Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN
Acknowledged
DATE RECEIVED 08 SEP

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

ublication of planning applications on council web sites
lease note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form nd in supporting documents may be published on the council's website.
f any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection ct and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title: Mr | First name: G | Surname: Pinder

Company name:

Street address: 2 Ingleside Crescent

Town/City: Lancing

County: West Sussex

Country:

Postcode: BN15 8EN

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

2. Agent Name, Address and Contact Details

Title: Mr | First Name: James | Surname: Roberts

Company name: Roberts & Wrigley Associates

Street address: 27a Goring Road
Goring By Sea

Town/City: Worthing

County: West Sussex

Country: England

Postcode: BN12 4AR

	Country Code	National Number	Extension Number
Telephone number:	01903	240169	
Mobile number:			
Fax number:			

Email address: rwassociates@tiscali.co.uk

3. Description of Proposed Works

Please describe the proposed works:

Proposed loft conversion with dormer

Has the work already been started *without planning permission?* ( ) Yes (•) No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 2 Suffix:

House name:

Street address: Ingleside Crescent

Town/City: LANCING

County: West Sussex

Postcode: BN15 8EN

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 518288

Northing: 104201

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Roof - description:

Description of *existing* materials and finishes:

Red clay

Description of *proposed* materials and finishes:

Red clay to match existing.

Windows - description:

Description of *existing* materials and finishes:

white UPVC

Description of *proposed* materials and finishes:

white UPVC

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title: Mr First name: James Surname: Roberts

Person role: Agent Declaration date: 20/08/2008 ☒ Declaration made

12. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) *None of the land to which the application relates is, or is part of an agricultural holding.* ◉

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below: ○

Title: Mr First Name: James Surname: Roberts

Person role: Agent Declaration date: 20/08/2008 ☒ Declaration Made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date 20/08/2008



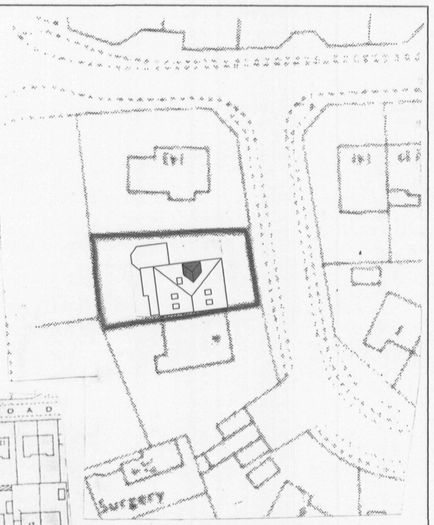
PROPOSED REAR ELEVATION
SCALE 1:100



PROPOSED SIDE ELEVATION
SCALE 1:100



PROPOSED FRONT ELEVATION
SCALE 1:100



Block Plan : Scale 1:500



Location Plan : Scale 1:1250

- All dimensions must be checked on site and not scaled from this drawing, apart from by Local Authority.

- No work is to be commenced untill full Planning Permission/ Building Regulations have been approved and any conditions discharged. Any work started prior to approval is entirely at clients/ contractors risk.

- The contractor is responsible for taking and checking all levels, dimensions etc, prior to ordering materials and starting work. Any discrepencies are to be reported back to Roberts & Wrigley Associates prior to commencement of works.

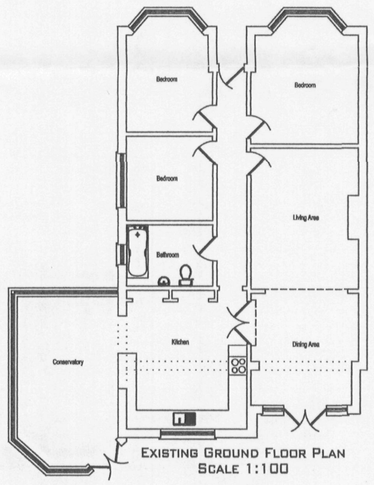
- Where approval of materials by Local Authority is a condition of the Planning Concent, samples must be supplied to the relevant officer or approved in writing before relevant works are commenced.

All building work is to be carried out to the satisfaction of the local authority building control officer & in accordance with the current building regualtions and as such additional unforseen building works may be required on site.

