Parts to Complete

ADUR DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACT, 1990

APPLICATION FOR PLANNING PERMISSION

4 copies of this form required, together with plans and appropriate fee.
All measurements are to be given in metric.
If site relates to Lancing or Sompting, please submit 5 copies.

FOR OFFICIAL USE ONLY
Appl. No A/0041/07
Date Received 09 AUG 2007
Fee 265
Rem. List

IT IS IMPORTANT THAT YOU READ THE GUIDANCE NOTES AS INCORRECT COMPLETION INVOLVES DELAY

1. Applicant (In BLOCK CAPITALS)	Agent (if any) to whom correspondence should be sent (In BLOCK CAPITALS)
Name SUSSEX ALARMS LIMITED	Name
Address 51/53 CHURCH ROAD HOVE, EAST SUSSEX BN3 2BD	Address
Tel. No. 01273 426646	Tel. No.

2. Type of Application (see Note 2)

		State Yes or No
(a)	Full planning permission (including changes of use)	YES
(b)	Outline planning permission	
(c)	Renewal of a temporary permission	
(d)	Permission for retention of building or continuance of use without complying with a condition imposed on a planning permission	
(e)	Permission to develop land without complying with a condition imposed on a planning permission.	

If yes, state those matters to which this application relates (tick where appropriate)

(i)	Siting	☐
(ii)	Design	☐
(iii)	External appearance	☐
(iv)	The means of access	☐
(v)	Landscaping of the site	☐

If yes, state the date and number of the permission and outline the particular condition

Date

Application No.

Condition No.

3. (a) Full **address or location** of the land to which this application relates

1 BROAD REACH, SHOREHAM-BY-SEA, WEST SUSSEX BN43 5EY

(b) State whether applicant owns or controls any adjoining land — State Yes or No: NO — If yes, this land must be edged blue on the location plan

(c) Area of site — hectares/sq. metres

Dimensions of the application site and distances from the new buildings to boundaries must be clearly indicated on plans

(d) Description of proposed development (If residential development, state no. of units proposed and type if known e.g. houses, bungalows, flats)	CHANGE OF USE FROM RESIDENTIAL OWN USE ONLY TO RESIDENTIAL SUB LET

(e) State whether the proposal involves:-

		State Yes or No
(i)	New building(s) or structure(s)	NO
(ii)	Alteration or extension of building(s)	NO
(iii)	Construction of a new) vehicular access to a highway) pedestrian	NO / NO
(iv)	Alteration of an existing) vehicular access to a highway) pedestrian	NO / NO
(v)	Closure of existing access	NO
(vi)	Change of use only	YES

WEST SUSSEX

ADUR DISTRICT COUNCIL

Application No.

(For official use only)

PLANNING APPLICATION FORM PART 2

Additional Information required in respect of Applications for Industrial, Office, Warehousing, Storage, Shopping, Rest and Nursing Homes, Commercial Purposes or Places of Public Assembly.

4 copies of this form should be submitted

N.B. Please use GROSS figures only (external measurement). All measurements are to be given in metric (89/617 EEC Directive)

1.	In the case of industrial development, give a description of the processes to be carried on and of the end products, and the type of plant or machinery to be installed. Please relate your answer to question 5 below.	
2.	Name and address of proposed occupier and type of business	SUSSEX ALARMS LTD 51/53 CHURCH ROAD, HOVE, BN3 2BD. INSTALATION AND MAINTENANCE OF INTRUDER & FIRE ALARMS, CCTV & ACCESS CONTROL SYSTEMS
3.	Is the proposal related to an existing use on or near the site? If so, please explain the relationship.	State Yes or No NO
4.	Is this a proposal to replace existing premises in this area or elsewhere which have become obsolete, inadequate or otherwise unsatisfactory? If so, please give details including gross floor area of such premises and state your intentions in respect of those premises.	State Yes or No NO

5. Details of floor areas and uses

	Existing Floor Space or use(if any)	Proposed New Floor Space or use	Total Floor Space (allow for any space lost)
(a) What is the amount of industrial floor space?	(a)..... m^2	..... m^2	..... m^2
(b) What is the amount of office floor space?	(b)..... m^2	..... m^2	..... m^2
(c) What is the amount of retail floor space?	(c)..... m^2	..... m^2	..... m^2
(d) What is the amount of storage or warehousing floor space?	(d)..... m^2	..... m^2	..... m^2
(e) Other uses(please specify).....	(e)..... m^2	..... m^2	..... m^2
.....	..... m^2	..... m^2	..... m^2
TOTALS			152.1 SQ M.

