**From:** Peter Barnett
**Sent:** 17 October 2013 10:50
**To:** Matthew Porter; Jo Morin; Joanne Sanderson; Rebekah Smith; Gary Peck
**Subject:** FW: Planning minutes
**Attachments:** Planning Minutes 16-10-13.doc

**Follow Up Flag:** Follow up
**Flag Status:** Flagged

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**From:** Colin Hunt [mailto:colin.hunt@lancingparishcouncil.gov.uk]
**Sent:** 17 October 2013 10:46
**To:** Peter Barnett
**Subject:** Planning minutes

Hi Peter,
Please find attached last night's planning meeting minutes.

Regards

*Colin*

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# DRAFT & UNCONFIRMED

# LANCING PARISH COUNCIL

**Minutes of the Meeting of the Planning Advisory Committee held on Wednesday 16th October 2013 at 7.00pm**

**Present:** Chair: Cllr Mary Hamblin

**Councillors**: Ann Bridges, James Butcher, Liz Haywood, Fred Lewis, Steve Martin and Lesley Sampson

In attendance; Colin Hunt, Clerk to the Council

The Chair opened the meeting and welcomed the members of the public present.

**71. Apologies.**

Apologies were received and accepted from Cllrs Andy Barnes, Callum Buxton & Doris Martin

**72. Declaration of substitute Members**.

Cllr Ann Bridges was substituting for Cllr Callum Buxton.

There were no other substitute Members

**73. Declaration of interest**.

There were no declarations of interest at the outset of the meeting.

**74. Minutes of the previous meeting**

The Minutes of the meeting held on 18th September 2013 were accepted and agreed as a true record at the Council meeting held on 2nd October 2013 and were attached to that agenda which all Members received.

There were no matters arising.

**75. Public Forum and Questions.**

**75.1** Mr David Baldwin of 184 Brighton Road, addressed the Committee in respect of planning application AWDM/1128/13, 184A Brighton Road.

Mr Baldwin was opposed to the application on the grounds of the loss of privacy and of natural light and distributed some photographs to Committee Members which showed clearly the basis for his opposition. He said that both neighbours were suffering and that the decking was out of character and would set a dangerous precedent for the Widewater lagoon embankments.

The Chair thanked Mr Baldwin for his comments and moved that this planning application be considered first so as not to delay Mr Baldwin. This was agreed by Committee.

**76. Determination of Planning Applications**.

## 76A Application for Certificate of Lawfulness

| Application number | Location | Proposal | Comments |
|---|---|---|---|
| AWDM/1126/13 | 15 Burrell Avenue Lancing BN15 8QB | Lawful Development Certificate for conservatory to rear and detached outbuilding in rear garden | None required |
| AWDM/1051/13 | 88 Sompting Road Lancing BN15 9LD | Application for Certificate of Lawfulness for proposed dormer window on east and west side elevations. | None required |
| AWDM/1205/13 | 235 Brighton Road Lancing BN15 8JP | Householder application for permitted development for prior approval for single storey extension to rear of property measuring 4.2m from rear wall of the original house, maximum height 3m and height of eaves of the extension 3m | None required |

## 76B Non material amendments

| Application number | Location | Proposal | Comments |
|---|---|---|---|
| None | | | |

## 76C Planning Applications

| Application number | Location | Proposal | Comments |
|---|---|---|---|
| AWDM/1128/13 | 184B Brighton Road Lancing BN15 8LL | Retention of decking and storage area adjacent to Widewater lagoon | No objections |
| | Comments:- Committee objected to this application as it was considered to be over sized and out of character with the rest of the rear gardens fronting onto Widewater Lagoon. Committee was also concerned about the loss of privacy and light and that the decking was unsightly. | | |
| AWDM/1059/13 | Unit 116 Peter Road Lancing Business Park Lancing BN15 8TH | Single storey extension to front of existing factory workshop to replace existing metal storage containers together with galvanised metal railings and gate | No objections and Committee was pleased to see a local company investing in their business in Lancing. |
| AWDM/1140/13 | 6 Old Shoreham Road Lancing BN15 0QT | New porch. | No objections |

