Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

ADUR & WORTHING
28 OCT 2016
PLANNING SERVICES

Application for prior notification of proposed demolition.

Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 11

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	
First name:	Emma
Last name:	[redacted] (Project Manager)
Company (optional):	Adur & Worthing Council
Unit:	
House number:	
House suffix:	
House name:	Economic Growth, Worthing
Address 1:	Town Hall,
Address 2:	Chapel Road
Address 3:	
Town:	Worthing
County:	West Sussex
Country:	
Postcode:	BN11 1HA

2. Agent Name and Address

Title:	Miss
First name:	Samantha
Last name:	Holman
Company (optional):	Kier Construction
Unit:	
House number:	
House suffix:	
House name:	Platinum House
Address 1:	Sussex manor Business Park
Address 2:	Gatwick Road
Address 3:	Crawley
Town:	" "
County:	West Sussex
Country:	
Postcode:	RH10 9NH

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/ 1646/16
DATE VALID	29 NOV 2016

$Date:: 2015-05-19 #$ $Revision: 6173 $

3. Site Address Details

Please provide the full postal address of the application site.

Unit:	
House number:	
House suffix:	
House name:	Civic Centre
Address 1:	Shoreham-by-Sea
Address 2:	
Address 3:	
Town:	
County:	West Sussex
Postcode (optional):	BN43 9SH

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

Previous use Adur & Worthing civic centre, Ham Road.

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

Not known if sought by client prior to involvement.

5. Proposed Demolition Works

Please describe the building(s) to be demolished:

Previous use as civic centre.

Please state why demolition needs to take place:

Building no longer in use, dilapidated, surplus to requirements. Area has been identified as potential development opportunity.

Please describe the proposed method of demolition:

Surveys to be undertaken, decommissioning of equipment, disconnection of services, building to be soft stripped then dismantled, down to floor slab.

Please provide details of the proposed restoration of the site:

Site is to be left hoarded for safety, at floor slab level for Adur and worthing council to market for development, or develop themselves.

Please state the expected date of commencement of works (DD/MM/YYYY): 7/2/2017 DATE MUST BE POST SUBMISSION

Please state the expected date of completion of works (DD/MM/YYYY): 4/7/2017 DATE MUST BE POST SUBMISSION

Are there any public rights of way within the site or immediately adjoining the site? ☐ Yes ☑ No

Is redevelopment or rebuilding proposed at a later date? ☑ Yes ☐ No

Does the proposal involve the felling or pruning of any tree(s)? ☐ Yes ☑ No

If Yes, please show details on a plan and provide the reference number of the plan(s):

1.		4.	
2.		5.	
3.		6.	

Please describe how and where spoil/rubble would be disposed:

Rubble / Spoil will be removed from site following dismantling of building and disposed of at licenced appropriate facilities, Items recycled where possible. No soil or ground will be removed.

6. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☑ The correct fee: ☑

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐ - No such plan has been provided - Other plans supplied - Please confirm if accepted?

A statement that a site notice has been posted in accordance with B.2 (b) (iv) of Part 11 of Schedule 2 to the General Permitted Development Order 2015: ☐

In cases where the building is not a community asset and is used for a purpose falling within Class A4 (drinking establishments) of the Schedule to the Use Classes Order, a written request to the local planning authority as to whether the building has been nominated: ☐ N/A.

7. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent: [redacted].

Date (DD/MM/YYYY): 26/10/2016. (date cannot be pre-application)

8. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code: Mobile number (optional): [redacted]

Country code: Fax number (optional):

Email address (optional): [redacted]

9. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	01293 896 039	

Country code: Mobile number (optional): 07976858742.

Country code: Fax number (optional):

Email address (optional): sam.holman@kier.co.uk

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☐ Applicant ☑ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Martin [redacted] (facilities officer)

Telephone number: 01903 221020

Email address: martin.hosier@adur-worthing.gov.uk