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03 January 2024
Ref: SL/Let/P1818i

Dear Sir / Madam,

Discharge of Condition 3 (Window and Elevation Details) pursuant to Listed Building Consent Application reference AWDM/2235/21 ***('Application for Listed Building consent for internal alterations involving removal and insertion of internal walls and doors in connection with Change of Use from Offices (Use Class E(g)(i)) to Care / School Facility with Overnight Accommodation (Use Class C2). Erection of 1.8m high powder-coated green pre-galvanised steel security perimeter fencing to part north, east and southern site boundaries, plus black metal estate railings to grounds; erection of 3.34m high gate piers (with in-built CCTV camera) and automated metal entrance gates to drive, bin storage within car park and kitchen extraction duct/equipment to south elevation (of western building component').***

Courtlands, 37 Parklands Avenue, Worthing, West Sussex

The application has been submitted on behalf of **Courtlands By The Sea LTD** online via the Planning Portal under reference **PP-12700679** and includes the following documents and drawings:

- **Application Form**
- **Covering Letter**
- **WLD-005-21-05-Existing Glazing Detail - Box Sash Style-**
- **WLD-005-21-06-Existing Glazing Detail - Casement Style—**
- **WLD-005-21-31-Window Schedule-**
- **WLD-005-21-39-Proposed Secondary Glazing Detail - Box Sash Style-**
- **WLD-005-21-40-Proposed Secondary Glazing Detail - Casement Style-**
- **WLD-005-21-21-Rec E – Proposed Floor Plans** ***(previously approved under reference AWDM/2235/21)***

The accompanying information has been submitted to satisfy the discharge of Condition 3 pursuant to Application Reference AWDM/2235/21 at Courtlands, 37 Parklands Avenue, as set out below:

Managing Director
Chris Barker MATP MRTPI
Directors
Huw James MRTPI
Adam King RIBA
Adam Staniforth FCCA

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Condition 3- Window and Elevations Details

Prior to the commencement of the consent hereby granted, a schedule of the existing windows and elevation drawings (not less than 1:10) and sections (not less than 1:5) detailing the precise details of the proposed secondary glazing and demonstrating that the secondary glazing will not be visible externally shall be submitted to and approved in writing by the local planning authority. Thereafter the development shall only be carried out in accordance with the agreed details.

Please find enclosed the following drawings which has been submitted in support of Condition 3:

- **WLD-005-21-05-Existing Glazing Detail - Box Sash Style-**
- **WLD-005-21-06-Existing Glazing Detail - Casement Style—**
- **WLD-005-21-31-Window Schedule-**
- **WLD-005-21-39-Proposed Secondary Glazing Detail - Box Sash Style-**
- **WLD-005-21-40-Proposed Secondary Glazing Detail - Casement Style-**
- **WLD-005-21-21-Rec E – Proposed Floor Plans *(previously approved under reference AWDM/2235/21)***

The submitted drawings are considered sufficient to discharge Condition 3 in full and where necessary have been provided at the necessary scales.

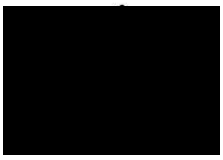
Conclusion

We trust that this letter and supporting documents are satisfactory in discharging condition 3 pursuant to Listed Building Consent Application (ref: AWDM/2235/21) at Courtlands, 37 Parklands Avenue, Worthing, West Sussex, BN12 4NG.

We look forward to receiving written confirmation of the discharge of this condition in the very near future.

If you have any further queries or require further information, please contact me on 01903 248777.

Yours sincerely
ECE Planning



Chris Barker MATP MRTPI
Managing Director