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FAO: Planning Department,
Adur and Worthing Councils

Application ref: AWDM/0468/25
Date:21 May 2025

ARCHAEOLOGICAL ADVICE

RE: 2 Manor Hall Road, Southwick

The application is for Single storey rear extension.

The West Sussex Historic Environment Record (HER) shows that the proposed development site is located in an area with the potential for significant archaeological remains to survive.

Immediately to the west of the development site is the Scheduled Monument of "Romano-British villa at Manor Hall Road, Southwick" (NHLE no 1015122). This designates the site of a Romano-British Villa, partially examined by archaeological excavation and confirmed to be one of the earliest examples in the country, with the first phase dating to between AD 70-80.

The area surrounding the villa and Scheduled Monument is delineated by an Archaeological Notification Area (HER DWS8595) that estimates the extent of the grounds of the villa and is likely to include associated buildings, industrial activity, and evidence of agriculture.

Given the close proximity to this nationally significant heritage asset, there is a likelihood of associated Roman remains, including high-status building elements, floor surfaces and accompanying finds being impacted by the groundworks associated with the development.

Accordingly, I recommend that a programme of archaeological monitoring and recording is undertaken during the groundworks associated with the development, to record any archaeological features that are impacted.

Given the above, I recommend that the following conditions are applied to any consent, in line with National Planning Policy Framework paragraph 218, and Adur Local Plan policy 17:

RECOMMENDATION: Archaeological monitoring and recording

1. **No development or preliminary groundworks of any kind shall take place until a programme of archaeological monitoring has been secured in accordance with a Written Scheme of Investigation which has been submitted by the applicant, for approval by the Local Planning Authority.**

2. **The applicant will submit a final archaeological report or (if appropriate) a Post Excavation Assessment report for approval by the Local Planning Authority. This shall be submitted within 6 months of the date of completion of the archaeological fieldwork unless otherwise agreed in advance by the Local Planning Authority.**

A professional team of qualified and accredited archaeological contractors should undertake the work. The work will consist of the archaeological monitoring of any groundworks associated with the development, including (but not limited to) any foundation trenches, service trenches or soakaways.

The Council should inform the applicant of the archaeological recommendation. An archaeological brief can be produced from this office on request. This would detail the work required and can be acquired prior to the production of a WSI.

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Note: This letter is advisory and should only be considered as the opinion formed by specialist staff in relation to this particular matter