Form Ref. No. 510180

ADUR
DISTRICT COUNCIL

# Application For Planning Permission

TOWN AND COUNTRY PLANNING ACT, 1990

4 copies of this form required, together with plans and appropriate fee.
All measurements are to be given in metric.
If site relates to Lancing or Sompting, please submit 5 copies.

FOR OFFICIAL USE ONLY
Appl. No. Ad/043967
Date Received 18 JUL 2007
Fee 135
Rem. List

## Applicant's Details

| | | | |
|---|---|---|---|
| Title | | Address | The Causeway |
| Forenames | | | |
| Surname or Company/ Organisation | Equiniti Ltd | | WORTHING |
| Telephone | [redacted] | Postcode | BN99 6DA |
| Email | | | |

Do you have an agent? Yes

## Agent's Details

| | | | |
|---|---|---|---|
| Title | Mr | Address | Lloyds TSB Asset Management |
| Forenames | Nigel | | PO Box 112, Canons House |
| Surname | Trickey | | Canons Way |
| | | | Bristol |
| Telephone | 0117 943 3930 | | |
| Email Address | Nigel.Trickey@LloydsTSB.co.uk | Postcode | BS99 7LB |

## Application Type

**(a)** Full planning permission (including changes of use) ☐

**(b)** Outline planning permission ☐

If 'Yes', state those matters to which this application relates (tick where appropriate)

- (i) Layout ☐
- (ii) Scale ☐
- (iii) External Appearance ☐
- (iv) The means of access ☐
- (v) Landscaping of the site ☐

**(c)** Renewal of a temporary permission ☐

If 'Yes', state the Date
and Permission Application
and the Condition Number

**(d)** Permission for retention of building or continuance of use without complying with a condition imposed on a planning permission ☐

If 'Yes', state the Date 12/09/1994
and Permission Application L/99/94/TP
and the Condition Number 2

**(e)** Permission to develop land without complying with a condition imposed on a planning permission

If 'Yes', state the Date

and Permission Application

and the Condition Number

**Land Details**

Full address or location of the land to which this application relates

Aspect House (Former BT Warehouse)
Spencer Road
Churchill Industrial Estate
Lancing
West Sussex
BN99 8AH

Does the applicant own or control any adjoining land? No

If 'Yes', this land must be edged blue on the location plan

Area of site (Hectares) 1.32

Dimensions of the application site and distances from the new buildings to boundaries must be clearly indicated on plans

**Proposal Details**

For Residential Developments, please enter the number of units (flats, bungalows, houses)
- for a Change of Use that REDUCES the number of units, please enter a negative(-) number.

Description of proposed development

The lease of the building is being transferred to Equiniti Ltd. The existing operation will continue unchanged under the new company name. Permission is sought to transfer the existing part light industrial use permitted under planning permission L/99/94/TP(with no restriction on working hours) to Equiniti Ltd.

(If residential development, state type if known, e.g. houses, bungalows, flats)

State whether the proposal involved:-

**(i)** New building(s) or structure(s) No

**(ii)** Alteration or extension of building(s) No

**(iii)** Construction of a new *vehicular* access to a highway No

Construction of a new *pedestrian* access to a highway No

**(iv)** Alteration of an existing *vehicular* access to a highway No

Alteration of an existing *pedestrian* access to a highway No

**(v)** Closure of existing access No

**(vi)** Change of use only No

Is there to be any 'furniture' placed on a street/highway? No

**Use of Land**

Particulars of **Use** of Building or Land: Please State

Present use: Print and mailing operation

If vacant, the last use: n/a

**Additional Information**

**(a)** Is the application for industrial, office warehousing, storage, shopping, commercial purposes or places of public assembly? No

**(b)** Is the application for the winning or working of minerals? No

**(c)** Is the application for an agricultural dwelling or building? No

**(d)** Does the proposed development involve the demolition of any residential units? No

If 'Yes', how many units? _____ *Please indicate their position on plans*

**(e)** Does the proposed development involve the felling of any trees? No *If 'Yes', indicate their position on plans*

**(f)** Does the proposed development involve any public right of way within the site? No If 'Yes', indicate their position on plans

**(g)** Does the proposed development involve demolition or alteration of a building or Special Architectural or Historic interest or demolition within a Conservation Area? No

If 'Yes', a separate application for **Listed Building Consent** or **Conservation Area Consent** may be necessary

**(h)** (i) How will surface water be disposed of? As existing

(ii) How will foul sewage be disposed of? As existing (e.g. mains, cesspit, etc.)

**(i)** Is there to be any 'furniture' placed on the street/highway? No

**Process Description**

Additional information required in respect of applications for Industrial, Office, Warehousing, Storage, Shopping, Rest and Nursing Homes, Commercial Purposes or Places of Public Assembly.

In the case of industrial development, give a description of the processes to be carried on and of the end products, and the type of plant or machinery to be installed. Please relate your answer to the 'Floor Areas & Uses' section.

