ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

Mr Robin Harvey
54 Bones Lane
Buriton
Petersfield
Hants
GU31 5SE

Our reference:	ADC/0301/09
Please ask for:	Neil Terry
Direct Line:	01903 221073
Date:	25th November 2009

Dear Mr Robin Harvey,

Detached three-bedroom chalet-style dwelling (with NW and SE side dormers) and front (NW) parking space (on north-east side of existing dwelling)

2 Oxen Avenue Shoreham-by-Sea West Sussex BN43 5AF

The acknowledgement letter previously sent to you mentioned the provisions for public speaking at Committee meetings and I enclose a leaflet explaining the procedure.

Your application is recommended for approval by officers but please note there have been third party requests to speak against your application. I enclose for your reference a copy of The Officers report.

The Development Control Committee will consider your application at their meeting on 7 December 2009. The meeting will take place in the Council Chamber at the Civic Centre, Ham Road, Shoreham-by-Sea, commencing at 7pm

You are entitled to speak at the Development Control Committee meeting. If you would like to do so, please register by telephone on 01903 221073 or email neil.terry@worthing.gov.uk, no later than 12 noon **the** working day before the Committee meeting (i.e. normally the Friday prior to the Committee meeting on the Monday). **If you do not do this, we will assume that you do not wish to speak.**

The agenda for the meeting, including the officer's report to the Committee, is available to view on the Council's Website, www.adur.gov.uk

Yours faithfully

Keith Morgan
Planning Services Manager

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