| | | | |
|---|---|---|---|
| AWDM/1110/13 | 20 South Street<br>Lancing<br>BN15 8AG | Installation of new powder colour coated shop fronts and signage at 18 and 20 South Street, Lancing and installation of an external AC Condenser to the rear of 20 South Street, Lancing | No objections |
| AWDM/1111/13 | 20 South Street<br>Lancing<br>BN15 8AG | Advertisement consent for replacement and new signage consisting of externally illuminated fascia signs and 1 no. projecting sign | No objections |
| AWDM/1118/13 | Asda South Street<br>Lancing<br>BN15 8AG | Variation of Condition 13 of L/93/93/TP to increase trading hours to midnight to 10pm Monday to Saturday and 10am to 4pm on Sunday | No objections but Committee would like ASDA to address the parking problems at the front of the store. |
| AWDM/1163/13 | 106 West Way<br>Lancing<br>BN15 8NB | Side garage extension and front dormers and hip to gable as rear dormer to be built as permitted development | Object as the proposed development was overly large and out of proportion to the rest of the building. It was also considered that the neighbouring property would suffer from a loss of light. |
| AWDM/1189/13 | Ricardo Consulting Engineers Ltd<br>Old Shoreham Road<br>Lancing<br>BN43 5FG | Application for variation of condition 2 of AWDM/0441/13 to replace acoustic louvres with standard louvres | No objections |
| AWDM/1197/13 | 2 Crabtree Lane<br>Lancing<br>BN15 9PG | Retrospective application for single-storey rear extension linked to detached garage with use of garage as living accommodation | Object as this was considered to be over development and out of character with the area. The Committee also objected to the use of the garage for residential purposes. |
| AWDM/0948/13 | 1 - 3 South Street<br>Lancing<br>BN15 8AE | Two storey extension to form extension to shop with two studio flats over. | No objections |
| AWDM/1043/13 | 130 Crabtree Lane<br>Lancing BN15 9PW | Double garage | No objections |

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|---|---|---|---|
| AWDM/1082/13 | 8 Barfield Park Lancing BN15 9DQ | Alterations to extend front bedroom and existing porch (to form new lobby) and construction of new landings, ramps and handrails to provide wheelchair access to front and rear of property. | No objections |
| AWDM/1212/13 | 18 Crabtree Lane Lancing BN15 9PQ | Proposed rear dormer and front roof lights | No objections |
| AWDM/1233/13 | 67 First Avenue Lancing BN15 9QF | Dropped kerb | No objections |

**South Downs National Park Authority**

| Application number | Location | Proposal | Comments |
|---|---|---|---|
| SDNP/13/04235/ HOUS WARD: Manor | Ladywells, Coombes Road, Coombes, Lancing | Alterations to convert car port to porch/store and new porch | No objections |
| SDNP/13/04242/ ADV WARD: Manor | Sussex Pad, Old Shoreham Road, Lancing | Installation of externally illuminated hanging sign | Committee felt that it was not necessary to illuminate the sign but if this was permitted then the lights should be turned off at a reasonable time in the evening. |

**77. Determination of applications the Council wishes to make representations on to the District Council.**

None was required.

**78. Correspondence received.**

**78.1** WSCC email informing Council of the temporary closure of public footpath 2048 on the 28th October for 5 days to protect public safety whilst a ground investigation survey is being undertaken.

**78.2** Email from ADC notifying Council of an appeal that has been lodged regarding the unauthorised conversion of 142 Brighton Road, Lancing to two flats.

**78.3 Notification of the release of the Draft Adur Local Plan**

ADC had released the revised Draft Adur Local Plan 2013 for consultation which runs to the 7th November. Attached to this agenda were details of the locations of the exhibitions and a comments form for members use should they wish.

Committee was requested to consider the Draft Plan and in view of the consultation period to determine if and how it wished to construct Council's

formal response. It was noted that the next Full Council meeting would be outside the consultation window as stated by ADC.

ADC had been asked to extend the consultation period but this would be slightly difficult as it was a standard 6 week consultation period. Although ADC might accept comments slightly beyond the deadline without advertising a formal extension of time the timeline may be too long for this option.

In view of the time constraints and importance of this matter it was RESOLVED after discussion and by a majority vote of 6 to1 that a Special Council meeting be held in the Jubilee Hall at 8 pm on Thursday 31st October and directly after the planned public meeting, which was due to start at 6:30 pm on the same night.

ADC had supplied two hard copies of the plan, one of which was passed to Cllr Jean Turner as she was unable to view the document on line. Cllr Turner would read the document and return this to the Clerk before the Council meeting on the 30th October.

Cllr Liz Haywood left the meeting at this point.

There was no other correspondence

**79. Clerks Report(s).**

There were no reports

**80. Any Other Urgent Business (Agreed with the Chairman in Advance).**

**80.1** A plea from Ms Penny Ryall, of 127 Brighton Road, Lancing who was concerned about the volume and speed of traffic using South Street and North Road and asked the Council to lobby the relevant agencies on her behalf to address this issue.

Committee was aware of the problems which had been experienced first hand by a number of members of the Committee and after discussion Committee RESOLVED that the Clerk was tasked to write to the relevant authorities to ask them to look into this issue as a matter of urgency.

There was no other urgent business

The meeting closed at 8:15 pm

Colin Hunt
Clerk to the Council
17th October 2013

Signed Chairman

Date