**Details of Proposal**

Is the proposal related to an existing use on or near the site? _____

If 'Yes', please explain the relationship _____

Is this a proposal to replace existing premises in this area or elsewhere which have become obsolete, inadequate or otherwise unsatisfactory? ☐

If 'Yes', please give details including gross floor area of such premises and state your intentions in respect of those premises.

| |
|---|
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***Details of Floor Areas and Uses - please specify in square metres***

| | **Existing Floor Space or use** (if any) | **Proposed New Floor Space or use** | **Total Floor Space** (Allow for any space lost) |
|---|---|---|---|
| **What is the amount of industrial floor space?** | | | |
| **What is the amount of office floor space?** | | | |
| **What is the amount of retail floor space?** | | | |
| **What is the amount of storage or warehousing floor space?** | | | |
| **Other Use 1** (please specify) | | | |
| **Other Use 2** (please specify) | | | |
| **TOTALS** | | | |

Other Uses 1 or Comments/Information

| |
|---|
| |

| **Details of Staff** | ***Office*** | | ***Industrial*** | | ***Other*** | |
|---|---|---|---|---|---|---|
| | Male | Female | Male | Female | Male | Female |
| (i) **Number of staff in existing premises on the site** | | | | | | |
| (ii) **How many new staff will be employed on the site as a result of the development?** | | | | | | |
| (iii) **If you propose to transfer staff from other premises, please give details of the numbers involved*** | | | | | | |

*and details of the premises affected.

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| |

**Premises Details**

In the case of restaurants, hotels, public houses, theatres, cinemas, meeting halls, Rest and Nursing homes, etc., please specify:

Type of Business

Public floor space (Total)

Seating capacity

Bar floor area (sq.m)

Single bedrooms

Double bedrooms

**Parking & Traffic**

What provisions have been made for parking, loading and unloading of vehicles within the curtilage on the site?

State number of car spaces

and Lorry spaces

What is the estimated vehicular traffic flow to the site during a normal working day?
Please include all vehicles

Separately specify those used by employees driving to work:

**Waste**

What is the nature of disposal of any trade effluents or trade refuse?

What is the volume of any trade effluents or trade refuse?

and the proposed means of disposal of any trade effluents or trade refuse?

Will the proposed use involve the use or storage of any hazardous substances?

If 'Yes', please indicate

**Plans**

List of drawings and plans submitted as part of the application - indicate drawing numbers and scales.
4 sets of all drawings are required.
Additional copies in respect of major applications will assist in determination of such applications.
All measurements are to be given in metric (89/617 EEC Directive).

| Plan / Drawing | Number | Scale |
|---|---|---|
| Site Plan | | 1:1250 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

**Fees**

If a fee is submitted, please give the amount £135.00 Calculated Fee £135.00

I/WE APPLY FOR PLANNING PERMISSION AS DETAILED ABOVE ☑ Tick to agree to this statement.

Signed: [redacted] Equiniti Ltd

LLOYDS TSB ASSET MANAGEMENT

On behalf of: (Insert applicant's name if signed by agent)

**Certificate**

Certificate under Section 65 of the Town and Country Planning Act 1990 (Article 7 of the T & CP (General Development Procedure) Order 1995. **N.B.** A signed certificate MUST accompany this application. If the applicant is the sole owner (a) the following certificate should be completed and signed.
'Owner' means a person having a freehold interest or tenancy the unexpired term of which was not less than 7 years

**Certificate A**

I certify that:
on the day 21 days before the date of the accompanying application nobody, except the applicant, was the owner of any part of the land to which the application relates.
None of the land to which the application relates is or is part of an agricultural holding.

Do you agree to these statements? Yes

**OR**

[ ] given requisite notice to every person other than [ ] who, on the day 21 days before the date of the application was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows

