

COURTLANDS INDEPENDENT SPECIAL SCHOOL

COURTLANDS SEN SCHOOL, WORTHING

HOLDING SCHOOL TRAVEL PLAN

**REPORT REF.
2604190-ACE-XX-00-RP-C-0101**

June 2026

HEAD OFFICE (LONDON): 3rd Floor, The Hallmark Building, 52-56 Leadenhall Street, London, EC3M 5JE **T** | 020 7680 4088

SUFFOLK: Suffolk Enterprise Centre, 44 Felaw Street, Ipswich, IP2 8SJ **T** | 01473 407 321

ESSEX: 1 - 2 Crescent Court, Billericay, Essex, CM12 9AQ **T** | 01277 657 677

NOTTINGHAM: Office 3, Garage Studios, 41-43 St Mary's Gate, Lace Market, Nottingham, NG1 1PU **T** | 0115 697 0940

KENT: Maidstone Studios, Vinters Park, New Cut Road, Maidstone, Kent, ME14 5NZ **T** | 020 7680 4088

BRISTOL: Temple Studios, Temple Gate, Bristol, BS1 6QA **T** | 0117 456 4994

EDINBURGH: Lochside Way Edinburgh EH12 9DT **T** | 0131 516 8111

MANCHESTER: Chancery Place, 50 Brown Street, Manchester, M2 2JG **T** | 020 7680 4088

GLASGOW: 22 Montrose Street, Glasgow, G1 1RE **T** | 0141 648 7670

SHEFFIELD: Office 406, Block 2, 1 Tenter Street, Sheffield, S1 4BY **T** | 020 7680 4088

Contents	Page
1. Introduction.....	1
2. Site Accessibility	2
3. Aims, Objectives and Targets	3
4. Travel Plan Measures	4
5. Travel Plan Management.....	5
6. Monitoring and Review	6
7. Action Plan.....	7

COURTLANDS SEN SCHOOL, WORTHING
HOLDING TRAVEL PLAN
Document Control Sheet

2604190-ACE-XX-00-RP-C-0101
June 2026

REV	ISSUE PURPOSE	AUTHOR	CHECKED	APPROVED	DATE
-	Final	SR	JS 	KM 	09.06.2026

Distribution

This report has been prepared for the exclusive use of **COURTLANDS INDEPENDENT SPECIAL SCHOOL**. It should not be reproduced in whole or in part, or relied upon by third parties, without the express written authority of Ardent Consulting Engineers.

1. Introduction

1.1. Ardent Consulting Engineers (ACE) has been appointed by Courtlands Independent Social School, Worthing to prepare a Holding Travel Plan (TP) to accompany a planning application at Courtlands SEN School, 37 Parklands Avenue, Worthing.

1.2. The site is located within the local planning authority of Worthing Borough Council, with West Sussex County Council acting as the Highways Authority.

1.3. The development description for the application comprises the following:

"Change of use of the site from a care/school facility with overnight accommodation (Class C2) (approved under reference AWDM/2234/21 and AWDM/2235/21) to a Special Educational Needs (SEN) School (Class F1) for up to 80 pupils, including the removal of previously approved overnight accommodation, retention of two replacement outbuildings (retrospective sheds), erection of lodge-style classroom buildings, installation of a Multi-Use Games Area (MUGA), and associated internal and external works."

1.4. This TP considers the accessibility of the site and the aims and objectives that can be promoted. It sets out the initiatives that the school can implement, to promote active and sustainable modes of travel, and reduce car usage.

2. Site Accessibility

- 2.1. Courtlands is located in a sustainable location, surrounded by a large residential catchment area. The A259 is located a short distance to the north with numerous bus stops linking the site with Worthing to the east and Littlehampton to the west. Worthing Town Centre is less than 3 km to the east.
- 2.2. Further details regarding the accessibility of the site for pedestrians, cyclists and public transport modes will be provided in the forthcoming Travel Plan.

3. Aims, Objectives and Targets

Aims and Objectives

3.1. The TP aims and objectives are set out below: -

- To understand the likely travel patterns for pupils and staff at the site;
- To encourage a greater use of sustainable and active modes of travel over use of the private car;
- To promote and improve awareness of the TP process;
- To help promote safe travel practices for parents, pupils and staff;
- To develop, implement, monitor, evaluate and review the progress of the TP.

Targets

3.2. TPs should have measurable outputs or targets against which the progress of the plan can be monitored against.

3.3. The targets set will accord with an acronym endorsed by the Department for Transport (DfT), which states that modal share targets shall be "SMART", namely: -

- Specific;
- Measurable;
- Achievable;
- Realistic; and
- Timed.

3.4. Further details regarding the TP aims and objectives will be provided in the forthcoming Travel Plan.

4. Travel Plan Measures

Travel Plan Measures

- 4.1. The measures proposed in this TP are primarily intended to encourage pupils / staff and parents to use active and sustainable modes of transport for trips to and from the development, where feasible.
- 4.2. Further details regarding the Travel Plan Measures will be provided in the forthcoming Travel Plan.

5. Travel Plan Management

- 5.1. The implementation and ongoing management of the Travel Plan will be done in consultation with Worthing Borough Council.
- 5.2. The school staff will be briefed on the aims and objectives of the Travel Plan, to allow them to engage and promote the use of active and sustainable travel options available to children and parents.
- 5.3. Further details regarding how the Travel Plan will be managed will be provided in the forthcoming Travel Plan.

6. Monitoring and Review

- 6.1. Further details regarding the how the Travel Plan will be monitored and reviewed will be provided in the forthcoming Travel Plan.

7. Action Plan

- 7.1. In order to achieve car use reduction targets it is proposed that a number of actions be set out that need to be achieved over time to ensure the effective implementation and management of the TP.
- 7.2. Further details regarding an Action Plan for the TP will be provided in the forthcoming Travel Plan.