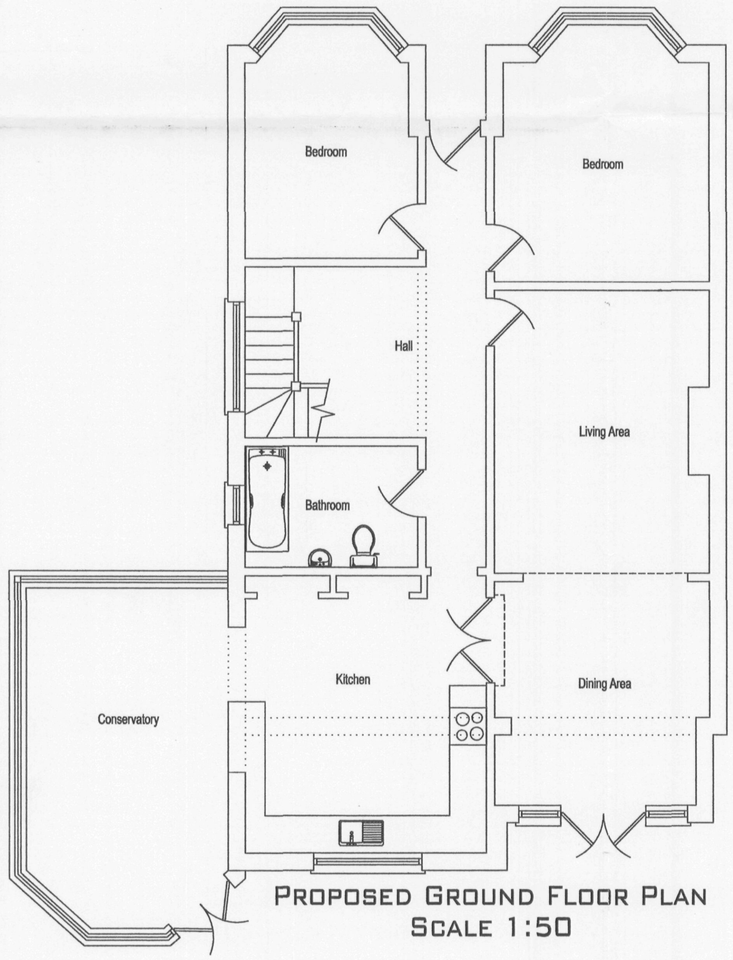
- It is the responsibility of the building owner, or tennant, to comply with the requirements of 'The Party Wall Act 1996' in respect of excavation and construction in proximity to certain buildings or structures; and for connected purposes.

Drawings have been produced for Planning Permission / Building Regulations submissions only and do not constitute full working drawings.

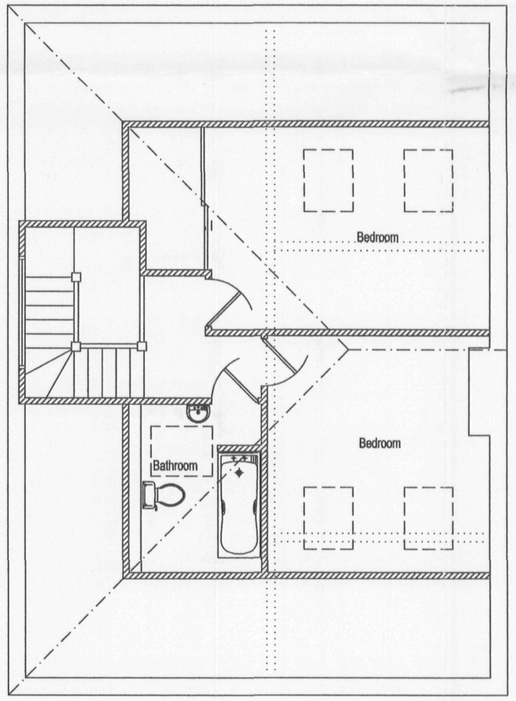
All drawings are copyright of Roberts & Wrigley Associates & may not be copied by and third party without prior written consent.



EXISTING GROUND FLOOR PLAN
SCALE 1:100



PROPOSED GROUND FLOOR PLAN
SCALE 1:50



PROPOSED FIRST FLOOR PLAN
SCALE 1:50

ROBERTS & WRIGLEY ASSOCIATES
27A BORING ROAD, GORING BY SEA, WEST SUSSEX, BN12 4AR
TEL: 01903 240169 EMAIL: rwassociates@tiscali.co.uk

CLIENT
MR & MRS PINDER

Company

Site Address
2 LNGLESIDE CRESCENT
LANCING
WEST SUSSEX

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. A/xx/xx/xxx
DATE RECEIVED 08 SEP 2008

DRAWING TITLE
PROPOSED LOFT CONVERSION TO EXISTING PROPERTY.

DRAWN
JAMES ROBERTS

DATE
13TH MAY 08

All Dimensions of existing buildings/ boundarys to be verified on site by contractor, with any discrepencies reported back before commencement of work.
This drawing is the copyright of Roberts & Wrigley Associates and shall not in any way be used or reproduced without written consent.

SCALE

JOB No.

DRAWING No.
DRAWING 1
PROPOSED FLOOR PLANS

REV.	Date
REV.	Date
REV.	Date