



ADUR DISTRICT COUNCIL

Ms Kate Metcalfe
KM Garden Design
3 Park Road
Shoreham
BN43 6PF
United Kingdom

Our reference: AWD/0137/26
Please ask for: Jeremy Sergeant
Direct Line: 01273 263477
Date: 27th March 2026

Dear Sir/Madam,

TOWN AND COUNTRY PLANNING ACT 1990

Section 211 Notice under the Town and Country Planning Act 1990 to reduce radial spread by up to 2 to 3 metres one Silver Birch tree and to fell and replace one Apple tree in the Shoreham Conservation Area.

19 Queens Place Shoreham-by-sea West Sussex BN43 5AA

I refer you to your notification registered on 5th February 2026, under Section 211 of the Town and Country Planning Act 1990 to undertake the above works to tree(s) within a Conservation Area.

The Council has viewed the application and has determined that a Tree Preservation Order will not be made on the above tree(s). You may therefore undertake the works as described, in accordance with the application and information submitted.

Please note that where an intention to fell and replace a tree(s) has been made it becomes the applicant's duty to plant replacement tree(s). This should be carried out within two years of the tree(s) being removed. If it is not done the authority may enforce this duty by serving a Tree Replacement Notice.

Information submitted for avoidance of doubt

Reference/Drawing Number	Version	Date Rec
REAR AND FRONT GARDEN TREE LOCATIONS		05.02.2026
PHOTO - STREET VIEW OF FRONT GARDEN		05.02.2026
PHOTO - FRONT GARDEN		05.02.2026
PHOTO - PIPE IN FRONT GARDEN		05.02.2026
PHOTO - PIPE IN FRONT GARDEN 2		05.02.2026
PHOTO - CRACK IN WALL		05.02.2026

Adur & Worthing Councils, Development Management, Place Directorate,
Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA
Tel: 01903 221065 Email: planning@adur-worthing.gov.uk
Web: www.adur-worthing.gov.uk

Reference/Drawing Number
PHOTO - FRONT ENTRANCE

Version

Date Rec
05.02.2026

PHOTO - OVERHANG ON QUEENS PLACE PAVEMENT

05.02.2026

PHOTO - REAR SILVER BIRCH TREE

05.02.2026

PHOTO - REAR SILVER BIRCH TREE 2

05.02.2026

Please do not hesitate to contact the Development Management Section should you require further assistance.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G Peck', written in a cursive style.

Gary Peck
Head of Planning & Development