Staff	Office Male	Office Female	Industrial Male	Industrial Female	Other Staff Male	Other Staff Female
(a) Number of staff in existing premises on the site	(a).....		.....		.....	
(b) How many new staff will be employed on the site as a result of the development?	(b)..... 3		.....		.....	
(c) If you propose to transfer staff from other premises, please give details of the numbers involved and of the premises affected.	(c).....		.....		.....	

P.T.O.

C.P.1(Pt.2)

ADUR DISTRICT COUNCIL

Town and Country Planning (General Development Procedure) Order 1995

CERTIFICATE UNDER ARTICLE 7

Certificate B *(a)*
I certify that:

• I have/~~The applicant has~~/~~The appellant has~~* given the requisite notice to everyone else who, on the day 21 days before the date of the accompanying application/appeal*, was the owner*(b)* of any part of the land to which the application/appeal* relates, as listed below.

Owner's*(b)* name	Address at which notice was served	Date on which notice was served
TRUSTCO plc	1 Broad Reach Shoreham-by-Sea West Sussex BN43 5EY	

• None of the land to which the application/appeal relates is, or is part of, an agricultural holding.

OR

• ~~I have/The applicant has/The appellant has~~ given the requisite notice to every person other than ~~my/him/her* self~~ who, on the day 21 days before the date of the application/appeal*, was a tenant of an agricultural holding on all or part of the land to which the application/appeal* relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

[redacted]

Signed.....

* On behalf of SUSSEX ALARMS LTD

Date 27/06/07

*delete where inappropriate

(a) This Certificate is for use with applications and appeals for planning permission (articles 7 and 9(1) of the Order). One of Certificates A, B, C or D (or the appropriate certificate in the case of certain minerals applications) must be completed, together with the Agricultural Holdings Certificate.

(b) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than 7 years, or, in the case of development consisting of the winning and working of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).

SUSSEX ALARMS LTD

51/53 Church Road
Hove, Sussex
BN3 2BD
Tel: 01273 726646
Fax: 01273 747997
E-mail: admin@sussexalarms.co.uk

NSI NACOSS GOLD
UKAS QUALITY MANAGEMENT 0142

QUALITY ASSURED
INTRUDER ALARMS

7th August 2007

Planning Department
Adur District Council
Civic Centre
Ham Road
SHOREHAM BY SEA
West Sussex BN43 6PR

ADUR DISTRICT COUNCIL
PLANNING DIVISION

PLAN No.	ADC/0419/07
DATE RECEIVED	09 AUG 2007

Dear Sirs

Re: Variation of Condition 35 of Planning Permission SU/212/02 to allow existing live-work unit to be occupied as separate office and residential units at 1 Broad Reach, Ropetackle, Shoreham by Sea

DESIGN AND ACCESS STATEMENT

Design

No external changes are proposed.
We propose to insert an internal door at the top of the first flight of stairs in the premises splitting it into two separate units.
The ground floor to be used as office accommodation for our company.
The first and second floors to be occupied as a separate residential unit.
Please note that other marks on proposed floor plans on the cloakroom, kitchen and two bathroom areas are not relevant to this application.

Access

Access to both units would be shared through the hall on the ground floor. This area will be well lit and secure.
The two office doors are fitted with coded access locks therefore access is restricted.
The two ground floor offices (excluding hallway) would also be fitted with an intruder alarm.
Refuse disposal would be shared by both units. Sussex Alarms disposes of all confidential documentary information via a shredding company. Similarly all alarm system batteries are collected by a specialist company and disposed of.

