Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
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Q/Extracted /PP03909235 ✓ Measured SC 15/01

Adur & Worthing councils

Application for a non-material amendment following a grant of planning permission.
Town and Country Planning Act 1990

ublication of applications on planning authority websites.
lease note that the information provided on this application form and in supporting documents may be published on the Authority's website.
you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: Ms First name: Helen Surname: Buck

Company name: Adur & Worthing Borough Council

Street address: Adur Civic Centre
Ham Road

Town/City: Shoreham -by-Sea
County: West sussex
Country: United Kingdom
Postcode: BN43 6PR

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

Are you an agent acting on behalf of the applicant? (●) Yes ( ) No

2. Agent Name, Address and Contact Details

Title: Mr First Name: Conor Surname: Lutton

Company name: ECE Architecture Limited

Street address: Brooklyn Chambers
11 Goring Road

Town/City: Worthing
County: West Sussex
Country: United Kingdom
Postcode: BN12 4AP

	Country Code	National Number	Extension Number
Telephone number:		01903 248777	
Mobile number:			
Fax number:			

Email address: clutton@ecearchitecture.com

ADUR & WORTHING PLANNING SERVICES	
PLAN	AWDM/ 0064/15
DATE VALID	16 JAN 2015

3. Site Address Details

Full postal address of the site (including full postcode where available)

House: | Suffix:

House name: The Shoreham Centre

Street address: Pond Road

Town/City: Shoreham-by-Sea

County: West Sussex

Postcode: BN43 5WU

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 521533

Northing: 105239

Description:

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? (●) Yes ( ) No

If you are not the sole owner, has notification under article 9 of the DMPO been given? ( ) Yes ( ) No (●) Not applicable

5. Description of Your Proposal

Description of Approved Development:

Extension of the Shoreham Centre to provide 1230sqm of new build accommodation on two floor, including a new entrance foyer, offices, meeting space, council chamber and function room to provide a replacement for Adur District Council offices/civic presences. The proposal will include the removal of the existing temporary CAB office, partial demolition of the existing foyer/main entrance and the removal of a number of existing trees. The cafe and kitchen area in the existing building will be refurbished, new toilet facilities provided at first floor and new accessible toilet and baby changing facilities provided on ground floor.

Reference number: AWDM/1016/13

Date of decision DD/MM/YYYY): 12/11/2013

What was the original application type?

Full planning & demolition in a conservation area

For the purpose of calculating fees, which of the following best describes the original application type?

( ) **Householder development:** Development to an existing dwelling-house or development within its curtilage

(●) **Other:** anything not covered by the above category

6. Non-Material Amendment(s) Sought

*Please describe the non-material amendment(s) you are seeking to make:

Substitution of bronze cladding for weathered bronze coloured pigmented zinc (Pigmento Brun).
Various minor changes to proposed window fenestration on the proposed extension.
Addition of a new galvanised steel access ladder to main chamber roof.
Replacement of existing windows for new thermally broken double glazed windows.
Re-cladding of existing dormers to accommodate insulation as required under building control consequential improvements.

Are you intending to substitute amended plans or drawings? (●) Yes ( ) No

If yes please complete the following

Old plan/drawing numbers: 201A 202A 203A 204A 301A 203 Photographic Materials Schedule

New plan/ drawing numbers: 401A 402A 403A 404A 410A

Please state why you wish to make this amendment:

Seeking approval for replacement windows in a conservation area to satisfy modern building control requirements.
Substitution of cladding material for more vandal and theft resistant material.
Provision of safe roof access.

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? (●) Yes ( ) No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr First name: Gary Surname: Peck

Reference: N/A

Date (DD/MM/YYYY): 09/01/2015 (Must be pre-application submission)

Details of the pre-application advice received:

Telephone and email conversation regarding form of application.

8. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? (●) Yes ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

( ) The agent ( ) The applicant (●) Other person

If Other has been selected, please provide:

Contact name:

Title: Mr First name: Kevin Surname: Hancock

Telephone number:

Country code: National number: 01444 416711 Extension number:

Email Address: kevin.hancock@sunninghill.co.uk

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? (●) Yes ( ) No

If Yes, please provide details of the name, relationship and role:

The application is being made on behalf of Adur and Worthing Council.

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date 14/01/2015