Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

ADUR & WORTHING
PLANNING SERVICES
PLAN AWDM/1137/12
DATE VALID 18 SEP 2012
PLANNING SECTION
RECEIVED 10 SEP 2012
TO REF No.
INSTRUCTION ACK

Adur & Worthing councils

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	RODNEY
Last name:	GATES
Company (optional):	
Unit:	
House number:	58
House suffix:	
House name:	KINGSTON LANE
Address 1:	
Address 2:	
Address 3:	
Town:	SHOREHAM BY SEA
County:	WEST SUSSEX
Country:	ENGLAND
Postcode:	BN43 6YB

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of Proposed Works

Please describe the proposed works:

PROPOSED WORKS ARE TO CONSTRUCT A VEHICLE CROSSOVER AND HARDSTANDING FOR PROPERTY SITUATED AT 58 KINGSTON LANE, SHOREHAM BY SEA, BN43 6YB.

APPROVAL HAS BEEN GIVEN BY WEST SUSSEX COUNTY COUNCIL'S HIGHWAY DEPARTMENT, WHO HAVE VISITED THE PROPOSED CROSS-OVER AT THE AFOREMENTIONED PROPERTY, (CHRISTINE ELLISON OF HIGHWAYS). HIGHWAYS Ref No: 1110007591 65.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: 58 House suffix:

House name:

Address 1: KINGSTON LANE

Address 2:

Address 3:

Town: SHOREHAM BY SEA

County: WEST SUSSEX

Postcode (optional): BN43 6YB

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☑ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Authority Employee / Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☑ Yes ☐ No

If Yes, please provide details of the name, relationship and role

(a) A MEMBER OF STAFF. I WORK FOR WSCC FIRE + RESCUE SERVICE.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls			☐	☐
Roof			☐	☐
Windows			☐	☐
Doors			☐	☐
Boundary treatments (e.g. fences, walls)			☐	☐
Vehicle access and hard-standing	FOOTPATH TO BE ALTERED. PROPOSED VEHICLE CROSSOVER AREA IS CURRENTLY HOT ROLLED ASPHALT TARMAC + HARDSTANDING IS CURRENTLY GRASS + FLOWER BEDS.	FOOTWAY TO BE STRENGTHENED + LAID TO HOT ROLLED ASPHALT TARMAC, AGREED WITH HIGHWAYS DEPT. HARDSTANDING CONSTRUCTION OF KINGSPAVE COBBLE SETTS IN RUSTIC CHESTNUT. TRAPPED GULLY + SOAKAWAY WITHIN THE CURTILAGE OF THE PROPERTY FOR COLLECTION OF SURFACE WATER RUN OFF.	☐	☐
Lighting			☐	☐
Others (please specify)			☐	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☑ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served
WEST SUSSEX COUNTY COUNCIL - HIGHWAYS	SOUTHERN AREA OFFICE, CLAPHAM COMMON, CLAPHAM, WORTHING, WEST SUSSEX BN13 3UR.	JULY 2012 - SITE VISIT BY CHRISTINE ELLISON WSCC HIGHWAYS. VERBAL APPROVAL GIVEN. FORMAL NOTICE SERVED ON 12/09/12.

Sig[redacted]	Or signed - Agent:	Date (DD/MM/YYYY):
		15/09/12

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Ownership Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

12. Agricultural Land Declaration

AGRICULTURAL LAND DECLARATION

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Sig[redacted]	Or signed - Agent:	Date (DD/MM/YYYY):
		15/09/12

(B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:	☑	The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:	☐	The correct fee:	☑
The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:	☑			The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable):	☑
The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:	☑			The original and 3 copies of the completed, dated Article 12 Certificate (Agricultural Holdings):	☑

14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant: [redacted]

Or signed - Agent:

Date (DD/MM/YYYY): 15/09/12 (date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code: [redacted] National number: [redacted] Extension number:

Country code: Mobile number (optional): [redacted]

Country code: Fax number (optional): N/A

Email address (optional): Rodney.Gates@westsussex.gov.uk

16. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: ROD GATES

Telephone number: [redacted]

Email address: [redacted]

ADUR & WORTHING
PLANNING SERVICES

AWDM/ 1137/12

Town and Country Planning (Development Management Procedure) (England) Order 2010

NOTICE UNDER ARTICLE 11 OF APPLICATION FOR PLANNING PERMISSION FOR HOUSEHOLDER DEVELOPMENT

This notice is to be printed and served on individuals prior to completing Certificate B or C.

(to be published in a newspaper and, where relevant, on a website or to be served on an owner or a tenant** in the case of an application for planning permission)*

Proposed development at:

Property number or name	58
Street	KINGSTON LANE
Locality	
Town	SHOREHAM-BY-SEA
County	WEST SUSSEX
Postcode	BN43 6YB

I give notice that:

Applicant's name — Title: MR — Forename: RODNEY — Surname: GATES

is applying to the: WEST SUSSEX COUNTY **Council**

for planning permission to: (Description of proposed development)

CONSTRUCT NEW VEHICLE CROSSOVER AND HARDSTANDING TO AIDS PROPERTY. REF: 111000759165

Any owner* or tenant who wishes to make representations about this application should write to the Council at:**

(Address of the Council as appropriate)

PLANNING SERVICES
ADUR AND WORTHING COUNCILS
PORTLAND HOUSE, 44 RICHMOND ROAD
WORTHING WEST SUSSEX BN11 1HS.

by: 3rd Oct 2012 (dd-mm-yyyy) Date giving a period of 21 days beginning with the date of service, or 14 days beginning with the date of publication, of the notice (as the case may be)

In the event that an appeal is made against a decision of the Council to refuse to grant planning permission for the proposed development, and that appeal then proceeds by way of the expedited procedure under the written representations procedure, any representations made by the owner* or tenant** to the Council about this application will be passed to the Secretary of State and there will be no opportunity to make further representations. Any owner or tenant wishing to make representations should do so at the earliest opportunity.

* "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.

** "tenant" means a tenant of an agricultural holding any part of which is comprised in the land.

Signed: Title: MR — Forename: RODNEY — Surname: GATES. — Signature: [redacted]

~~**On behalf of**~~ (Delete if not applicable) **Date** (dd-mm-yyyy) 12 Sept 2012

Statement of owners' rights
The grant of planning permission does not affect owners' rights to retain or dispose of their property unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenants' rights
The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

"Householder development" means development of an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse. It does not include a change of use or a change to the number of dwellings in a building.