Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

Householder Application for Planning Permission for works or extension to a dwelli
Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/app

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MISS
First name:	CLAIRE
Last name:	PURVIS
Company (optional):	
Unit:	
House number:	35
House suffix:	
House name:	
Address 1:	VALLEY ROAD
Address 2:	
Address 3:	
Town:	SOMPTING
County:	WEST SUSSEX
Country:	
Postcode:	BN15 0JP.

2. Agent Name and Address

Title:	MR
First name:	STEVEN
Last name:	BERRY
Company (optional):	
Unit:	
House number:	31
House suffix:	
House name:	
Address 1:	MASTERMAN ROAD
Address 2:	
Address 3:	
Town:	LONDON
County:	
Country:	
Postcode:	EC 3NR

ADUR & WORTHING
PLANNING SERVICES
PLAN AWDM/ 1149/17
DATE VALID 17 OCT 2017

ADUR & WORTHING
19 AUG 2017
PLANNING SERVICES

3. Description of Proposed Works

Please describe the proposed works:

TIMBER SHED / OUTBUILDING AT BOTTOM OF GARDEN
NOT EXCEEDING 2.5m HIGH.
NOT EXCEEDING 30m² INTERNAL FLOOR AREA.
GROUND LEVEL OF GARDEN NOT EXCEEDING 300mm ABOVE
EXISTING GROUND LEVEL

'es, please state when the work was started (DD/MM/YYYY): 4/6/2017 (date must be pre-application submissic

s the work already been completed? ☐ Yes ☒ No

'es, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submissio

Site Address Details

ease provide the full postal address of the application site.

nit: House number: 35 House suffix:

ouse ame:

ddress 1: VALLEY ROAD

ddress 2:

ddress 3:

own: SOMPTING

ounty: WEST SUSSEX

ostcode ptional): BN15 0JP.

5. Pedestrian and Vehicle Access, Roads and Rights of W

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ N

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ N

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ N

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

Pre-application Advice

s assistance or prior advice been sought from the local thority about this application? ☒ Yes ☐ No

'es, please complete the following information about the advice u were given. (This will help the authority to deal with this plication more efficiently).

ease tick if the full contact details are not own, and then complete as much possible: ☐

fficer name: TRACEY CONSTERDINE

eference: AWEN/0175/17

Date (DD MM YYYY): 29/6/2017
ust be pre-application submission)

etails of the pre-application advice received: APPLY FOR PLANNING

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ N

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s) drawing(s) and indicate the scale.

. Parking

'ill the proposed works affect listing car parking arrangements? ☐ Yes ☒ No

Yes, please describe:

9. Authority Employee / Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Do Kn
Walls	TIMBER FRAMEWORK EXTERNAL FINISH RUSTIC TIMBER FEATHEREDGE	100mm INSULATION	☐	☐
Roof		100mm INSULATION ONDULINE BITUMEN ROOFING SHEETS GREEN.	☐	☐
Windows	RECYCLED, DOUBLE GLAZED OFF WHITE		☐	☐
Doors	RECYCLED, DOUBLE GLAZED FRENCH DOORS OFF WHITE		☐	☐
Boundary treatments (e.g. fences, walls)	BROWN WOODSTAIN		☐	☐
Vehicle access and hard-standing			☑	☐
Lighting	ENERGY SAVING LIGHTS →		☐	☐
Others (please specify)			☐	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☑ Yes ☒ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

wn and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12
The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the
f any part of the land or building to which the application relates, and that none of the land to which the application relates is, or
an agricultural holding**

ou should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the
ion relates but the land is, or is part of, an agricultural holding.

Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
[redacted]		22/7/2017

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

wn and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12
The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day
before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this
on relates.

of Owner / Agricultural Tenant	Address	Date Notice Served

Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

tify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

steps taken were:

ıme of Owner / Agricultural Tenant	Address	Date Notice Served

ice of the application has been published in the following newspaper :ulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

ıed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

ify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

steps taken were:

:e of the application has been published in the following newspaper ılating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

ed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Planning Application Requirements - Checklist

:e read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all mation required will result in your application being deemed invalid. It will not be considered valid until all information required by ocal Planning Authority has been submitted.

ɔriginal and 3 copies of a ɔleted and dated application form: ☐

ɔriginal and 3 copies of a plan which ifies the land to which the application es drawn to an identified scale showing the direction of North: ☐

ɔriginal and 3 copies of other plans

The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐

The correct fee: ☐

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 12

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are th genuine opinions of the person(s) giving them.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):	
[redacted]		22/7/2017	(date can pre-appli

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]		

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Exte num

Country code:	Mobile number (optional):
07939	360093

Country code:	Fax number (optional):

Email address (optional): steveberrybs @ hotmail.

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? ☒ Agent ☐ Applicant ☐ Other (if different fro agent/applicant's de

If Other has been selected, please provide:

Contact name:	Telephone number:

Email address:

Please forward all correspondence to S. Berry at this address.