

To: Whom it may concern

From: Caroline & Brian Smith at 15 Hillside Avenue, Worthing, W. Sussex, BN14 9QR

Date: 1st April 2026

Subject: – Ref. *AWDM/0280/26 - Proposed Tree Maintenance on verge between 106 Warren Rd and 15 Hillside Avenue, Worthing, West Sussex*

Dear Neighbour,

We are writing to let you know that we are planning to carry out some professional maintenance on the **Holly** and **Maple** trees located along the boundary of our rear garden.

Our goal is to ensure the trees remain healthy and manageable. The proposed work includes:

- **Holly Tree:** to reduce height 1.5 to 2m and reduce radial spread by 0.5 to 1m.
- **Field Maple:** to reduce crown height by up to 3m and reduce radial spread by 0.5 to 1m.

We intend to use a qualified tree surgeon to ensure the work is done safely and correctly.

If you are happy with these proposals, we would be very grateful if you could sign below to show your support. This helps us demonstrate to the local council that our neighbours have been consulted and are in agreement.

If you have any questions, please feel free to pop over or call Caroline on 07970 583951.

Alternatively head to <https://planning.adur-worthing.gov.uk/online-applications/> and search on **AWDM/0280/26**.

Best regards,

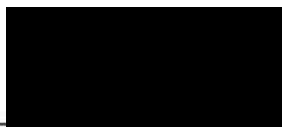
Caroline & Brian Smith

Neighbour's Agreement:

I/We, have been informed of the proposed work on the Holly and Field Maple trees and have no objections.

Name: KATIE HEWELL

Address: 89, WARREN ROAD, BN14 9QU

Signed:  Date: 1/4/26