw fixed to joists. Weep holes to be provided adjacent to ground level and over openings/cavity trays etc every third perpendicular Catnic or similar approved lintels to be used over door and window openings with min 150mm bearings. Steel beams to be coated with fire resistant intumescent paint (Nullifire or similar) to provide at least ½ hour fire resistance, or alternatively encased in 12.5mm Fireline board upon a timber cradle.

Ground Floor
Minimum 65mm screed reinforced with chicken wire (mix 1.3 or 4), 80mm Celotex flooring, 3 coats RIW dpn on 100mm concrete slab and 100mm consolidated hardcore. Provide A193 mesh within oversite over exiting drain runs.

Stud Walls
New internal stud partition walls as shown to be constructed of minimum 100 x 50mm studding at 400mm centres with sw base and head plates and cross noggings at maximum 1200mm centres. Insulated with 100mm quit for sound insulation, faced both sides with 12.5mm Soundbloc plasterboard finished with set.

Ventilation
New window serving all rooms to provide open able ventilation area of not less than 1/20th of the floor area of the rooms, which they serve, all fitted with a minimum 8000mm² trickle ventilator. All glazing in those critcal locations to be of toughened or laminated safety glass in accordance with clause 5.3, BS6206 All new wirdows to be PVC double glazed with 16mm air gap and a "soft" low-E coating. . Internal utility room to be provided with mechanical ventilation giving a rate of 15 litres per second, ducted to external air with 15 minute overrun and worked off light switch. Provide 10mm air intake gap beneath door. &WC

First Floor
To be 20mm flooring grade chipboard (t & g) moisture resistant to bathrooms on new floor joists as indicated on plan to be C16 grade at 400mm centres. Provide 150mm rockwool quilt in-between joists for sound insulation purposes. Provide 12.5mm soundblock plasterboard ceiling with set finish. Floor joists to be restrained with 1000 x 30 x 5mm mild steel straps at 1..2m centres screw fixed securely.

Pitched Roof
Timber roof structures to be fixed in accordance with BIS Codes of Practice no CP3 and CP112. Tiles to match on 25 x 38mm sw treated battens on type 1F breathable sairking felt to BS747. 100mm x 50mm SC3 grade rafters at max 400mm centres insulated with 300mm "rockwool roll" insulation laid in 2 layers at right angles to each other. Ceiling joists, rafters and 100mm x 50mm wall plate strapped down to walls using 1000 x 30 x 5mm mild steel straps at 1.2m centres. Fix 12.5mm plasterboard ceilings. Roof to be ventilated at eaves by setting ex 25mm sw fascia min 25mm from face of wall with insect mesh backing opening to form continuous ventilation strip along full length of eaves on all sides. Ridge or high-level tile ventilators to be installed to assist cross ventilation of roof space. To be equal to a continuous strip of 5mm wide

Foul Water Drainage
Existing drainage layout is unknown; this is to be explored upon commencement of the works.

Surface Water
Rainwater to 100m half round PVC gutter laid to falls tto the 65mm down pipes as shown to discharge to soak away. New soak away min 5m away from any building to be 2.0m³ below invert of drain, filled with hardcore and covered with 50mm lean mix concrete on 1000-gauge polythene. Drain to be 100mm diameter UPVC laid to min fall of 1 in 40, bedded and surrounded in 150mm pea beach.

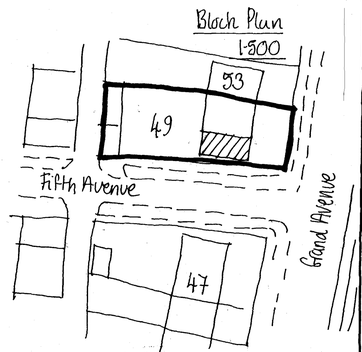
Electrics
New rooms to be capable to support energy efficient light fittings, capable of only accepting lamps having a luminous efficacy greater than 40 lumens per circuit watt at a rate of not less than the greater of: 1 per 25m² or 1 per 4 fixed light fittings.
All electrical work required to meet the requirements of Part P (Electrical Safety) must be designed, installed, insp competent to do so. Prior to completion the Council should be satisfied that Part P has been complied with. This 7671 electrical installation certificate to be issued for the work by a person competent to do so.

Heating
Any radiators to be installed are to be fitted with TVR ts.



the site

Site Location Plan 1:1250



PLANNING
PLAN No. Arabis 169
DATE RECEIVED 20 MAR 2008

Mel Humphrey
MRICS MBEng
39 Northease Drive
Hove East Sussex BN3 8PQ
Mobile: 07701 055182
Email: mel_humphrey_uk@yahoo.co.uk

Drawing Title
2 storey side extension @ 49 Grand Avenue, Lancing

Scale: 1:50, 1:100, 1:1250, 1:500
Date: Feb 08 Drawn by: mjh

Drg No. Rev.