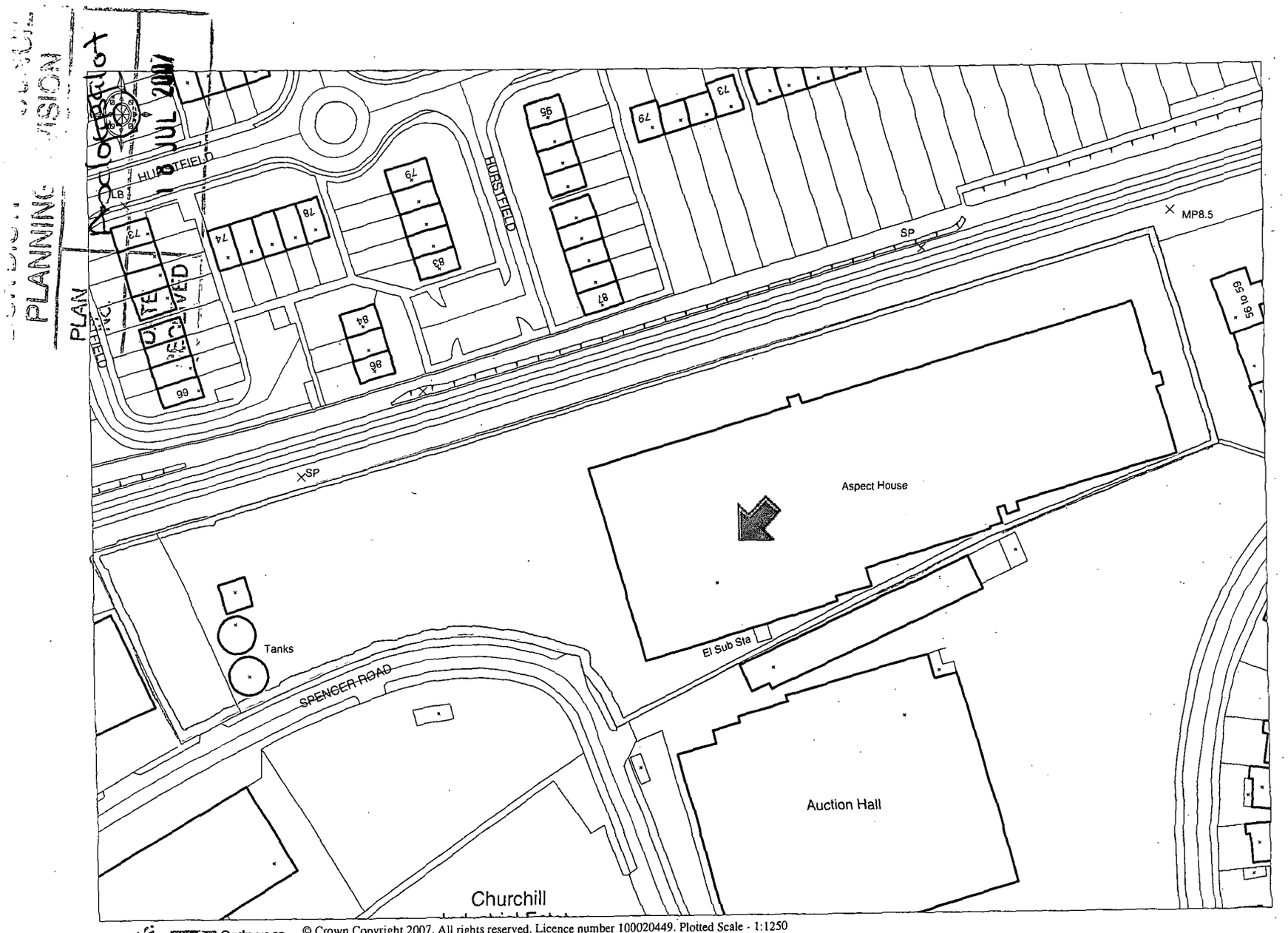
| Name of Tenant | Address at which Notice was served | Date on which Notice was served |
|---|---|---|
| | | |

Do you agree to these statements?

Signed: ..... Date: .....

On behalf of: .....

Aspect House, Lancing Warehouse, Spencer Road, Churchill industrial Estate, Lancing BN99 8AH




SCALE 1:1250

Form Ref. No. 533415

ADUR
DISTRICT COUNCIL

# Notice Of Application For Planning Permission
# NOTICE NO.1

**Town and Country Planning (General Development Procedure) Order 1995**

This form is to give notice of Application of Planning Permission, to be published in a newspaper or to be served on an owner or a tenant

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. A/0403/07
DATE RECEIVED 18 JUL 2007

**Proposed development at**

| | |
|---|---|
| Address | Lloyds TSB Registrars |
| | Aspect House |
| | Spencer Road |
| | LANCING |
| | West Sussex |
| Postcode | BN99 8AH |

Is the land to which the application / appeal relates to part of, or wholly, an agricultural holding? No

**give notice that**

| | |
|---|---|
| Title | |
| Forenames | |
| Surname | Equiniti Ltd |

**is applying to the ADUR DISTRICT COUNCIL for planning permission to** (description of the proposed development)

The lease of the building is being transferred to Equiniti Ltd. The existing operation will continue unchanged under the new company name. Permission is sought to transfer the existing part light industrial use permitted under planning permission L/99/94/TP(with no restriction on working hours) to Equiniti Ltd.

Anyone owner of the land or tenant who wishes to make representations about this application should write to the Council at: Development Control, Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex BN43 6PR

**by** 09/08/2007

"owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than 7 years, or, in the case of development consisting of the winning or working of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).

"tenant" means a tenant of an agricultural holding any part of which is comprised in the land.

Signed: [redacted] LLOYDS TSB ASSET MANAGEMENT Date: 16TH JULY 2007

On behalf of: EQUINITI LTD

Statement of owners' rights:
The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenants' rights:
The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

**Certificate B**

I certify that:

I have given the requisite notice to everyone else who, on the day 21 days before the date of the accompanying application were owners of any part of the land to which the application relates, as listed below

| Owner's Name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| Telereal Trading Property Ltd | 140 London Wall<br>LONDON<br>EC2Y 5DN | 18/07/2007 |

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None of the land to which the application relates is, or is part of, an agricultural holding.

**OR**

[ ] given the requisite notice to every person other than [ ] self who, on the day 21 days before the date of the [ ] was a tenant of an agricultural holding on all or part of the land to which the [ ] relates, as follows:

| Tenant's Name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| | | |

Signed: [redacted] LLOYDS TSB ASSET MANAGEMENT Date: 16TH JULY 2007

(On behalf of): EQUINITI LTD