RICS

TAR/rjg/21505-03/M03/WBC-11-03-23

23 March 2011

Quantity Surveyors
Building Surveyors
CDM Co-ordinators
Project Managers

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Ms Julia O'Dell
Planning Team
Worthing Borough Council
Portland Hosue
Richmond Road
WORTHING
West Sussex BN11 1LF

Dear Ms O'Dell

Methold House, North Street, Worthing – New Aluminium Double Glazed Windows
Application No: WB/11/0036/Full

Further to our conversations I enclose 4No copies of both A3 and A1 drawings of the following for your approval.

- 21505-03 – GA.P.001 Rev 1
- 21505-03 – GA.P.002 Rev 1
- 21505-03 – ELE.E.001 Rev 1
- 21505-03 – ELE.E.002 Rev 1

Also enclosed are 4No copies of the colour brochure of the proposed window to be used.

As I explained, the company who originally installed the replacement double glazed steel frame windows went into administration last year and, whilst they have re-formed, this has presented issues that concerned us all financially.

We have therefore located a replacement aluminium window which is for steel replacement and is therefore considered by ourselves to be an improvement albeit there will be a slight aesthetic difference in styles.

Colour will match the existing installation being white with blue cill. The existing cill and sub-frame is timber however this will not be replicated in the new windows but instead will be fully aluminium to match existing profiles.

The Client has secured Grant funding for these works and would be very grateful if you are able to give an indication the planning will be approved so that orders can be raised as soon as possible.

Yours sincerely

[redacted]

Toby Rollestone BSc (Hons) MRICS
Director
For and on behalf of MacConvilles Ltd

P.S
I confirm consent to scale from the drawings. ✓

Enc

Certificate Nr. 5253/05
Certificate Nr. 5253/05
Accredited Contractor
INVESTOR IN PEOPLE
CommunityMark
construction line