Tina Hibberd/Leigh Isted

3 Orchard Close

Southwick

West Sussex

BN42 4NJ

To Dawn Anthony-Unsted (Planning department)

We are very sorry for not applying for planning permission, we were not trying to evade it. We did not realise a pond would come under this, so do apologise.

I have lived in the close since I was 3 years old until I moved out. But when the opportunity became possible, I moved back into the close opposite my parents house with my family. The close has always been a friendly place to live and everyone very helpful to each other. I was very surprised that someone had informed you we were building a pond and they were not happy about it. We are shocked that someone felt that they could not ask us what we were doing and express their concerns, as we would have stopped and rectified the problem. The Neighbours we have spoken to who are aware of the situation now have no concerns as with our fencing round our garden they say they cannot see the pond.

Now we are aware that we need to apply for planning permission, we are doing so as per your instructions.

We are sorry for any inconvenience caused.

The pond has been built out of concrete blocks but will be covered over with reclaimed wood. This wood will then be treated with a fire retardment treatment. The plants around the pond will be bee friendly, and the plants in the pond will encourage dragon flies and other insects into the garden.

Awaiting your decision

Kind regards

[redacted]