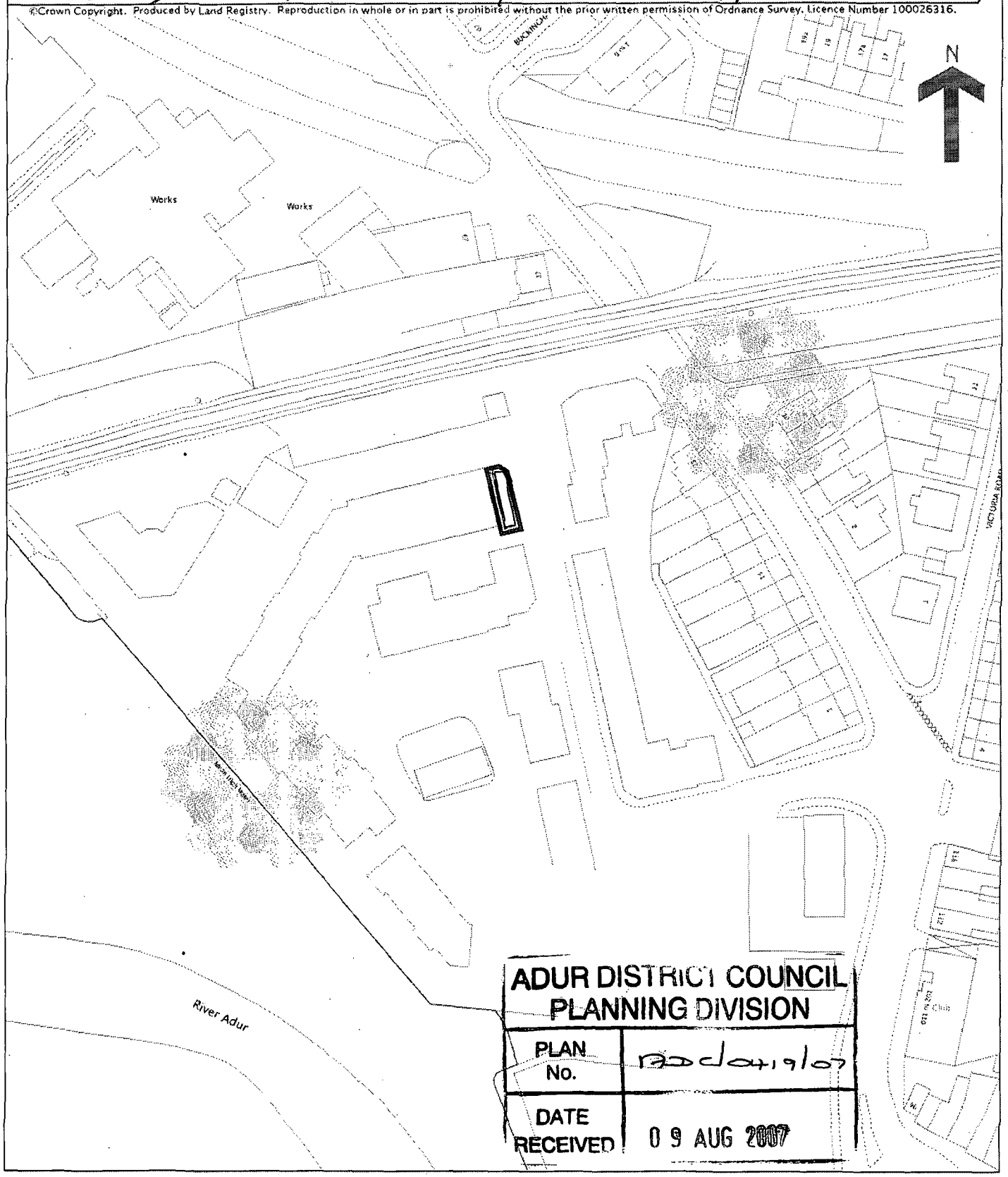
Signed.....
Elizabeth McPherson, Human Resources Manager

Land Registry Official copy of title plan

Title number WSX290414
Ordnance Survey map reference TQ2105SW
Scale 1:1250
Administrative area WEST SUSSEX: ADUR

1 BROAD REACH, ROPETACKLE, SHOREHAM-BY-SEA

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ADUR DISTRICT COUNCIL
PLANNING DIVISION

PLAN No.	AD0419/07
DATE RECEIVED	09 AUG 2007

These are the notes referred to on the following official copy

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from Land Registry.

This official copy is issued on 07 August 2007 shows the state of this title plan on 07 August 2007 at 10:06:54. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002). This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. See Land Registry Public Guide 7 - *Title Plans.*

This title is dealt with by the Land Registry, Portsmouth Office .

