

Planning Department
Adur & Worthing Councils,
Worthing Town Hall,
Chapel Road,
Worthing,
West Sussex,
BN11 1HA

9th February 2026

REFERENCE: CHURCH OF ST MARY DE HAURA, CHURCH STREET, SHOREHAM-BY-SEA, WEST SUSSEX, BN43 5DQ

Dear sirs

We are submitting an application for planning permission for the replacement of the doors to the south transept and for the installation of a post externally within the grounds of the church to mount a button to automate the doors to allow access for less able visitors to the church.

The works are part of a wider programme of works for the reconfiguration of the south transept interior and introduction of WC facilities.

We are seeking permission for these works from the Diocese of Chichester via their Faculty process, and as such a separate Listed Building Consent to the Local Planning Authority is not required.

However, as we consider that the replacement of the doors to the south transept and the installation of the post comprise operational development we are seeking planning permission from the Local Planning Authority for these works.

There are also drainage works required as part of the wider project which may also require planning permission and so these are included in the application.

The application is accompanied by a detailed Heritage Statement which describes all of the works proposed for both the Faculty application and the application for planning permission.

I hope the above is clear. Please do feel free to contact me should you wish to discuss any element further.

Kind regards



Ben Kirk MSc, IHBC
Managing Director