

From: David Jones <david.jones@adur-worthing.gov.uk>
Sent: 28 November 2025 09:47:00 UTC+00:00
To: "Amanda Haslett" <amanda.haslett@adur-worthing.gov.uk>
Subject: RE: Acknowledgment for NOTICE/0019/25

Hi Amanda

I'll be seeking a costs undertaking from their solicitor for £2,000 (we don't charge VAT). They will also have to pay WSCC's costs but these should be less as I'm doing the drafting.

Thanks

David

David Jones - Lawyer, Legal Services
Adur District Council and Worthing Borough Council
Address: Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA
Phone: 01903 221093 | **E-mail:** david.jones@adur-worthing.gov.uk
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From: Amanda Haslett <amanda.haslett@adur-worthing.gov.uk>
Sent: 28 November 2025 09:35
To: David Jones <david.jones@adur-worthing.gov.uk>
Subject: Re: Acknowledgment for NOTICE/0019/25

Hi David

Thanks for your advice, much appreciated. I will complete the legal instruction form and get this back to you today and find out the other details.

Do you have an idea of costs for the UU so I can let the applicant know?

many thanks

Amanda Haslett

Senior Planning Officer, Planning & Development
01903 221195

Adur & Worthing Councils

Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA

www.adur-worthing.gov.uk



On Fri, 28 Nov 2025 at 09:29, David Jones <david.jones@adur-worthing.gov.uk> wrote:

Hi Amanda

There would need to be exceptional circumstances to condition a s.106 and from what I've seen, I don't think that's made out here so I would resolve to grant prior approval subject to completion of the section 106 agreement (UU) and go with the EoT to 9 January.

I expect it will be us (me) drafting the agreement so please do complete a legal instruction form and let me know the details for the applicant's solicitor once you have these. If you could ask WSCC to confirm who in their legal team will be dealing with this and let me know that would also be really helpful.

Thanks

David

David Jones - Lawyer, Legal Services
Adur District Council and Worthing Borough Council
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From: Amanda Haslett <amanda.haslett@adur-worthing.gov.uk>

Sent: 28 November 2025 08:36

To: David Jones <david.jones@adur-worthing.gov.uk>

Subject: Fwd: Acknowledgment for NOTICE/0019/25

Hi David

Further to my email yesterday, which I appreciate I have not given you time to reply to, the applicant has agreed to pay reasonable costs for drafting the UU and the Travel Plan Audit fee (see email below). They have asked whether the requirement for the UU could be secured via a pre-occupation condition instead to speed up the process? I have responded to say that I don't think this is possible but that I would check with you. I'm not sure if this is something we could do but if there is any possibility of this due to it being a Prior Approval application that would be great?

Assuming that the above is not possible I have asked them to confirm their solicitor details so we can get the process started. The current expiry date for the application is today but we have agreed to an extension of time to 09/01/26 if the UU is required before issuing the decision.

I think I need to complete a form online to formally instruct you on this, so I will do this asap but could you please confirm first that it is us not WSCC that would prepare the UU and whether the UU could be secured via a pre-occupation condition?

Sorry to bombard you with questions.

Kind regards

Amanda Haslett

Senior Planning Officer, Planning & Development

01903 221195

Adur & Worthing Councils

Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA

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----- Forwarded message -----

From: **Daniel Rose** <daniel@droseplanning.com>

Date: Thu, 27 Nov 2025 at 17:11

Subject: Re: Acknowledgment for NOTICE/0019/25

To: Amanda Haslett <amanda.haslett@adur-worthing.gov.uk>

Hi Amanda,

Thanks for the update.

I have discussed this with the applicant, who is willing in principle to provide a Unilateral Undertaking to secure the Travel Plan audit fee and the Council's reasonable legal costs.

However, to enable a more prompt approval, I wanted to check if the requirement for the UU could be secured via a pre-occupation condition instead.

If the legal team is not supportive of that approach, I can confirm the applicant's agreement to the requested EoT until 9th January 2026 to allow for the UU's preparation and signing.

Kind regards

Daniel Rose MTCP (Hons) MRTPI

Partner

D. Rose Planning LLP

Direct Dial: 020 8248 3500

Email: daniel@droseplanning.com

UK Office: 19-20 Bourne Ct, Southend Rd, Woodford Green, Essex, IG8 8HD

On Thu, 27 Nov 2025, 13:55 Amanda Haslett, <amanda.haslett@adur-worthing.gov.uk> wrote:

Hi Daniel

Sorry for the delay in getting back to you with an update for this application, we are extremely busy at present.

I have been in discussions with WSCC Highways and our legal department in relation to WSCC's request for a Travel Plan Auditing fee of £3950+VAT required via S106 as set out in their response. I queried the need for this fee as this requirement was removed from the previous application NOTICE/0016/24. WSCC's response to this is as follows:

Given the scheme reduces the number of parking spaces being proposed it would increase the need for the travel plan and monitoring to ensure that sustainable transport options are promoted. The provision of an auditing fee would be in line with the WSCC requirements from the scheme.

I queried whether a S106 was appropriate for an application of this type (Prior Approval) due to the limited timescale and matters that can be considered (although transport is one of these matters). They have now requested this fee to be secured as a Unilateral Undertaking instead. Given the reduction in parking provision WSCC Highways have confirmed this fee is required and therefore we will need to agree to proceed with a UU.

Obviously this will have implications on the timescale for the application and we will need to agree to an extension of time for this proposal. I am currently awaiting clarification from our legal team in relation to the process, their fees and potential timescale, so I will send a further email once I have this information. For now, could you please confirm your agreement to pay the Auditing fee of £3950+VAT to WSCC Highways in relation to the Travel plan and our costs (to be confirmed) for drafting the UU and your agreement to an extension of time for the application until Friday 9th January 2026. I am hoping the timescale will be quicker than this but these matters are beyond my control.

I hope this clarifies what is required to progress the application but please email me if you have any further queries. I am in meetings for most of the rest of the week, so email is probably best for now.

Kind regards

Amanda Haslett

Senior Planning Officer, Planning & Development
01903 221195

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On Wed, 5 Nov 2025 at 11:51, Daniel Rose <daniel@droseplanning.com> wrote:
Hi Amanda

I hope you are well. I have been monitoring the application online and note that highways has not objected to the proposed parking provision.

As this is the sole change compared to the previously consented scheme, I was wondering if you need anything from me in order to be in a position to recommend approval.

Kind regards

Daniel Rose MTCP (Hons) MRTPI
Partner
D. Rose Planning LLP

Direct Dial: 020 8248 3500
Email: daniel@droseplanning.com

UK Office: 19-20 Bourne Ct, Southend Rd, Woodford Green, Essex, IG8 8HD

On Fri, 3 Oct 2025 at 17:00, <planning@adur-worthing.gov.uk> wrote:
Please find attached acknowledgement for above application.

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