Berkeleys
Existing Floor Plan

No Change

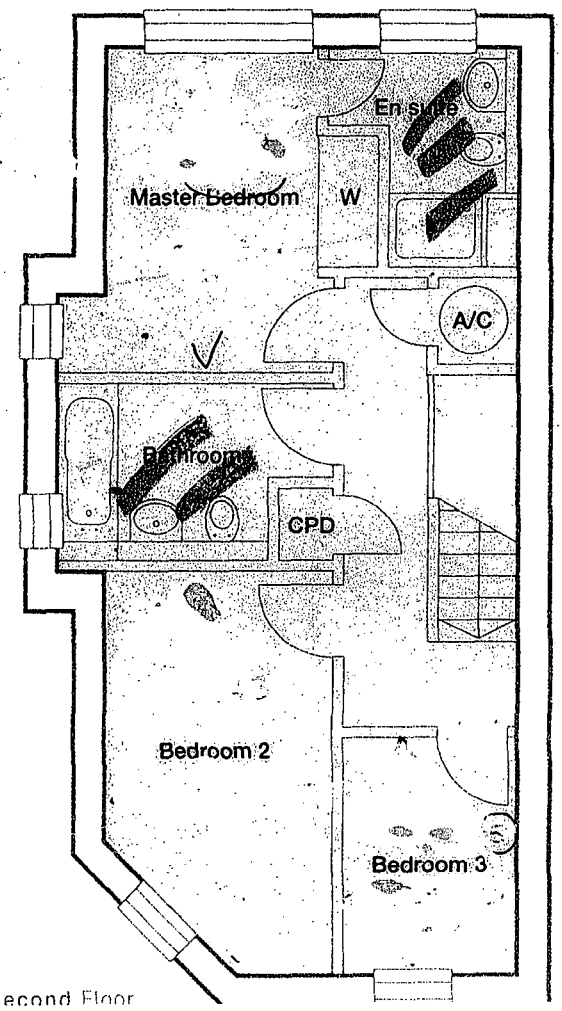
Work area	4810mm x 5774mm	(15'9" x 19'0")
Office	4810mm* x 3827mm*	(15'9"* x 12'6"*)
Kitchen/Breakfast	4810mm* x 4380mm*	(15'9"* x 14'3"*)
Living/Dining Room	5209mm* x 5600mm*	(17'0"* x 18'3"*)
Master Bedroom	2510mm x 3545mm	(8'3" x 11'9")
Bedroom 2	2752mm* x 4380mm*	(9'0"* x 14'3"*)
Bedroom 3	1938mm x 2539mm	(6'3" x 8'3")

