Adur & Worthing councils

Planning, Regeneration and Wellbeing

The Owner/Occupier
1 Ashdown Road
Worthing
West Sussex
BN11 1DF FILE COPY

Our reference: WB/11/0036/FULL

Please ask for: Mrs. M O'Keeffe

Direct Line: (01903) 221425

Date: 24th March 2011

Dear Sir/Madam

Replacement of existing single glazed steel frame windows and door with new double glazed aluminium windows and door.

Methold House North Street Worthing West Sussex

I am writing to advise you that the Council has received a planning application as described above, which relates to a site near you. If you do not own the property you occupy, would you please ensure that the owner is made aware of this letter. The application will normally be available to view on the Council's website within 3 days of the date of this letter, by following the link to 'Planning' on the Council website's Homepage. The plans can also be viewed electronically or in paper form at our offices at Portland House, Richmond Road, Worthing, between 9:00am and 5:00pm Monday to Thursday and 9:00am to 4:00pm on Friday.

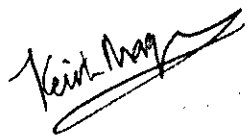
If you wish to comment on the proposal, you should do so either online via Public Access or in writing, quoting the reference number above, to the Development Management section at the above address within 21 days of the date of this letter. We can only take into account comments which relate to the application (as listed at the end of this letter).

All correspondence received regarding planning applications will be held on the planning files and will be available for public inspection in person at the Council offices and on the Council's website. For this reason, letters marked 'confidential' cannot be considered. Letters will not be formally acknowledged. Once made, the decision on the application can be obtained by visiting the Public Access web page or by contacting the Development Management section at the address below.

Decisions on most planning applications are made by the Council's planning officers under delegated powers. However, if the proposal is major or very controversial it will usually be referred to the Planning Committee for a decision. If the application is to be determined by the Planning Committee and you have made representations you will receive written notification of the date, time and venue for the meeting. You will also be given the opportunity to speak at the meeting. The Council's Scheme of Delegation also enables local Members to request, not more than 28 days after the application is validated, that an

application is brought before the Planning Committee if there are valid planning reasons for doing so. To find out who your local Councillor is please contact Democratic Services on 01903 221159.

Yours faithfully



Keith Morgan
Planning Services Manager

For your assistance, listed below are examples of relevant and irrelevant planning considerations that the Council can consider in assessing proposals and those which it cannot.

Examples of relevant planning considerations are:-

Planning policies,
Previous decisions,
Highway safety, traffic and parking,
Noise, disturbance, traffic and smells,
Design, appearance, materials, character,
Overlooking, loss of privacy and light,
Effect on trees,
Effect on Listed Buildings and Conservation Areas.

Examples of irrelevant planning considerations are:-

Matters controlled by other legislation, e.g. licensing, private property rights/covenants,
Effect on value of property,
Personal or financial circumstances,
Loss of view,
Moral or religious issues.

24th March 2011

Application No: WB/11/0036/FULL Address: Methold House
North Street
Worthing
West Sussex
BN11 1DU

Proposal: Replacement of existing single glazed steel frame windows and door with new double glazed aluminium windows and door.

Officer: Mrs. M O'Keeffe

List of Neighbours

Citizens Advice Bureau, 11 North Street, Worthing, West Sussex BN11 1DU
11 Ashdown Road, Worthing, West Sussex, BN11 1DF
7 Ashdown Road, Worthing, West Sussex, BN11 1DF
3B Ashdown Road, Worthing, West Sussex, BN11 1DF
1 Ashdown Road, Worthing, West Sussex, BN11 1DF
1A Ashdown Road, Worthing, West Sussex, BN11 1DF
5B Ashdown Road, Worthing, West Sussex, BN11 1DF
5A Ashdown Road, Worthing, West Sussex, BN11 1DF
21 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
20 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
17 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
16 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
Flat 4, 9 Ashdown Road, Worthing, West Sussex BN11 1DF
Flat 3, 9 Ashdown Road, Worthing, West Sussex BN11 1DF
Flat 2, 9 Ashdown Road, Worthing, West Sussex BN11 1DF
Flat 1, 9 Ashdown Road, Worthing, West Sussex BN11 1DF
Council For Voluntary Service, Methold House, Gordon Road, Worthing West Sussex BN11 1DB
Wrvs, Methold House, Gordon Road, Worthing West Sussex BN11 1DB
23 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
22 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
19 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
18 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
15 Rivoli Court, Chapel Road, Worthing, West Sussex BN11 1BU
24 Gordon Road, Worthing, West Sussex, BN11 1DB
3A Ashdown Road, Worthing, West Sussex, BN11 1DF
1 Ashdown Road, Worthing, West Sussex, BN11 1DF FILE COPY