Distribution: Green - HO Admin Pink - ISC via HO Blue - Customer White - Sales Branch Yellow - Surveyor

Customer	[illegible] Burton	Surveyor	K. [illegible]	Date	01/3/10
Document Ref.	[illegible]	Rep/Showroom	R Edwin Brighton		

Windows To Be Manufactured ① Frame Colour: White Furniture Colour: White

Item	Location	New Design (viewed inside)	See Front Cover Mullion W	See Front Cover Transom H	Georgian Colour	Georgian W x H	Existing Design Record	Comments - New Glazing, Aperture *Record Existing Largest Aperture Available as Fire Egress*
3	Lounge Bay		1/2					Clear
4	Bedroom		1/3					Clear Fire Hinge
5	Kitchen			1/2				Clear Trickle Vent
6	Bathroom		1/2					Cotswold

ADUR DISTRICT COUNCIL PLANNING DIV.
PLAN No. A06070/10
DATE RECEIVED 05 MAR 2010

Doors To Be Manufactured ② Frame Colour: Furniture Colour:

Item	Location	New Design (viewed inside)	Hung L/R	Open (in/out)	Furniture L/Box	Georgian Colour	Georgian W x H	Existing Design Record	Comments re: New Glazing, Aperture

Note: All designs have been fully explained and meet my requirements.
The reason for changes made has been recorded in ⑦ Thank You

Customer Signature

Customer Safety ③

Gas/Oil Appliance	Yes ☐	No ☑

All appliances should be CORGI serviced yearly

State existing Flue/Ventilation method below:

State new method at installation:

Flue to current standard?	Yes ☐	No ☐

Surveyor Checklist ④

VOC prior to survey	Yes ☐	No ☑
Comply to Document 'L'	Yes ☑	No ☐
Fire Egress Maintained	Yes ☑	No ☐
Improved Fire Egress Refused	Yes ☐	No ☑
Existing Ext. Cills to remain	Yes ☑	No ☐
Existing Head to remain	Yes ☐	No ☑
Customers own Builder	Yes ☐	No ☑
Non Std Timber Formers	Yes ☐	No ☑

*3rd Party Authorisation Required

Approval may be subject to new designs being like for like with the original.

Listed Building	*Yes ☐	No ☑
Conservation Area	*Yes ☐	No ☑
Owner	Yes ☑	*No ☐
Designs Match Existing	Yes ☑	No ☐
Approval already granted	Yes ☐	No ☑
Application Pack required	Yes ☑	No ☐

* *The application pack will be sent to your home address. You should forward on, then advise us in writing when approval has been granted. State name and address of 3rd party below.*

New Porches Only

Planning required via Bowater?	Yes ☐	No ☐

Head Office Assessment Required ⑤

Significant Changes	Yes ☑	No ☐
Sales Office Informed	Yes ☑	No ☐

Response: S.P.C

Spoke to: [redacted] Time:

Customer Notes ⑥

Please make any comment which you feel relevant to the order or survey.

Reason for changes made, comments & drawings ⑦

Note: Include any verbal agreements or instructions regarding existing fittings eg. Bells, Curtains, SDG etc.

CUSTOMER IS AWARE AND WILL BE OBTAINING PERMISSION TO CHANGE WINDOWS TO THIS FLAT.

INSTALLATION TO BE WITHIN 3-4 WEEKS OF PERMS BEING OBTAINED.

Customer to Complete ⑧

I/We instruct the company to proceed with manufacture.
See Notes overleaf.

I/We confirm funding is in place and that our intended method of payment and delivery requirements are as shown.

Method of Payment (Due at Installation)	£	Customer Initials
Personal Cheque	2587.00	
Building Society Loan		
Building Society Cheque		
Finance Loan		
Credit Card (2.5% Surcharge)		
Cash (Not Preferred)		

Delivery Requirement

6-8 Weeks ☑ 8-10 Weeks ☐ 10-12 Weeks ☐

If more than 12 weeks state month *(eg Early September)* _____

I/We agree to the details recorded by the surveyor from ① to ⑧

Customer Signatu [redacted]

Date 01/3/10 E-Mail _____

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