Total area	sq m	sq ft
	152.1	1637

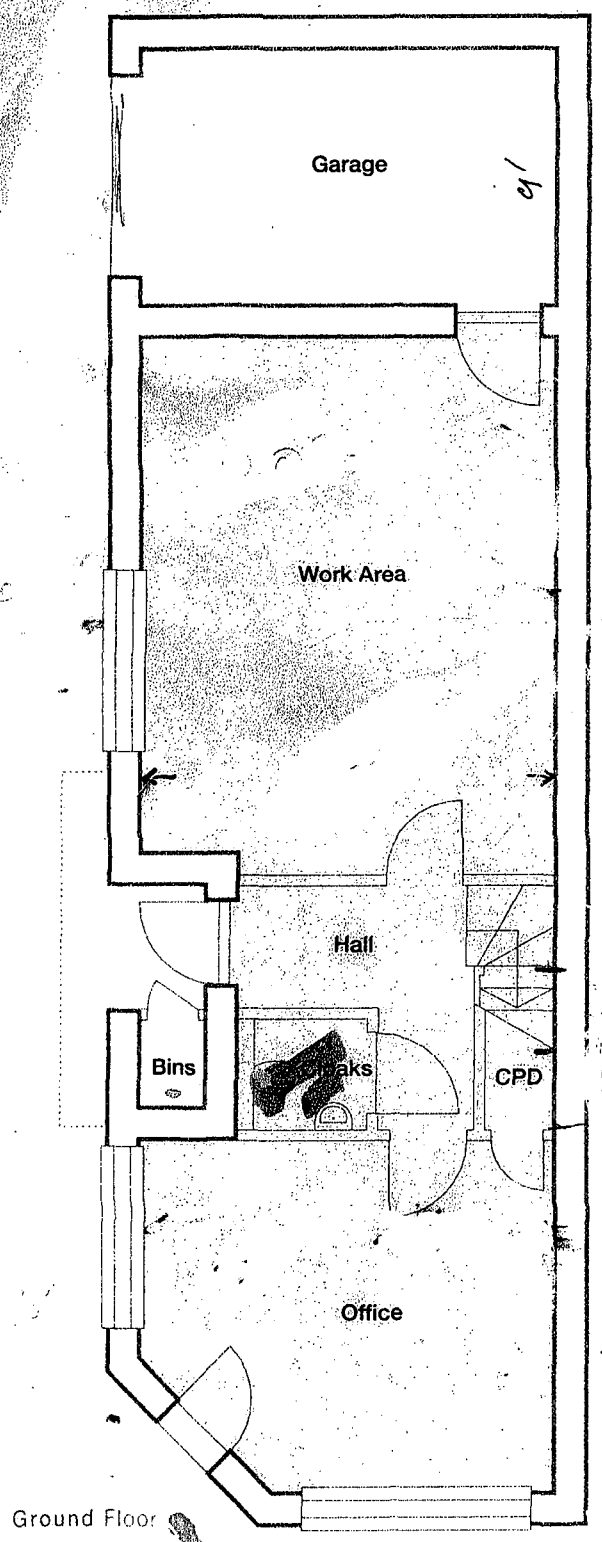
* Denotes maximum dimension

ADUR DISTRICT COUNCIL
PLANNING DIVISION

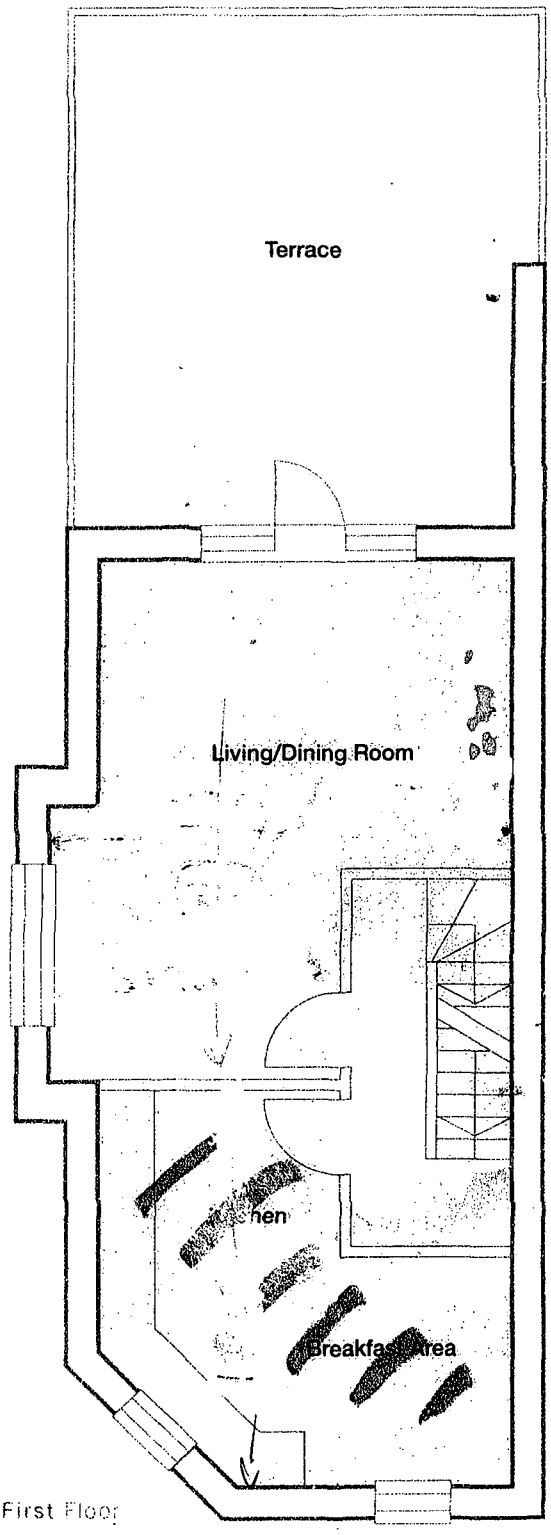
PLAN No.	ADC/041/9/07
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Second Floor



