

EMAIL ONLY

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5 May 2026

Dear Louise

NOTICE/0003/26 - 105 - 109 Montague Street, Worthing

I refer to the above application currently pending determination with the Local Planning Authority and your email of 20th April 2026. The application seeks prior approval for the change of use of the first and second floors of the building from commercial (Use Class E) to provide 13 self-contained residential flats.

The application has been submitted concurrently with application AWDM/0235/26, which seeks full planning permission for the insertion of new and enlarged window openings at first and second floor level. Application AWDM/0235/26 was submitted specifically to secure approval for the external alterations required to facilitate the proposed change of use sought under this prior approval submission.

The comments set out in your email of 20th April 2026 primarily relate to application AWDM/0235/26. In response, amended plans have been submitted for consideration under that full planning application.

In light of these revisions, amended plans are also submitted in relation to this prior approval to ensure consistency with the changes made under application AWDM/0235/26.

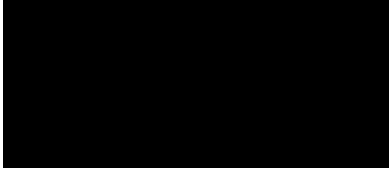
An updated Daylight Assessment is also enclosed, demonstrating that, notwithstanding the reduced size of the window openings, all habitable rooms within the proposed flats will continue to receive adequate levels of natural daylight.

For your consideration, we submit the following amended plans and drawings:

- Proposed First Floor Plan (TA 1591/12E);
- Proposed West / Side Elevation (TA 1591/14B);
- Proposed South/Front Elevation (TA 1591/15A);
- Proposed East/Side Elevation (TA 1591/16G);
- Proposed Section BB (TA 1591/18A);
- Proposed Section CC (TA 1591/19C);
- Proposed Section DD (TA 1591/20C);

We trust that these revisions are acceptable and can be looked upon favourably.

Yours sincerely



Sarah Sheath BSc (Hons) DipTP MRTPI
Senior Planner