Ground Floor

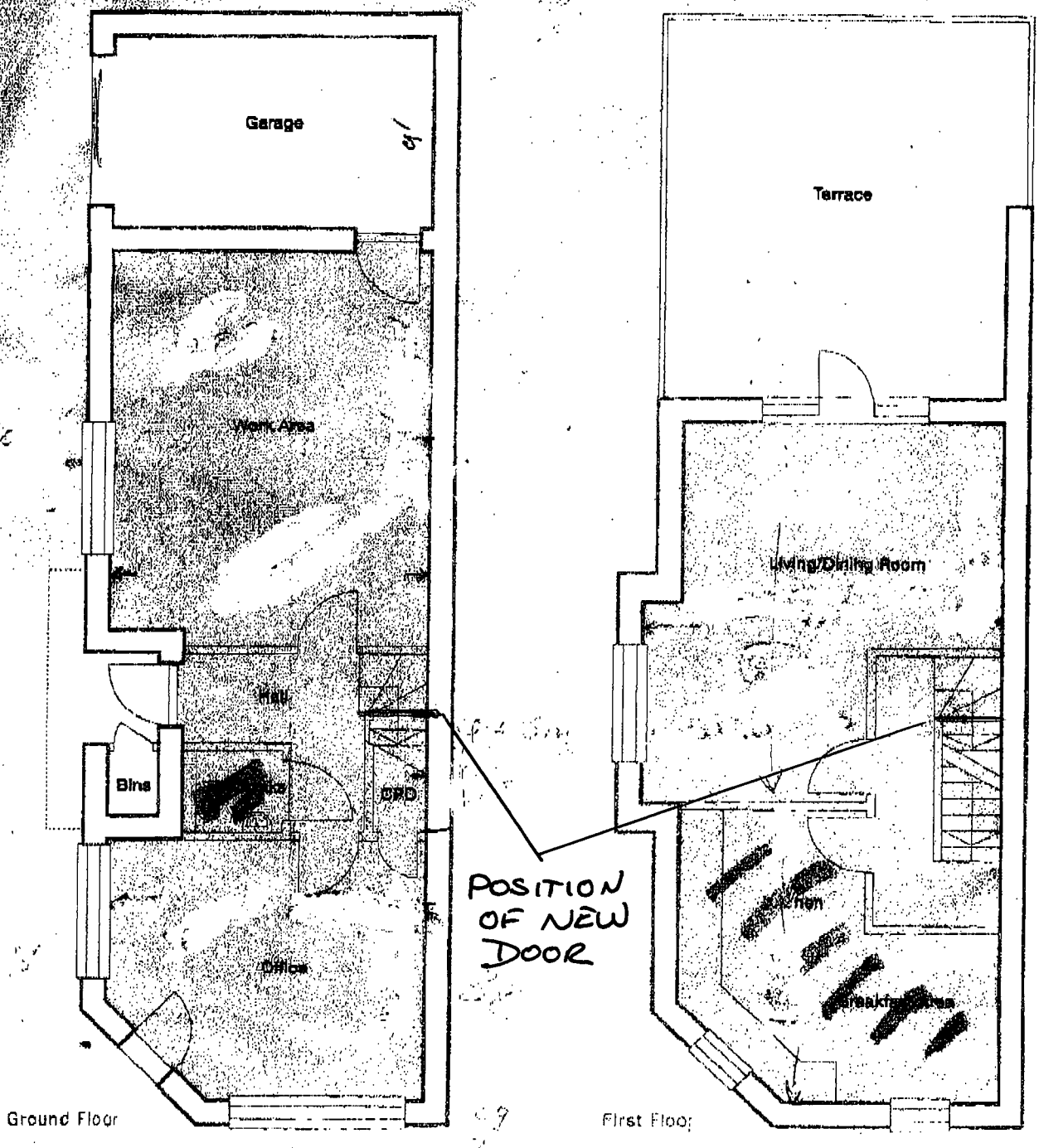


First Floor

FREE PARKING AREA

1 BROAD REACH, ROPETACKLE, SHOREHAM

SCALE - 1:86



PROVISION OF A DOOR AT TOP OF FIRST FLIGHT OF STAIRS (FROM GROUND FLOOR COUNCIL FIRST FLOOR)

ADUR DISTRICT COUNCIL
PLANNING DIVISION

PLAN No.	AD 1041/07
DATE RECEIVED	09 AUG 2007